

# Withdrawn

This publication is withdrawn.  
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## Work Choice Live Running Memo

**To:** Work Choice Providers

**From:** Chris Whitley

**Copy:** Deputy Director, Change Policy and Planning Division  
Deputy Director, Head of Work Programmes Provision  
Head - ESF and non WP Provision Policy  
Head - Work Programmes Division, Specialist Provision Group  
Non-Work Programme Policy & Performance Team Leaders  
Work Choice Senior Performance Managers and Performance Managers  
Work Choice Policy Managers  
Work Choice Strategy Managers  
DEA Policy Team  
PPVT Team

**Memo Serial No:** LR 35

**Date:** 9 June 2015

**Subject:** Work Choice Policy Clarification - Time in Module One

**Action:** For information

**Timing:** Immediate

### Information

The Work Choice programme's design-expectation is that, normally, up to six months in Module One should be adequate for most participants.

However, should you believe that an individual participant would benefit from extra time in Module One, you may allow an extension up to a maximum of 12 months in total. This flexibility avoids disadvantaging participants with fluctuating health conditions or other extenuating circumstances.

In cases of absence known to be due to health conditions, Module One places should remain open for up to a maximum of eight calendar weeks from date of last attendance, but this may not extend past the 12 months total allowable period.

Note: This flexibility is not a tracking period, but a measure designed to help participants with fluctuating health conditions avoid leaving the programme early without achieving a job outcome.

## **Contact Details**

If you have any queries about this Live Running Memo, please contact your Performance Manager in the first instance.