



Ministry
of Defence

Army Secretariat
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Ref: ArmySec/06/01/FOI2020/04038

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23 April 2020

Dear [REDACTED]

Thank you for your email of 24 March requesting the following information:

- 1. A copy of the risk assessment used on the day that [named individual's details] [18 June 2015].*
- 2. What form was the risk assessment written on - was it the MOD form 5010 or 5015?*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). A search for the information has now been completed within the Ministry of Defence, and I can confirm that the information in scope of your request is held.

The information you have requested can be found below, at Annex A, but some of the information falls entirely within the scope of the absolute exemption provided for at sections 40 (Personal Data) of the FOIA and has been redacted. Section 40(2) has been applied in order to protect personal information as governed by the Data Protection Act 1998. Section 40 is an absolute exemption and there is therefore no requirement to consider the public interest in making a decision to withhold the information.

If you have any queries regarding the content of this letter, please contact this office in the first instance. If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

[REDACTED]
Army Secretariat

Annex A: Risk Assessment written on MOD form 5015

Daily Risk Assessment Sheet

Activities: *Gym*

Date: *15.6.15*

Activity Location	Instructor Ability	Instructor Familiarity	Student Ability	Environmental Conditions	Local Weather	Activity Choice	Risk Factor		
							Total Score	Risk Grade	
	1. Expert	1. Current	1. V Comp	1. Friendly	1. Good/Fair	2. Controlled	7 - 13	Low	
	2. V Exp	2. Familiar	2. Comp	2. Awkward	2. Inclement	5. Complex	14 - 19	Medium	
	3. Skilled	3. Unfamiliar	3. In Exp	4. Unstable	4. Poor	10. Difficult	20 - 39	High	
	4. New Skill	4. Unknown	4. Novice	8. Hostile	8. Stormy	20. Hazardous	40 - 48	Very High	
Activity Location	Instructor Ability	Instructor Familiarity	Student Ability	Environmental Conditions	Local Weather	Activity Choice	Actions Taken	Total Score	Risk Grade
<i>SSR</i>	<i>1</i>	<i>1</i>	<i>2</i>	<i>2</i>	<i>1</i>	<i>5</i>	NA	<i>12</i>	<i>Low</i>
<i>HAB</i>	<i>2</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>2</i>	<i>NA</i>	<i>10</i>	<i>Low</i>
<i>C12</i> <i>TRG</i>	<i>1</i>	<i>1</i>	<i>2</i>	<i>2</i>	<i>1</i>	<i>2</i>		<i>9</i>	<i>Low</i>
<i>NFT</i>	<i>2</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>2</i>	<i>NA</i>	<i>8</i>	<i>Low</i>

Instructor
REDACTED
Generic RA
No: *01*
15.6.15

Instructor
REDACTED
Generic RA
No: *19*
16.6.15

Instructor
REDACTED
Generic RA
No: *07*
16.6.15

Instructor
REDACTED
Generic RA
No: *09*

RAPTCI Signature:

REDACTED

Name:

REDACTED

Date: *18.6.15*

Daily Risk Assessment Sheet

Activities: GYM.

Date: 18.6.15

Activity Location	Instructor Ability	Instructor Familiarity	Student Ability	Environmental Conditions	Local Weather	Activity Choice	Risk Factor		
							Total Score	Risk Grade	
	1. Expert	1. Current	1. V Comp	1. Friendly	1. Good/Fair	2. Controlled	7 - 13	Low	
	2. V Exp	2. Familiar	2. Comp	2. Awkward	2. Inclement	5. Complex	14 - 19	Medium	
	3. Skilled	3. Unfamiliar	3. In Exp	4. Unstable	4. Poor	10. Difficult	20 - 39	High	
	4. New Skill	4. Unknown	4. Novice	8. Hostile	8. Stormy	20. Hazardous	40 - 48	Very High	
Activity Location	Instructor Ability	Instructor Familiarity	Student Ability	Environmental Conditions	Local Weather	Activity Choice	Actions Taken	Total Score	Risk Grade

Instructor REDACTED
Generic RA No: 21

Local area	1	1	1	1	2	2	N/A	8	Low
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Instructor REDACTED
Generic RA No: 6

