







Returns: 40 Response rate: 74%

Civil Service People Survey 2019

♦ Statistically significant difference from comparison

°Parent = Office of the Secretary of State for Scotland and Office of the Advocate General for Scotland

Engagement Index				
69	%			
Difference from previous survey	-4			
Difference from Parent ^o	+1			
Difference from SWNIO	+3			

My work				
86	%			
Difference from previous survey	0			
Difference from Parent ^o	+4			
Difference from SWNIO	+5			

Organisational objectives and purpose			
Difference from previous survey	-3		
Difference from Parent ^o	-1		
Difference from SWNIO	+2		

My manager				
74	%			
Difference from previous survey	-8			
Difference from Parent ^o	-1			
Difference from SWNIO	+1			

My tear	m
81	%
Difference from previous survey	-5
Difference from Parent ^o	-2
Difference from SWNIO	-3

Learning and development				
71	%			
Difference from previous survey	+6			
Difference from Parent ^o	+14 💠			
Difference from SWNIO	+20 ♦			

Inclusion and fair treatment				
76	3 %			
Difference from previous survey	-15			
Difference from Parent ^o	-5 ♦			
Difference from SWNIO	-4			

Resources and workload				
83	3%			
Difference from previous survey	-10			
Difference from Parent ^o	+2			
Difference from SWNIO	+11 ♦			

Pay and benefits				
58	3%			
Difference from previous survey	+7			
Difference from Parent ^o	+9 ♦			
Difference from SWNIO	+19 ♦			

Leadership and managing change			
64	%		
Difference from previous survey	-5		
Difference from Parent ^o	-4		
Difference from SWNIO	+4		



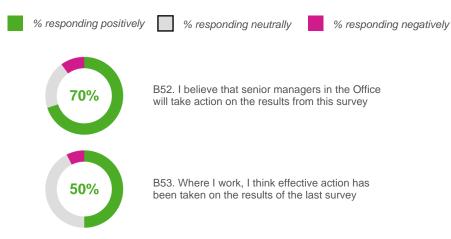






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Taking action

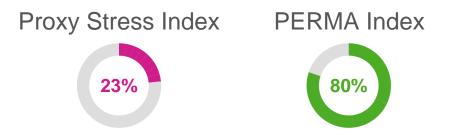


Discrimination, bullying and harassment



Wellbeing

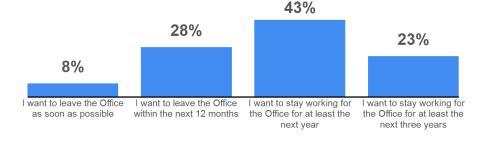




your life are

worthwhile?

Your plans for the future











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Headline scores

Highest positive scoring % Positive questions	Highest neutral scoring % Neutral questions	Highest negative scoring % Negative questions
B01 I am interested in my work	Where I work, I think effective action has been taken on the results of the last survey	B37 Compared to people doing a similar job in other organisations I feel my pay is reasonable
98%	43%	40%
B31 I have the skills I need to do my job effectively	B40 I believe that the Management Board has a clear vision for the future of the Office	B23 There are opportunities for me to develop my career in the Office
98%	35%	25%
B03 My work gives me a sense of personal accomplishment	B17 Poor performance is dealt with effectively in my team	B35 I feel that my pay adequately reflects my performance
93%	28%	25%
B07 I understand how my work contributes to the Office's objectives	B43 When changes are made in the Office they are usually for the better	B17 Poor performance is dealt with effectively in my team
93%	28%	23%
B32 I have the tools I need to do my job effectively	The Office motivates me to help it achieve its objectives	B38 Senior managers in the Office are sufficiently visible
93%	28%	23%

