



Statement of expenses claimed in the period

Name: Richard Gleave
Position: Deputy Chief Executive and Chief Operating Officer
Base: Bristol
Period: 1 January 2020 - 31 March 2020

Dates		Destination	Purpose	Expenses												Total Cost £
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Phone / Internet £	Conference / Training / Course Fees £	Overnight Incidental Allowance £	Other £	
02/09/2019	02/09/2019	London	Meetings						8.20							8.20
02/09/2019	02/09/2019	London	Meetings				6.75									6.75
02/09/2019	02/09/2019	London	Meetings		4.80											4.80
06/09/2019	06/09/2019	London	Meetings					5.00								5.00
09/09/2019	09/09/2019	Warwick	PHE annual conference					2.86								2.86
09/09/2019	09/09/2019	Warwick	PHE annual conference						16.20							16.20
09/09/2019	09/09/2019	Warwick	PHE annual conference				6.75									6.75
09/09/2019	09/09/2019	Warwick	PHE annual conference			6.55										6.55
12/09/2019	12/09/2019	Oxford	HPPN conference							30.00						30.00
12/09/2019	12/09/2019	Oxford	HPPN conference						16.20							16.20
12/09/2019	12/09/2019	Oxford	HPPN conference								16.45					16.45
12/09/2019	12/09/2019	Oxford	HPPN conference				6.75									6.75
12/09/2019	12/09/2019	Oxford	HPPN conference			5.50										5.50
13/09/2019	13/09/2019	Oxford	HPPN conference								12.05					12.05
17/09/2019	17/09/2019	London	Meetings						8.20							8.20
17/09/2019	17/09/2019	London	Meetings				6.75									6.75
17/09/2019	17/09/2019	London	Meetings		50.10											50.10
18/09/2019	18/09/2019	London	Meetings						8.20							8.20
18/09/2019	18/09/2019	London	Meetings				6.75									6.75
19/09/2019	19/09/2019	London	Meetings						8.20							8.20
19/09/2019	19/09/2019	London	Meetings				6.75									6.75
24/09/2019	24/09/2019	Oxford	Meetings						8.20							8.20
24/09/2019	24/09/2019	Oxford	Meetings				6.75									6.75
25/09/2019	25/09/2019	Cambridge	Site visit						8.20							8.20
25/09/2019	25/09/2019	Cambridge	Site visit				6.75									6.75
25/09/2019	25/09/2019	Cambridge	Site visit			12.00										12.00
25/09/2019	25/09/2019	Cambridge	Site visit			11.60										11.60
01/10/2019	01/10/2019	London	Meetings						8.20							8.20
01/10/2019	01/10/2019	London	Meetings				6.75									6.75
01/10/2019	01/10/2019	London	Meetings			22.80										22.80
02/10/2019	02/10/2019	Oxford	Meetings						8.70							8.70
02/10/2019	02/10/2019	Oxford	Meetings				6.75									6.75
03/10/2019	03/10/2019	London	Meetings						8.20							8.20
03/10/2019	03/10/2019	London	Meetings				6.75									6.75
03/10/2019	03/10/2019	London	Meetings		20.00											20.00
08/10/2019	08/10/2019	London	Meetings						8.20							8.20
08/10/2019	08/10/2019	London	Meetings				6.75									6.75
09/10/2019	09/10/2019	Bristol	Bristol University workshop				0.90									0.90
15/10/2019	15/10/2019	London	Meetings						8.20							8.20
15/10/2019	15/10/2019	London	Meetings				6.75									6.75
16/10/2019	16/10/2019	London	Meetings						16.20							16.20
16/10/2019	16/10/2019	London	Meetings								12.50					12.50
16/10/2019	16/10/2019	London	Meetings				6.75									6.75
16/10/2019	16/10/2019	London	Meetings		50.10											50.10
17/10/2019	17/10/2019	London	Meetings		20.00											20.00
21/10/2019	21/10/2019	London	Meetings						8.20							8.20
21/10/2019	21/10/2019	London	Meetings				6.75									6.75
22/10/2019	22/10/2019	Oxford	Meetings						8.70							8.70
22/10/2019	22/10/2019	Oxford	Meetings				6.75									6.75
23/10/2019	23/10/2019	London	Meetings						8.20							8.20
23/10/2019	23/10/2019	London	Meetings				6.75									6.75
28/10/2019	28/10/2019	London	Meetings						8.20							8.20
28/10/2019	28/10/2019	London	Meetings				6.75									6.75
29/10/2019	29/10/2019	London	Meetings						8.20							8.20
29/10/2019	29/10/2019	London	Meetings				6.75									6.75
30/10/2019	30/10/2019	London	CIPFA conference - Speaking engagement						8.20							8.20
30/10/2019	30/10/2019	London	CIPFA conference - Speaking engagement				6.75									6.75
31/10/2019	31/10/2019	London	Meetings						8.20							8.20
31/10/2019	31/10/2019	London	Meetings				6.75									6.75
05/11/2019	05/11/2019	London & Oxford	Meetings						8.20							8.20
05/11/2019	05/11/2019	London & Oxford	Meetings				6.75									6.75
06/11/2019	06/11/2019	Oxford	Meetings						8.20							8.20
06/11/2019	06/11/2019	Oxford	Meetings				6.75									6.75

