



Checking Your BP5 Form

Is the paper BP5 a 2020 Form?

Is the SBI number and business name correct on the form?

Is the BP5 Application form complete and does it contain all of the pages?

Part A: Have you entered your nine digit SBI number and is it clearly visible and legible?

Part B: For 2020 all BPS payments will be made in sterling.

If we previously paid your BPS payment into a euro-only bank account, you will need to contact us on 03000 200 301 with the account number of your sterling account.

If you have both a euro and a sterling account, you need to make sure that we have your correct account details for the sterling account to receive your BPS payment.

Part C and E: Field Data Sheet - There must be one line of complete data at Part C OR Part E OR both Part C and Part E

- For part C to be complete there must be an entry at C2 C3 C4 C7 C8
- For part E to be complete there must be an entry at E1 E2 E3 E4 E6

Have you entered one line of completed data at Part C OR Part E OR both part C and part E?

If you have entered data in Part E have you made an entry at E1, E2, E3, E4 and E6?

Part D: If you need to have an Ecological Focus Areas (EFA) to meet the greening rules have you completed Part D?

Part E: Have you entered any common land grazing rights at Part E?

Part G: If you are applying for a Young Farmer payment have you indicated this at Part G?

Part H: This section is for information only. If you think your entitlements information is wrong, you can check your most up to date entitlement position on the Rural Payments service.

If you cannot do this online, call us on 03000 200 301.

Part I: Have you completed Part I if you hold land in more than one part of the UK?

Part J: If you are declaring organic land have you ticked the box at Part J?

You need to send a copy of your organic certificate and parcel schedules by post and we must receive them by midnight on 15 May 2020.

Part K: Have you listed at Part K any additional documents you are sending us with your application?

Part L: Have you signed and entered your name in block capitals on form?