Please note that only questions B01-B60 are included in the above rankings











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All questions by theme	of the Secretary of State for Scotland office of the Advocate General for Scotland	flood	icates statistically si icates a variation in	T					
My manager	74 % -	Difference from previous survey	Strongly Agree agree	Neither Disagree Strongly disagree	% Positive	Difference from previous survey	Difference from Parent ^o	Difference from SWNIO	Difference from high performing units
B08 My manager motivates me to be more	re effective in my job		43	30 13 5 10	73%	-14 💠	-3	-3	-9 💠
B09 My manager is considerate of my life	e outside work		58	33 5	90%	-7	-1	+3	-2
B10 My manager is open to my ideas			45	35 8 10	80%	-12	-3	-6 💠	-10
B11 My manager helps me to understand	d how I contribute to the	Office's objectives	33	43 10 10 5	75%	-14	+1	-1	-2
B12 Overall, I have confidence in the dec	cisions made by my mana	ager	48	30 8 8 8	78%	-15	-5 	-4	-7 ♦
B13 My manager recognises when I have	e done my job well		50	30 8 5 8	80%	-20	-2	-3	-8
B14 I receive regular feedback on my per	rformance		40	28 18 5 10	68%	-6	-2	+2	-13 ♦
B15 The feedback I receive helps me to i	mprove my performance		35	28 23 5 10	63%	-9	-1	-2	-13 ♦
B16 I think that my performance is evalua	ated fairly		38	43 8 10	80%	+6	+2	+12 ♦	+2
B17 Poor performance is dealt with effect	tively in my team		28	23 28 10 13	50%	+8	+2	+8 ♦	-1









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All questions by theme				°Parent = Office o Of	f the Secretary of State fice of the Advocate Ge	for Scotland a eneral for Scotl	nd \Leftrightarrow indicand	cates statistically cates a variation in	•		
Inclusion and fair treatment	76 %	-15	Difference from previous survey	Strongly Agree agree	Neither Disagree	Strongly disagree	% Positive	Difference from previous survey	Difference from Parent ^o	Difference from SWNIO	Difference from high performing units
B25 I am treated fairly at work				45	33	10 10	78%	-17	-9 ♦	-6 ♦	-11
B26 I am treated with respect by the people	I work with			45	38	8 8	83%	-10	-1	-2	-10
B27 I feel valued for the work I do				38	43	10 8	80%	-9	0	+5	+1
B28 I think that the Office respects individual backgrounds, ideas, etc.)	al differences (e.g	. culture	s, working styles,	40	25 18	13 5	65%	-24	-11 💠	-12 ♦	-21 💠
Resources and workload	83%	-10	Difference from previous survey	Strongly Agree agree	Neither Disagree	Strongly disagree					
B29 I get the information I need to do my jol	b well			20	58	15 5	78%	-17	0	+4	-2
B30 I have clear work objectives				40	43	15	83%	-10	+5	+14 💠	-2
B31 I have the skills I need to do my job effe	ectively			38	60		98%	+3	0	+4	+4
B32 I have the tools I need to do my job effe	ectively			35	58	5	93%	-2	+6	+13	+12 ♦
B33 I have an acceptable workload				23	45 18	3 13	68%	-25	+2	+13 �	-8 💠
B34 I achieve a good balance between my	work life and my p	orivate li	e	35	43	10 10	78%	-7	-2	+15 ♦	-3