Dates		Destination	Purpose	Expenses												Total Cost £
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Phone / Internet £	Conference / Training / Course Fees £	Overnight Incidental Allowance £	Other £	
07/11/2019	07/11/2019	London & Oxford	Meetings						8.20							8.20
07/11/2019	07/11/2019	London & Oxford	Meetings				6.75									6.75
18/11/2019	18/11/2019	Bristol	Southwest Public Health and Microbiology Update Day				12.60									12.60
19/11/2019	19/11/2019	London	Meetings						8.20							8.20
19/11/2019	19/11/2019	London	Meetings				6.75									6.75
20/11/2019	20/11/2019	London	Meetings						8.20							8.20
20/11/2019	20/11/2019	London	Meetings				6.75									6.75
21/11/2019	21/11/2019	Oxford	Meetings						8.20							8.20
21/11/2019	21/11/2019	Oxford	Meetings				6.75									6.75
26/11/2019	26/11/2019	London	Meetings						8.20							8.20
26/11/2019	26/11/2019	London	Meetings				6.75									6.75
27/11/2019	27/11/2019	London	Meetings						8.20							8.20
27/11/2019	27/11/2019	London	Meetings				6.75									6.75
28/11/2019	28/11/2019	London	Meetings						8.20							8.20
28/11/2019	28/11/2019	London	Meetings				6.75									6.75
02/12/2019	02/12/2019	London	Meetings						8.20							8.20
02/12/2019	02/12/2019	London	Meetings				6.75									6.75
03/12/2019	03/12/2019	London	Meetings						8.20							8.20
03/12/2019	03/12/2019	London	Meetings				6.75									6.75
17/12/2019	17/12/2019	London	Meetings						8.20							8.20
17/12/2019	17/12/2019	London	Meetings				6.75									6.75
17/12/2019	17/12/2019	London	Meetings		20.00											20.00
18/12/2019	18/12/2019	London	Meetings						8.20							8.20
18/12/2019	18/12/2019	London	Meetings				6.75									6.75
19/12/2019	19/12/2019	Oxford	Meetings						8.20							8.20
19/12/2019	19/12/2019	Oxford	Meetings				6.75									6.75
06/01/2020	07/01/2020	Chilton	PHE away day						16.20							16.20
06/01/2020	06/01/2020	Chilton	PHE away day				6.75									6.75
06/01/2020	06/01/2020	Chilton	PHE away day			20.00										20.00
06/01/2020	07/01/2020	Chilton	PHE away day							75.05						75.05
07/01/2020	07/01/2020	Chilton	PHE away day													32.00
08/01/2020	08/01/2020	London	Meetings						8.20							8.20
08/01/2020	08/01/2020	London	Meetings				6.75									6.75
08/01/2020	31/01/2020	London	Meetings (Month Travelcard)		1,261.90											1,261.90
13/01/2020	13/01/2020	Oxford	Meetings						8.20							8.20
13/01/2020	13/01/2020	Oxford	Meetings				6.75									6.75
13/01/2020	13/01/2020	Oxford	Meetings		7.70											7.70
14/01/2020	14/01/2020	London	Meetings						8.20							8.20
14/01/2020	14/01/2020	London	Meetings				6.75									6.75
15/01/2020	15/01/2020	Swindon / London	Meetings						16.20							16.20
15/01/2020	15/01/2020	Swindon / London	Meetings				6.75									6.75
15/01/2020	15/01/2020	Swindon / London	Meetings			9.00										9.00
21/01/2020	21/01/2020	London	Meetings						8.20							8.20
21/01/2020	21/01/2020	London	Meetings				6.75									6.75
22/01/2020	22/01/2020	London	Meetings						8.20							8.20
22/01/2020	22/01/2020	London	Meetings				6.75									6.75
23/01/2020	23/01/2020	Oxford	Meetings						8.20							8.20
23/01/2020	23/01/2020	Oxford	Meetings				6.75									6.75
23/01/2020	23/01/2020	Oxford	Meetings		7.70											7.70
27/01/2020	27/01/2020	Birmingham	Meetings						8.20							8.20
27/01/2020	27/01/2020	Birmingham	Meetings				6.75									6.75
27/01/2020	27/01/2020	Birmingham	Meetings		125.00											125.00
28/01/2020	28/01/2020	London	Meetings						8.20							8.20
28/01/2020	28/01/2020	London	Meetings				6.75									6.75
29/01/2020	29/01/2020	Leeds	Site visit						8.20							8.20
29/01/2020	29/01/2020	Leeds	Site visit				6.75									6.75
29/01/2020	29/01/2020	Leeds	Site visit			132.40										132.40
29/01/2020	29/01/2020	Bristol	Site visit			92.05										92.05
30/01/2020	30/01/2020	Oxford & Esher	Meetings						8.20							8.20
30/01/2020	30/01/2020	Oxford & Esher	Meetings				6.75									6.75
30/01/2020	30/01/2020	Oxford & Esher	Meetings			7.00										7.00
30/01/2020	30/01/2020	Oxford & Esher	Meetings			8.00										8.00
30/01/2020	30/01/2020	Oxford & Esher	Meetings			7.80										7.80
30/01/2020	30/01/2020	Oxford & Esher	Meetings			6.90										6.90
30/01/2020	30/01/2020	Oxford & Esher	Meetings			32.90										32.90
30/01/2020	30/01/2020	Oxford & Esher	Meetings			32.90										32.90
30/01/2020	30/01/2020	Oxford & Esher	Meetings			-22.90										-22.90
03/02/2020	03/02/2020	Gloucester	Site visit						8.20							8.20
03/02/2020	03/02/2020	Gloucester	Site visit				6.75									6.75
03/02/2020	03/02/2020	Gloucester	Site visit		10.30											10.30
04/02/2020	04/02/2020	London	Meetings					13.00								13.00
04/02/2020	04/02/2020	London	Meetings						16.20							16.20
04/02/2020	04/02/2020	London	Meetings				6.75									6.75
04/02/2020	04/02/2020	London	Meetings		10.30											10.30
04/02/2020	04/02/2020	London	Meetings		25.00											25.00
06/02/2020	06/02/2020	Bristol	Speaking engagement at UWE				3.69									3.69
07/02/2020	07/02/2020	London	Meetings						8.20							8.20
07/02/2020	07/02/2020	London	Meetings				6.75									6.75
10/02/2020	10/02/2020	London	Meetings						8.20							8.20

