

Full case name, as it appears on the court order

  


Name of court

Date of court order

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Claim no.  Fund no.  CFO A/C no.

Current funds in court £  Investment requirement - Total to be invested £

**Litigation friend's details**

Name

Address

Postcode

**Solicitor's details**

Name and Reference

Address

Postcode

**Beneficiary's details**

Name

Address (if different to litigation friend's address)

Postcode

**1. Beneficiary's date of birth**

**2. Birth certificate seen**  
 Yes  No

**3. Majority direction**  
 Yes  No

**4. Policy** (tick only one box)

Capital growth only

Capital growth and income

Maximum income

Place all funds on special

**5. Interest directions**

Re-invest in special account

Pay litigation friend

Re-invest in the Equity Index Tracker Fund

**6. Dividend directions** (if investment in the Equity Index Tracker Fund)

Re-invest in special account

Pay litigation friend

Re-invest in the Equity Index Tracker Fund

**7. Income required** (If appropriate)  
 (Complete and attach form CFO 200)  
 per annum

**8. Are there any special instructions for investment policy?**

Yes  No

If Yes, please give details

**9. Is there a legal aid charge?**

Yes  No

If Yes, give ref.

**10. Name, address and reference of defendant's solicitor or defendant if acting in person**

Signed  Date

Master/District Judge/Proper Officer

Authentication stamp

**How to contact the Court Funds Office**

Customer Helpline 0300 0200 199  
 Email enquiries@cfo.gov.uk

Address Court Funds Office, Court Funds Office,  
 Sunderland, SR43 3AB DX 328004 Sunderland 19

For full details of how your information is used please see our privacy notice at <https://www.gov.uk/government/collections/court-funds-office-forms> or contact CFO who will provide you with a copy.