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All questions by them	e			°Parent	= Office of the Secr Office of the	etary of State Advocate Ger	for Scotland a neral for Scotl	and	icates statistically s icates a variation in	~		
Pay and benefits	58 %	+7	Difference from previous survey	Strongly agree	Agree Neithe	r Disagree	Strongly disagree	% Positive	Difference from previous survey	Difference from Parent ^o	Difference from SWNIO	Difference from high performing units
B35 I feel that my pay adequately	reflects my performance			15	43	18	15 10	58%	+8	+9 ♦	+17 ♦	+15 ♦
B36 I am satisfied with the total be	enefits package			15	45	20	13 8	60%	+7	+8 �	+20 ♦	+12 ♦
B37 Compared to people doing a reasonable	similar job in other organisa	ations I f	eel my pay is	13	43	5 30	10	55%	+8	+10 ♦	+20 ♦	+17 ♦
Leadership and managing change	64%	-5	Difference from previous survey	Strongly agree	Agree Neithe	r Disagree	Strongly disagree					
B38 Senior managers in the Office	e are sufficiently visible			35	35	5 8	10 13	70%	-19	-12 ♦	-11 ♦	-3
B39 I believe the actions of senior	managers are consistent w	vith the (Office's values	28	40	18	8 8	68%	-17 ♦	-9 💠	-1	+2
B40 I believe that the Managemer	nt Board has a clear vision f	or the fu	uture of the Office	23	40	3	35	63%	-1	+8 \$	+13 ♦	+5
B41 Overall, I have confidence in	the decisions made by the	Office's	senior managers	25	43	18	8 8	68%	-14 💠	-7 	-1	+8
B42 I feel that change is managed	d well in the Office			20	43	23	5 10	63%	+10	0	+13 ♦	+16 �
B43 When changes are made in t	he Office they are usually for	or the be	etter	20	38	28	8 8	58%	+10	0	+8 ♦	+14 ♦
B44 The Office keeps me informe	d about matters that affect r	me		28	48		20 5	75%	-7	-2	+7 ♦	+5
B45 I have the opportunity to cont affect me	ribute my views before deci	sions a	re made that	28	35	25	8 5	63%	+5	0	+10 ♦	+14 ♦
B46 I think it is safe to challenge t	he way things are done in the	he Offic	e	20	35	25	13 8	55%	-13 ♦	-13 	-3	-3









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All questions by theme	°Parent = Office of the S Office of	Secretary of State for Scotland are of the Advocate General for Scotla	nd	cates statistically si cates a variation in			
Engagement The following five questions, measuring pride, advocacy, attachment, inspiration and motivation, are used to create your Employee Engagement Index score.	Strongly Agree Ne	either Disagree Strongly disagree	% Positive	Difference from previous survey	Difference from Parent ^o	Difference from SWNIO	Difference from high performing units
B47 I am proud when I tell others I am part of the Office	33	40 20 8	73%	-9	+4	+6	-1
B48 I would recommend the Office as a great place to work	30	43 13 10 5	73%	-6	-2	+6	+3
B49 I feel a strong personal attachment to the Office	28 35	5 20 13 5	63%	+5	-3	+2	+1
B50 The Office inspires me to do the best in my job	25 40	0 23 10	65%	-1	+3	+3	+4
B51 The Office motivates me to help it achieve its objectives	23 38	28 8 5	60%	-14 ❖	-3	+2	+1
Taking action	Strongly Agree Ne	either Disagree Strongly disagree					
B52 I believe that senior managers in the Office will take action on the results from this survey	28	43 20 8	70%	-17 ♦	-6 ♦	+4	+10 ♦
B53 Where I work, I think effective action has been taken on the results of the last survey	20 30	43 5	50%	-5	-3	+9 ♦	-1









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Civil Service People Survey 2019

All questions by theme	°Parent = Office o	of the Secretary of State for Scotland a ffice of the Advocate General for Scotl	nd \Leftrightarrow ind	icates statistically s icates a variation in	T		
Organisational culture	Strongly Agree agree	Neither Disagree Strongly disagree	% Positive	Difference from previous survey	Difference from Parent ^o	Difference from SWNIO	Difference from high performing units
B54 I am trusted to carry out my job effectively	45	48 5	93%	-8	-2	+1	-2
B55 I believe I would be supported if I try a new idea, even if it may not work	35	48 13	83%	-4	-2	+2	+1
B56 In the Office, people are encouraged to speak up when they identify a serious policy or delivery risk	30	50 10 5 5	80%	-9	-7 	+1	+2
B57 I feel able to challenge inappropriate behaviour in the workplace	25	38 15 10 13	63%	-3	- 12 ♦	-3	-13 ♦
B58 The Office is committed to creating a diverse and inclusive workplace	33	38 13 15	70%	-9	-4	-5	-15 ♦
Civil Service vision	Strongly Agree agree	Neither Disagree Strongly disagree					
B59 I am aware of the Civil Service vision for 'A Brilliant Civil Service'	20	53 15 13	73%	+17 ♦	-6 💠	-2	0
Leadership statement	Always Most of the time	Some- Rarely Never times					
B60 Managers in my Area/Directorate/Division actively role model the behaviours set out in the Civil Service Leadership Statement^	31	38 18 8 5	69%	New	-8 💠	-5	-7 ♦

The % positive for this question is the proportion who selected either "Always" or "Most of the time".