Dates				Expenses												Total Cost £
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10/02/2020	10/02/2020	London	Meetings				6.75									6.75
10/02/2020	10/02/2020	London	Meetings		4.80											4.80
10/02/2020	10/02/2020	London	Meetings		84.60											84.60
11/02/2020	11/02/2020	Oxford	Meetings						8.20							8.20
11/02/2020	11/02/2020	Oxford	Meetings				6.75									6.75
11/02/2020	11/02/2020	Oxford	Meetings		26.30											26.30
12/02/2020	12/02/2020	London & Oxford	Meetings						8.20							8.20
12/02/2020	12/02/2020	London & Oxford	Meetings				6.75									6.75
12/02/2020	12/02/2020	London & Oxford	Meetings		4.80											4.80
12/02/2020	12/02/2020	London & Oxford	Meetings		112.10											112.10
12/02/2020	12/02/2020	London & Oxford	Meetings		24.90											24.90
12/02/2020	12/02/2020	London & Oxford	Meetings		7.00											7.00
18/02/2020	18/02/2020	London	Meetings						8.20							8.20
18/02/2020	18/02/2020	London	Meetings				6.75									6.75
18/02/2020	18/02/2020	London	Meetings		2.40											2.40
18/02/2020	18/02/2020	London	Meetings		112.10											112.10
24/02/2020	24/02/2020	Newcastle	Site visit		166.40											166.40
25/02/2020	25/02/2020	London	Meetings		224.20											224.20
26/02/2020	26/02/2020	London	Meetings		224.20											224.20
27/02/2020	27/02/2020	Oxford	Meetings		65.80											65.80
04/03/2020	04/03/2020	London	Meetings		24.60											24.60
04/03/2020	04/03/2020	London	Meetings		142.00											142.00
05/03/2020	05/03/2020	London	Meetings		84.60											84.60
10/03/2020	10/03/2020	Oxford	Meetings		26.30											26.30
11/03/2020	11/03/2020	London	Meetings		71.00											71.00
11/03/2020	11/03/2020	London	Meetings		16.90											16.90
12/03/2020	12/03/2020	Birmingham	Meetings		60.30											60.30
17/03/2020	17/03/2020	London	Meetings		24.60											24.60
17/03/2020	17/03/2020	London	Meetings		142.00											142.00
19/03/2020	19/03/2020	Nottingham	Nottingham site visit cancelled - changed to remote meeting (awaiting refund)		173.70											173.70
26/03/2020	26/03/2020	Oxford	Meeting cancelled - changed to remote meeting (awaiting refund)		7.70											7.70
TOTAL				0.00	3,728.25	134.45	381.69	20.86	491.80	105.05	41.00	0.00	0.00	0.00	0.00	4,903.10