

4 A.O.B

4.1 No other business was brought before the committee.

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING

14 November 2018

Present: Louis Taylor
Shane Lynch
Samir Parkash
Davinder Mann

Attending: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Apologies: Gordon Welsh
Cameron Fox

Gareth Waterhouse

1 Review of Minutes, Actions

- 1.1 The minutes for the EC Meeting on 07 November and actions log were reviewed and approved.

2 General Update, DIT and HMT

- 2.1 The Executive Committee discussed the results of the Civil Service People Survey.

3 Operating Cost- Mid year re-budget 2018-19

- 3.1 The EC discussed a paper on a prospective mid year operating cost rebudget.
- 3.2 The Committee discussed the rationale behind the rebudget and potential options for budget reallocation.
- 3.3 The Committee approved the rebudget and agreed to submit mini business cases to Financial Control Division for budget reallocation.

4 Amending UKEF's Approach to Staff Budgets

- 4.1 The Head of Resources presented a paper proposing changes to UKEF's staff budget modelling.
- 4.2 The Committee approved the changes as outlined in the paper.

5 Data Ownership- Governance Arrangements and Assurances Process to SIRO 2018-19

- 5.1 Officials from the Business Insight Centre presented a paper on governance and assurance in relation to the roles and responsibilities of the Senior Information Risk Officer and the Data Protection Officer. The EC noted that the paper would be presented to Security Committee as well.
- 5.2 The EC provided comments on and requested clarification about the roles and responsibilities outlined in the paper.
- 5.3 The Committee agreed that the paper would come back to the EC before the end of the year with the recommended changes.

6 Short Term Business Review

- 6.1 The EC reviewed a slide deck on Short Term Business.
- 6.2 The Committee discussed the points raised in the slide and approved the presentation to go before the UKEF Board.

7 Brexit Impacts on UKEF

- 7.1 The Chief Risk Officer presented a paper outlining the potential impacts of a number of Brexit scenarios on UKEF's operation.
- 7.2 The Committee noted the quality of the paper and discussed the points raised.
- 7.3 The Committee cleared the paper for presentation to the UKEF Board, pending some recommended changes.

8 A.O.B

- 8.1 The Chief Risk Officer noted how a recent presentation to board members had received a positive response, and provided an update from the DIT Directors Meeting.

Chief Executive's Office

MINUTE OF EXECUTIVE COMMITTEE MEETING

28 November 2018

Present: Louis Taylor
Shane Lynch
Gordon Welsh
Samir Parkash
Davinder Mann

Attending: 

Apologies: Cameron Fox

1 Review of Minutes, Actions

- 1.1 The minutes and actions log for the EC Meeting on 14 November were reviewed and approved.

2 General Update, DIT and HMT

- 2.1 The Executive Committee discussed UKEF's interests in DIT priority markets.
- 2.2 The committee discussed the ongoing FCC project and the technology required for its delivery.

3 People Survey Results action planning

- 3.1 Human Resources presented a paper outlining potential approaches to UKEF's action planning for the 2018 People Survey.
- 3.2 The committee endorsed the papers' recommendations and timeline.
- 3.3 The committee noted the upcoming 10@10 and ORC Heads of Division presentation, which would present a detailed breakdown of the People Survey Results and introduce the EC Leads to the department.

4 A.O.B

- 4.1 The committee discussed the recent appointment of Kimberly Wiehl to the UKEF Board.

Chief Executive's Office