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All questions by theme

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Wellbeing

The four wellbeing guestions use a 11-point scale. The scale ranges from 0 to 10 for each guestion, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely' (e.g. 'completely satisfied' or 'completely anxious').

Difference from previous survey Difference from SWNIO Difference from Parent^o % Positive For questions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question. Low Medium High Very High (0-4)(7-8)(5-6)(9-10)W01 Overall, how satisfied are you with your life nowadays? 23 51 74% **-9 \$** +6 -4 +1 Overall, to what extent do you feel that the things you do in your life are 82% +2 18 53 29 -2 +8 ♦ worthwhile? W03 Overall, how happy did you feel yesterday? 8 15 54 77% +4 +3 +13 ♦ +8 < % Negative For question W04 the percent negative is the proportion answering 6, 7, 8, 9 or 10 to the question. High (6-10) Medium Very Low Low (2-3)(4-5)W04 Overall, how anxious did you feel yesterday? 36 31 21 21% +2 -11 ♦ -14 ♦











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All questions by theme

Your plans for the future

°Parent = Office of the Secretary of State for Scotland and Office of the Advocate General for Scotland

- ♦ indicates statistically significant difference from comparison
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C01. Which of the following statements most reflects your current thoughts about working for the Office?		Difference from previous survey	Difference from Parent ^o	Difference from SWNIO	
I want to leave the Office as soon as possible	8%	+5	-4	-5	
I want to leave the Office within the next 12 months	28%	+8	-8 💠	-1	
I want to stay working for the Office for at least the next year	43%	-10	+4	+5	
I want to stay working for the Office for at least the next three years	23%	-3	+8 ♦	+1	
The Civil Service Code					
Differences are based on '% Yes' score		sn	o l	0	

		% Ye	Differe from p surve)	Differe from F	Differe from S	Differe from h perfor units
D01. Are you aware of the Civil Service Code?	98	98%	+3	-1	+1	0
D02. Are you aware of how to raise a concern under the Civil Service Code?	73	73 %	+1	-2	+3	-5
D03. Are you confident that if you raised a concern under the Civil Service Code in the Office it would be investigated properly?	78	23 78%	-9 💠	-4	+1	-1

% Yes









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Office of the Advocate General for Scotland

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Civil Service People Survey 2019

^ indicates a variation in question wording from your previous survey

♦ indicates statistically significant difference from comparison

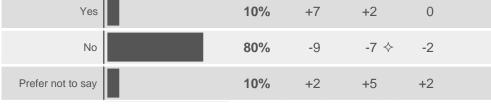
All questions by theme

Discrimination

E01. Have you been discriminated against at work, in the past 12 months?^

Difference from previo survey	Difference from Parent	Difference from SWNI	
+7	+2	0	

0



Your survey included a question about whether the discrimination occurred in your organisation. These results have been suppressed in this report to protect respondents anonymity, but do feed into the overall Civil Service results.

For respondents who selected 'Yes' to E01.

°Parent = Office of the Secretary of State for Scotland and Office of the Advocate General for Scotland

E02. On which of the following grounds were you discriminated against?^ (multiple selection)

Response Count

Age	
Caring responsibilities	
Disability	
Ethnic background	
Gender	
Gender reassignment or perceived gender	
Grade or responsibility level	
Main spoken/ written language or language ability	
Marital status or civil partnership	
Mental health	
Pay	
Pregnancy, maternity or paternity	
Religion or belief	
Sex	
Sexual orientation	
Social or educational background	
Working location	
Working pattern	
Any other grounds	
Prefer not to say	

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'











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- → indicates statistically significant difference from comparison
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All questions by theme

Bullying and harassment

Yes

No

Prefer not to say

E03. Have you been bullied or harassed at work, in the past 12 months?^

	Difference from previd survey	Difference from Parer	Difference from SWN	
15%	+15	0	+4	
80%	-12	-1	-1	
5%	-3	+1	-2	

0

Your survey included a question about whether the bullying and/or harassment occurred in your organisation. These results have been suppressed in this report to protect respondents anonymity, but do feed into the overall Civil Service results.

For respondents who selected 'Yes' to E03. E03A. How would you describe the nature of the bullying and/or harassment you experienced?^ (multiple selection)

Response Count

Comments about my personal appearance		
Sexual harassment (e.g. sexual comments or jokes, unwelcome sexual advances, touching or assault)		
Spreading gossip or making false accusations about me		
Intimidation or verbal aggression (e.g. shouting, swearing, making threats)		
Physical assault (e.g. object thrown at me, pushed, hit)		
Humiliated in front of team or others		
Negative Micromanagement (e.g. excessive control; made to feel incompetent)		
Removal of job responsibilities, unconstructive criticism, or impossible/changing expectations		
Treated less favourably to others		
Ignored, excluded, marginalised		
Undermining or taking credit for my work		
Denied time off for personal ill health		
Denied time off for family or caring responsibilities		
Disclosure of personal / sensitive information to colleagues without my consent		
Something else not listed here		
Prefer not to say		
Please note: Counts of fewer than ten responses	are sunnress	red and replaced with ''

Please note: Counts of fewer than ten responses are suppressed and replaced with '--











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Civil Service People Survey 2019

All questions by theme

°Parent = Office of the Secretary of State for Scotland and Office of the Advocate General for Scotland

For respondents who selected 'Yes' to E03.

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^ indicates a variation in question wording from your previous survey

Bullying and harassment

For respondents who selected 'Yes' to E03. E04. Who bullied and/or harassed you?^ (multiple selection)

Response Count

•	
	A colleague in my Area/Directorate/Division
	A colleague in a different Area/Directorate/ Division of the Office
	My manager
	Another senior member of staff in the Office
	Someone I manage
	Someone working in a different Civil Service organisation
	Someone working for a non-Civil Service organisation
	A contractor
	A service user (e.g. customer, claimant, offender)
	A member of the public
	Someone else not listed here
	Prefer not to say

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'

For respondents who selected 'Yes' to E03. E05. Did you report your experience of bullying and/or harassment?[^]

ent°	N Se
rence Parei	rence SWN
from	Diffel from

Yes	Results for this question have been suppressed as there are fewer than ten responses
No	Results for this question have been suppressed as there are fewer than ten responses
Prefer not to say	Results for this question have been suppressed as there are fewer than ten responses

E06. How would you describe your situation now?^

from Parent^o

Appropriate action was taken to address the behaviour I experienced

Yes	Results for this question have been suppressed as there are fewer than ten responses
No	Results for this question have been suppressed as there are fewer than ten responses
Prefer not to say	Results for this question have been suppressed as there are fewer than ten responses

The bullying and/or harassment has stopped

Yes	Results for this question have been suppressed as there are fewer than ten responses
No	Results for this question have been suppressed as there are fewer than ten responses
Prefer not to say	Results for this question have been suppressed as there are fewer than ten responses

The culture in my area allows this kind of behaviour to continue

Yes	Results for this question have been suppressed as there are fewer than ten responses
No	Results for this question have been suppressed as there are fewer than ten responses
Prefer not to say	Results for this question have been suppressed as there are fewer than ten responses

I felt like I was punished for reporting the incident

Yes	Results for this question have been suppressed as there are fewer than ten responses
No	Results for this question have been suppressed as there are fewer than ten responses
Prefer not to say	Results for this question have been suppressed as there are fewer than ten responses











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40

18

80%

Civil Service People Survey 2019

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collaborate with colleagues

LQD4

I feel confident in using modern workplace technologies to connect and

-6 ♦

-6 ♦









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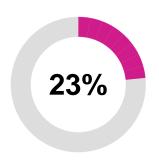


