

Withdrawn

This publication is withdrawn.
The publication is no longer current.

Work Choice Live Running Memo 56

To: Work Choice Providers

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Memo serial Number: LR 56

Date: 12/10/17

Subject: Update to LRM 55: Supported Businesses / Protected Places – REVISED
monthly return; and change to Work Choice Service Fee payment schedule

Action: For Information and Action

Timing: Immediate / URGENT

Information

Update to Live Running Memo 55

Live Running Memo 55 provided information about the revised monthly Supported
Businesses Protected Places return. Following feedback from Work Choice
Providers we are re-issuing this revised return with enhanced completion
instructions. A copy is attached here for your convenience.

<https://www.gov.uk/government/publications/work-choice-dwp-provider-guidance>

<https://www.gov.uk/government/publications/work-choice-provider-guidance-post-april-2017>

The next Supported Business return must be completed and returned by 17th of October 2017. Subsequent returns (i.e. from November 2017 onwards) must be completed and returned by the 23rd of each month i.e. from 23 November onwards.

DWP will not pay for any protected place for which the supporting evidence, as requested on the monthly Supported Business return, is not supplied.

Change to Work Choice service fee payment schedule

The Work Choice service fee payments schedule will change during the current (i.e. post September 2017) Work Choice extension to align dates with the contract, as follows:

The October service fee payment (covering the 25th August to the 24th September 2017) will be paid as in the current schedule on 25th of October 2017. Following that, an additional Service Fee payment, without a Supported Business payment, will be made on the 31st of October (covering the 25th September to 30th September). This will be the last payment of the April 2017 Work Choice extension.

The November 2017 service fee payment will cover the 1st to the 31st of October and will be paid on the 30th of November. This will be the first payment of the current extension and we will include a Supported Business payment from the 25th of September to the 31st of October.

Any subsequent service fee payment due will be paid a month in arrears, in respect of the previous month.

Action

Please ensure you complete and submit the revised Supported Business Return from October 2017 onwards, paying attention to the completion notes tab for an explanation of the data required in each column.

This updated form will shortly be found in Work Choice Provider Guidance Section 13a (Pre and Post April 17), and is reproduced above for your convenience.

Subsequent returns (i.e. from November onwards) must be completed and returned by the 23rd of each month i.e. from 23rd November onwards.

NOTE: This updated form contains participants' personal information and must be emailed to the Disability Employment Provision Policy Team using PGP encryption. You must email the form to: ELVIRA.MARTIN-DE-LA-VEGA@DWP.GSI.GOV.UK Failure to use PGP encryption will result in a security incident being created as per Generic Guidance Chapter 8 Information Security; please refer to this chapter for further information or as appropriate.

Further information / contact details

If you have any queries about this Live Running Memo please consult your Performance Manager or contact the Work Choice Policy Team via:

disabilityemploymentprovisionpolicy.enquiries@dwp.gsi.gov.uk