

# Application for an environmental permit Part E2 – Surrender application (installations, waste operations, mining waste operations, medium combustion plant/specified generator and mobile plant only)



Fill in this part of the form together with part F1, if you are surrendering all or part of your permit or applying to surrender mobile plant. Please check that this is the latest version of the form available from our website.

Please read through this form and the guidance notes that came with it.

The form can be:

- 1) saved onto a computer and then filled in. Please note that the form follows a logic that means questions will open or stay closed depending on a previous answer. So you may not be able to enter text in some boxes.
- 2) printed off and filled in by hand. Please write clearly in the answer spaces.

It will take less than two hours to fill in this form.

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## 1 About your permit

### 1a Discussions before your application

If you have had discussions with us before your application, give us the permit reference number or details on a separate sheet. Tell us below the reference you have given to this extra sheet.

Permit or document reference

### 1b Permit number

What is the permit number that this application relates to?

### 1c Site details

What is the name, address and postcode of the site? (but not mobile plant)

Site name

Address





Postcode

### 1d Type of permit

Tick below which type of permit you are applying to surrender

A site permit

☐ Now go to section 2

Part B permit

☐ Now go to section 5

Note: if your permit is a site permit but includes a Part B activity tick both boxes.

A mobile plant permit

☐ Now go to section 6

Standalone medium combustion plant/specified generator

☐ Now go to section 7

## 2 About your application

### 2a Is this a low risk surrender application?

See guidance notes on part E2.

No ☐

Yes ☐

Please attach a copy of the evidence and give us the document reference below.

Document reference

### 2b Have we confirmed during discussions we have had with you before your application that this will be a low risk surrender?

No ☐

Yes ☐

Have there been any changes to your proposal since the discussions?

No ☐

Yes ☐

Please send us a copy of confirmation or a letter justifying any changes you have made since pre-application discussions. Give us the reference number you have given this document.

Document reference for the justification

### 2c Tick below to show whether you are applying to surrender all or part of your permit

All of permit

☐ Now go to section 4

Part of permit

☐ Now go to section 3

## 3 About the parts of the permit you want to surrender and the parts you want to keep

### 3a Fill in Table 1 below with details of all the activities you no longer operate or plan to stop operating

Fill in a separate table for each activity you are applying to surrender. Use a separate sheet if you have a long list and send it to us with your application form. Tell us below the reference you have given the extra sheet.

Document reference of the extra sheet

**Table 1 – Parts of the permit you want to surrender**

Activity reference					
Installations only			Description of the waste facility	Description of the mining waste operation	Standard facility
Schedule 1 references	Description of the activity	Directly associated activity			

### 3 About the parts of the permit you want to surrender and the parts you want to keep, continued

Supply

1 a map or plan identifying the part (or parts) of the permit your application relates to.

Document map or plan reference

2 a map or plan identifying the part (or parts) of the permit you will be keeping (please clearly mark the new boundary).

Document map or plan reference

#### 3b Do you think you will need to apply to vary (change) any of the permit conditions as a result of surrendering part of your permit?

Note: If you are partially surrendering an area of land only it is unlikely that you will need to amend any conditions other than the site plan.

No ☐ Now go to section 4

Yes ☐ Fill in the relevant parts of C1 to C7 of the application form, giving details of how the permit conditions will need to be changed as a result of surrendering part of the permit

Document reference of these details

### 4 For all applications

#### 4a Please provide a site report/baseline report/surrender report which describes the condition of the site, or the parts of the permit the application relates to

See guidance notes on part E2.

Document reference of the report

#### 4b Have you taken any steps on the site (or the part of the site you are surrendering) to avoid any pollution risks or to return the site to a satisfactory condition?

No ☐

Yes ☐ Describe the steps you have taken

Document reference of your explanation

#### 4c Does a financial provision agreement exist for this site?

This information will allow the provision to be returned or cancelled correctly on surrender of the permit.

No ☐

Yes ☐

Now fill in part F1

### 5 Part B permit

I want to surrender the environmental permit mentioned in section 1 above

☐

#### 5a Tell us the date on which you want to surrender the plant (DD/MM/YYYY)

This date must be at least 20 working days from the date we receive this form.

### 6 Surrendering mobile plant

I want to surrender the environmental permit mentioned in section 1 above

☐

#### 6a Tell us the date on which you want to surrender the plant (DD/MM/YYYY)

This date must be at least 20 working days from the date we receive this form.

**7 Surrendering medium combustion plant/specified generator permit or part of a permit**

I want to surrender the environmental permit, or part of the environmental permit, mentioned in section 1 above

☐
**7a Tell us the date on which you want to surrender the whole or part of the MCP/SG (DD/MM/YYYY)**


This date must be at least 20 working days from the date we receive this form.

**7b Fill in table 2 below with details of the combustion units you no longer operate or plan to stop operating**

Fill in a separate row for each combustion unit you are applying to surrender. Use a separate sheet if you have a long list and send it to us with your application form. Tell us below the reference number you have given the extra sheet.

Document reference of the extra sheet

**Table 2 – Parts of the permit you want to surrender**

	Schedule 25A	Schedule 25B	Schedule 25A/B
Activity reference			
Combustion unit identity	Location (grid reference)	Capacity (MW thermal input)	Fuel

**8 How to contact us**

If you need help filling in this form, please contact the person who sent it to you or contact us as shown below.

General enquiries: 03708 506 506 (Monday to Friday, 8am to 6pm)

Textphone: 03702 422 549 (Monday to Friday, 8am to 6pm)

Email: [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Website: [www.gov.uk/government/organisations/environment-agency](http://www.gov.uk/government/organisations/environment-agency)

If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, please tell us how we can improve it.

**Please tell us if you need information in a different language or format (for example, in large print) so we can keep in touch with you more easily.**

## Feedback

(You don't have to answer this part of the form, but it will help us improve our forms if you do.)

We want to make our forms easy to fill in and our guidance notes easy to understand. Please use the space below to give us any comments you may have about this form or the guidance notes that came with it.

How long did it take you to fill in this form?

We will use your feedback to improve our forms and guidance notes, and to tell the Government how regulations could be made simpler.

Would you like a reply to your feedback?

Yes please

☐

No thank you

☐

### For Environment Agency use only

Date received (DD/MM/YYYY)

Our reference number

Payment received?

No ☐

Yes ☐

Amount received

£