Local area	2	1	1	1	2	2	N/A	8	Low
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Instructor REDACTED
Generic RA No: 5

Local area	2	1	1	1	2	2	N/A	8	Low
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Instructor REDACTED
Generic RA No: 5

Cie Teg Gym	1	1	2	1	1	2		8	Low
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RAPTCI Signature: REDACTED Name: REDACTED Rank: Sgt Date: 18.6.15

5 RIFLES GENERIC RISK ASSESSMENT SIGNATURE SHEET

Number	Rank	Name	Date	Assessment No	Lesson/Activity	Signature	Comments
Number, Rank, Name: REDACTED			4/10/15	20	Phm	Signature: REDACTED	
			4/16/15	07	circut		
			8/6/15	01	SSR		
			11/21/15	9	TAD		
			8/06/15	09	TAB		
			11/06/15	20	Cym PFA		
			19/06/15	24	FOEL		
			01/06/15	21	AFT		
			5/06/15	01	SSR		
			15/06/15	17	circut		
			16/06/15	6	TAB		
			16/06/15	7	MUT		
			18/06/15	09	AFT		
			15/06/15	08	Boot Run		
			06/06/15	07	Cir TEC		
			18/06/15	09	LOADED MARKM		

LEAFLET 11 ANNEX B APPENDIX 1

SAFETY IN MILITARY TRAINING AND EXERCISES

MILITARY TRAINING RISK ASSESSMENT PROFORMA – BATTALION SPORTS TRAINING

Unit/Formation: 5TH BATTALION THE RIFLES

Assessor: REDACTED

Activity/Exercise: Annual Fitness Test

Date Assessment: 2ND FEB 2015

Relevant Publications/Pamphlets/Procedures: AGAI Vol 1 Chap 7
RIFLES/7101 CO PD Policy

Review Date: 02 Sept 15

Generic Risk Assessment: Yes

Steps relate to the Risk Assessment Process

Steps relate to the Risk Assessment Process

Ser	Activity/Element (Step 1)	Hazards Identified (Step 2)	Existing Controls (Step 3)	Residual Risk (Step 4)	Additional Controls Required (Step 5)	Residual Risk (Step 6)
(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	AFT	Muscular/Skeletal injuries due to insufficient warm up	Ensure a sufficient warm up is conducted by a qualified in-date PTI.	No	All routes must be reced prior to taking lesson out. Care and attention must be used in selecting appropriate routes.	Yes
2	AFT	Slips, Trips and Falls due to changing terrain or training area.	All personnel will be briefed to watch where they are going and alert others to any dangers.	Yes	Nil	
3	AFT	Muscular/Skeletal injuries due to incorrect footwear.	As per the lesson plan all personnel are to ensure that the correct footwear is worn.	No	As per control measures As per WBGT.	Yes
4	AFT	Dehydration due to insufficient fluid intake before and during the activity.	Check at start of lesson all students have taken on water and have not been consuming alcohol. Regular water stops enforced by Instructors.	Yes	Nil	
5	AFT	Ankle eversion/inversion injuries due to incorrect footwear.	Issue boots or appropriate military style boots.	No	AAPT1 to gauge the weather change whilst out, shorten route slower pace.	Yes
6	AFT	Injuries caused through hot or cold weather out side.	As per WBGT.	No	Whilst marching on roads squads must abide by all road safety laws.	Yes
7	AFT	Road safety.	Markers must be used at all times (wearing aluminous bibs). Markers will be briefed	Yes	Nil	

			and controlled by PTI.			
8	AFT	Injuries caused out on route.	A safety vehicle must be used when going of camp.	No	Communication carried so PTI'S can keep in touch. Lesson tailored to suit group fitness level.	Yes
9	AFT	Students not being able to keep up and becoming lost.	PTI at rear of group to collect stragglers. Where possible ability groups used.	Yes	Nil	
10	AFT	Injuries caused through insufficient cool down.	Ensure a sufficient cool down is conducted by a qualified in-date PTI.	Yes	Nil	

	Name	Post	Date	Signature
Existing and Additional Controls Agreed	REDACTED	RAPTCI	2 ND FEB 2015	REDACTED
Additional Controls Implemented				