

## Judicial Pensions Board

### Key issues discussed at the meeting held by tele-conference on 19<sup>th</sup> March 2020

#### Administration

The Board noted correspondence exchanged between the Board Chair, MoJ and XPS on the Annual Benefits Statements breach and on XPS's ongoing administrative performance. The Board requested clarification from MOJ there were sufficient resources within XPS to deliver the contract.

The Board examined XPS's plan to clear the backlog of administration cases and sought clarification on XPS's preparedness to deal with the impact of COVID-19 on both normal business and the current backlog. XPS provided assurances to the Board on actions taken to manage disruption and prioritisation of core services, with arrangements to be kept under review.

The Board were updated on the conditional data reports produced by XPS as an important regulatory requirement and noted the data scores for each scheme and the priority actions to address gaps in the accuracy scores.

#### Fee Paid Judicial Pension Scheme (FPJPS) Data Queries

The Board were briefed on the progress in investigating FPJPS data queries by the Judicial Pay & Pensions Data Team. The Board heard work is progressing on the online form submissions for judicial fee claims via the Access system, however the plan is to continue with the paper submissions for some judiciary. The Board were updated on the current measures taken by Bristol Finance Support Centre and Liberata, the payroll administrators, to continue working on the judicial payroll amid COVID-19.

#### Risk and Assurance

The Board considered the Risk Register and agreed amendments to reflect recent changes in light of the COVID-19 situation. The Board were also updated on the MoJ and XPS's contingency plans to continue deliver their duties during the current COVID-19 outbreak.

#### Internal Dispute Resolution and Appeal Cases

The Board noted there were two cases being processed under the Second Stage of the Internal Dispute Resolution Procedure (IDRP) and a meeting will soon be arranged to consider appropriate recommendations.

Date of next meeting: 5<sup>th</sup> June 2020