

# Withdraw an election to keep your secretaries information on the public register



Use the <u>online service</u> to update your information as quickly as possible.

Or visit:

www.gov.uk/file-changes-to-a-company-with-companies-house

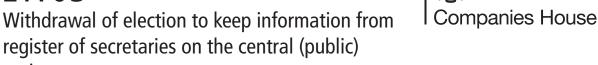
It takes longer to process paper forms sent to us by post

In accordance with Section 279E of the Companies Act 2006.

# EW03



# register of secretaries on the central (public) register



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Go online to file this information www.gov.uk/companieshouse

- What this form is for You may use this form to withdraw an election to keep secretaries' information on the public register.
- What this form is NOT for You may not use this form to withdraw any other election.

For further information, please refer to our guidance at www.gov.uk/companieshouse

1	Company details	_					
Company number		→ Filling in this form Please complete in typescript or in					
Company name in full		bold black capitals.					
		All fields are mandatory unless specified or indicated by *					
2	Company's register of secretaries						
	The company withdraws the election to keep information about secretaries on the public register.						
	<i>i</i> The information can now be found in the company's own registers.						
3	Signature						
	I am signing this form on behalf of the company.	• Person authorised Under either section 270 or 274 of					
Signature	Signature X X						
	This form may be signed by: Director, Secretary, Person authorised , Administrator, Administrative receiver, Receiver manager, Charity commission receiver and manager, CIC nanager, Judicial factor.						

### EW03

Withdrawal of election to keep information from register of secretaries on the central (public) register

### **Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name				
Company name				
Address				
Post town				
County/Region				
Postcode				
Country				
DX				
Telephone				

## 1

### Checklist

We may return forms completed incorrectly or with information missing.

# Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- $\square$  You have signed the form.

### Important information

All information on this form will appear on the public record.

### **☑** Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

### For companies registered in Scotland:

The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

### For companies registered in Northern Ireland:

The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

### i Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse