

## **Notification to Ofsted (Childminder EY3)**

**April 2018**

This form should be completed by the **childminder** and emailed to [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk).

Alternatively, you can call us on **0300 123 1231**.

We need to know when the following happens:

- any assistant stops working for you
- a childminder that works with you stops doing so
- a person who works regularly during your childcare hours, such as a cleaner, stops doing so
- a member of your household who lives in the home, such as a partner or family member, stops living with you

More detail on who you need to tell us has left is available in the guide [Childminders: tell Ofsted about adults leaving the home](#).

If you need any help completing this form, please contact us on **0300 123 1231**.

| <b>A Details of childminder</b>      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|--------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Ofsted unique reference number (URN) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Name of childminder                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Name of setting (if any)             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Address of setting                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Postcode                             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Home address (if different)          |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Postcode                             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Date of birth (dd/mm/yyyy)           |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Contact number                       |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

| <b>B Notification to Ofsted: leavers</b>          |  |            |  |  |           |  |  |                            |  |  |  |  |
|---|--|------------|--|--|-----------|--|--|----------------------------|--|--|--|--|
| Please list any people who have left the setting. |  |            |  |  |           |  |  |                            |  |  |  |  |
| Title   |  | First name |  |  | Surname   |  |  | Date of birth (dd/mm/yyyy) |  |  |  |  |
|   |  |            |  |  |           |  |  |                            |  |  |  |  |
| Position  |  |            |  |  | Date left |  |  |                            |  |  |  |  |
| Title   |  | First name |  |  | Surname   |  |  | Date of birth (dd/mm/yyyy) |  |  |  |  |
|   |  |            |  |  |           |  |  |                            |  |  |  |  |
| Position  |  |            |  |  | Date left |  |  |                            |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|--|
| I confirm that the information I have provided is true and complete. |  |  |  |  |  |  |  |  |  |  |  |  |
| Your full name   |  |  |  |  |  |  |  |  |  |  |  |  |
| Date of completion   |  |  |  |  |  |  |  |  |  |  |  |  |