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Proxy Stress Index and PERMA Index

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- ♦ indicates statistically significant difference from comparison
- ** this is a negatively phrased question where % positive is the proportion who selected "no"



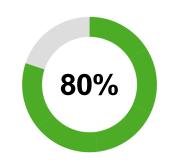
Difference from previous survey	+5 ♦
Difference from Parent ^o	-1
Difference from SWNIO	-3 ♦
Difference from high performing units	-1

Proxy Stress Index

This index aligns to the Health and Safety Executive's stress management tool, using the 8 questions from the People Survey shown below. We calculate it in the same way as the Employee Engagement Index.

We have 'inverted' the final index so that it is a measure of conditions which can add to stress rather than alleviate stress, i.e. a higher index score represents a more stressful environment.

		% positive
B05	I have a choice in deciding how I do my work	88%
B08	My manager motivates me to be more effective in my job	73%
B18	The people in my team can be relied upon to help when things get difficult in my job	88%
B26	I am treated with respect by the people I work with	83%
B30	I have clear work objectives	83%
B33	I have an acceptable workload	68%
B45	I have the opportunity to contribute my views before decisions are made that affect me	63%
E03	Have you been bullied or harassed at work, in the past 12 months?**	80%



Difference from previous survey	+2
Difference from Parent ^o	+3 ♦
Difference from SWNIO	+4 ♦
Difference from high performing units	+3 ♦

PERMA Index

This index measures the extent to which employees are 'flourishing' in the workplace around the 5 dimensions: Positive emotion, Engagement, Relationships, Meaning and Accomplishment.

The index is computed using the questions from the People Survey shown below and combining them in the same way as the Employee Engagement Index.

A high score represents a greater proportion of employees agreeing with the statements below or rating the two wellbeing questions as high.

		% positive
B01	I am interested in my work	98%
B03	My work gives me a sense of personal accomplishment	93%
B18	The people in my team can be relied upon to help when things get difficult in my job	88%
W01	Overall, how satisfied are you with your life nowadays?	74%
W02	Overall, to what extent do you feel that the things you do in your life are worthwhile?	82%











Response rate: 74% Civil Service People Survey 2019 Returns: 40

Appendix

Glossary of key terms

The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score % positive**), unless otherwise indicated. % positive

Previous survey Comparisons to the previous survey relate to the results from the 2018 Civil Service People Survey. Where a question is flagged as changed since the last survey (^) comparisons

should be treated with caution as changes to wording may affect how people respond to the question.

High performing units For each question, unless otherwise indicated, this is the upper quartile score across all units from all Civil Service organisations that took part in the 2019 Civil Service People

Survey, where data was not suppressed. For question W04 and the Proxy Stress Index, we have used the lower quartile.

Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy. Therefore in some instances, the differences presented in this report will not match the rounded figures of the scores being compared. For example, if your unrounded Engagement Index score is 75.43647583%, your organisation overall's score is 74.63572484% and the difference between the two is +0.800751%, in this report these scores would appear as 75%, 75% and +1.

Statistical significance:



Statistical testing has been carried out to identify statistically significant differences between your results and a number of comparators. You can therefore be confident that the difference represents a real difference in opinion between the results. Please note that there needs to be 30 responses at question level, 20 responses at theme level and 10 responses at index level for statistical testing to be carried out on the corresponding scores. If you received a lower number of responses, then statistical significance testing won't have been conducted.

The employee engagement index

The survey includes five questions that make up the engagement index (B47-B51). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement questions.

Confidentiality

The survey was carried out as part of the 2019 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ENGINE Transformation to carry out the survey. ENGINE Transformation is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of fewer than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.

ENIGINE's Privacy Policy (https://transformation.enginegroup.com/privacy-notice) tells you how they keep personal data safe and who to contact to exercise your rights of control under the new GDPR regulations.

The Civil Service People Survey Privacy Notice can be found on GOV.UK (https://www.gov.uk/government/publications/people-survey-privacy-information-notice/privacy-notice-civil-service-people-survey)

