

**Notice that an application form  
has been issued**

For office use only

(enter name and address of person to be notified)

Name

Address

**This notice is to tell you that an application form has been issued by the Court of Protection.**

The court has powers to make decisions regarding the property and affairs and personal welfare of people who lack capacity to make such decisions.

If you wish to be involved in the proceedings, then you need to complete and file the COP5 acknowledgment of notification with the court and apply to be joined as a party.

**If you have any questions or need further information about the application you can:**

- ring Court Enquiry Service on 0300 456 4600;
- write to the Court of Protection, PO Box 70185, First Avenue House, 42-49 High Holborn, London WC1A 9JA, DX 160013 Kingsway 7; or
- check the website, [www.justice.gov.uk](http://www.justice.gov.uk) or [www.direct.gov.uk](http://www.direct.gov.uk)

Court of Protection staff cannot give legal advice. If you need legal advice please contact a solicitor.

**Details of the application**

Case number

Date the application was issued

D	D	M	M	Y	Y	Y	Y
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Name of the applicant

Name of the person to whom the application relates (this is the person who lacks, or is alleged to lack, capacity)

Applicant's connection to the person to whom the application relates

The application relates to the exercise of the court's jurisdiction in relation to the person's:

- property and affairs
- personal welfare
- property and affairs and personal welfare.

The matter the court has been asked to decide:

Order(s) the court has been asked to make:

**Signed**

**Name**

**Date**

**Name  
of firm**

**Position or  
office held**