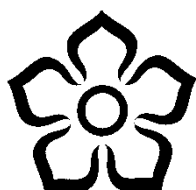


Tender Evaluation Panel Declaration of Interest Form



Leicester  
City Council

**Adult Social Care & Commissioning**  
**[Insert name of the procurement exercise here]**

**Declaration of Interest by Panel Member**

It is important that the Council is able and seen to be maintaining probity in all matters in selecting a suitable bidder from a tendering process. This form requires panel members to declare any interest at the commencement of a tender process (and subsequently if the material facts change). The declaration if positive may not necessary exclude continued involvement, as its nature will determine this. Chairs of panels will ensure this process is completed and consideration given to the further involvement of individuals whose declaration is positive.

Before completing this form please read the **list of the tenderers (below, page 2)**.

Please declare whether you have or have had any direct or indirect connection with any bidder including being related yourself or via your family and/or partner. This includes any official voluntary or other position in the organisations concerned. If you answer 'yes' please provide details of the name of the organisation, the relationship, the nature of the interest and length of period.

<b>Name of Panel Member:</b>	[please insert name]
<b>Status / Position of Panel Member:</b>	[please insert status/position]

**Do you have any direct or indirect interest with any bidder for this tender?**

**YES / NO (delete as relevant)** (if yes please provide details, attach a sheet if necessary)

**Declaration by panel member**

I declare to the best of my knowledge and belief the information given here is accurate and truthful.

**Signature:** [please insert electronic signature]

**Date** [please insert date]

**Completed tender submissions received from:**

Number	Name of Tenderer
01	
02	
03	