

Withdrawn

This publication is withdrawn.
The publication is no longer current.

Work Choice Live Running Memo

To: Work Choice Providers

From: Debi Bleines

Copy: Andrew Thomas, Deputy Director, Head of Work Programmes Division
Rachel Radice, Head - ESF and non WP Provision Policy
Chris Whitley, Work Choice Provision Policy Manager
John Tiplady, Head - Work Programmes Division, Specialist Provision Group
Kate Trott, Work Choice Supplier Manager
Work Choice Senior Performance Managers and Performance Managers
David Grimstone, Commercial Disability Category Lead
Garry Chambers, Senior Category Manager Commercial Directorate
Mick Donelan, DEA Policy Team
Philip Naniewski, Angela Hargreaves, Sarah Naylor, Mike Capener, PPVT Team

Memo Serial No: LR 41(amended)

Date: 14/12/2015

Subject: Updates to Work Choice Provider Guidance

Action: For information

Timing: Immediate

Information

The latest updates to Work Choice Provider Guidance are now available for perusal on the Supplying DWP – Provider Guidance website.

Please note: this amended version of LRM41 replaces LRM41 dated 19th November; the wording in Section 1 of the Amendments Log, below, has been clarified

Summary

Work Choice Provider Guidance has been updated to include some amendments for the Work Choice contracts extension period.

For your convenience, here is an at-a-glance log of all changes and amendments

Section number	Title / Contents	Amendments
1	Work Choice Introduction and Overview	<p>The list of eligibility and suitability criteria for Work Choice has been supplemented to reflect the introduction of SES, which supports customers who cannot be helped by Work Choice.</p> <p>Added clarification that the term DEA should also be understood to mean Jobcentre Plus Specialist Adviser interchangeably.</p>
2	Referral – Sources and Procedures	<p>Updated to describe how LMS and PRaP now makes use of two new referral opportunities specifically created for Work Choice candidates with Autistic Spectrum Conditions (ASC).</p> <p>Clarification to Work Choice eligibility, as above.</p>
4	Stage Two – Module One – Work Entry Support	Altered the term Exit Report to Leaver Report
5	Stage Three – Module Two – Short to Medium Term In-Work Support	Altered the term Exit Report to Leaver Report
7	Returning to the Programme	Altered the term Exit Report to Leaver Report
9	Development Planning and Exit Reports	Altered the term Exit Report to Leaver Report

13	Working with Supported Businesses	Certain processes and forms are altered.
14	Guidance for Supported Businesses	Certain processes and forms are altered.
15	Performance and Management Information prior to Oct 26th 2015	Added clarification to section headline – This sections applies to all programme referrals prior to Oct 26 th 2015
15a	Performance and Management Information from Oct 26th 2015	This new sections applies to all programme referrals from Oct 26th 2015
16	Financial Procedures prior to Oct 26 th 2015	Added clarification to section headline – This sections applies to all programme referrals prior to Oct 26 th 2015 (except for Remploy) Removed obsolete CRB Check extension to the Tracking Period paragraphs.
16a	Financial Procedures from 26 th Oct 2015	This new sections applies to all programme referrals from Oct 26th 2015
19	Work Choice Wage Incentives	Requirement for a clerical return removed; report pro-forma deleted.
Annex 1	Provider Referrals and Payment System (PRaP)	Re-titled: Provider Referrals and Payment System (PRaP) FOR REFERRALS PRIOR TO 26/10/15 (except Remploy)
Annex 1a	Provider Referrals and Payment System (PRaP) REMPLOY ONLY	Re-titled: Provider Referrals and Payment System (PRaP) for ALL REFERRALS ON OR AFTER 26/10/15 (including Remploy)
Annex 2	Work Choice Forms/E-forms	Added replacement form WCSRO1 containing a note about ASC customers plus additional instructions
Annex 4	Compatibility with	Routine changes (unrelated to contract

	Other Provision	extension): <ul style="list-style-type: none"> • New SES programme not concurrent; • ESF not compatible (see ESF Provider Guidance)
Annex 6	Access to Work	Altered the term Exit Report to Leaver Report Updated phone no.s
Annex 7	Identifying Statutory Referral Organisations (SRO)	Slight clarification to wording in Remploy yellow box.
Annex 9	List of Abbreviations	Updated

Further Information / Contact Details

If you have any queries about this Live Running Memo please contact the Work Choice Policy Team via

SPECIALIST.DISABILITYPROGRAMMEQUERIES@DWP.GSI.GOV.UK

or Chris Whitley chris.whitley@dwp.gsi.gov.uk