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Payment request
(Professional deputies only)

CFO PB
(05.20)

This form may only be used when funds need to be paid direct to your firm's client account, where the deputy is a solicitor in the firm. In all other cases the form CFO P should be used for payment to the deputyship account.

Full name of the person who lacks capacity

Case number

CFO account number

Date of of current deputyship order

If there is a specific order for the release of the funds requested, please also provide a sealed copy of this order.

Full name of the deputy

Reason for payment - If for a gift or charitable donation please attach form CFO PG

Do you want to close the account? ☐ Yes ☐ No, give amount required £ :

Name of bank

Address

Postcode

Account name

Account no.

Sort code

If your firm's client account bank details have changed, you must provide the Court Funds Office with written conformation of the new account details.

Signed (Deputy)

Date

Name

Address

Telephone no.

Postcode

Ref.

How to contact the Court Funds Office

Customer Helpline
0300 0200 199

Email
enquiries@cfo.gov.uk

Address
Court Funds Office
Sunderland
SR43 3AB

Court Funds Office
DX 328004
Sunderland 19

For full details of how your information is used please see our privacy notice at https://www.gov.uk/government/collections/court-funds-office-forms or contact CFO who will provide you with a copy.