

Date: 13/11/19
Our Ref: RFI2827
Your Ref: FOI Request – Intranet
Tel: 0300 1234 500
Email: foi@homesengland.gov.uk



Homes
England

[REDACTED]
By Email Only

Windsor House
Homes England – 6th Floor
50 Victoria Street
London
SW1H 0TL

Dear [REDACTED]

RE: Request for Information – RFI2827

Thank you for your request for information, which was processed under the Freedom of Information Act 2000 (FOIA).

For clarification, you requested the following information:

Please could you provide the following information:

- 1) How many employees are working for your organisation, including full-time, part-time, and contracted staff?
- 2) What is your annual intranet budget?
- 3) What is your current intranet solution? (e.g. Invotra, Sharepoint, Kahootz, Umbraco)
- 4) How long have you been using this solution, and when does your contract expire?
- 5) Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?
- 6) Which team/individual is responsible for managing your intranet internally?
- 7) Which other organisations have access to your intranet?
- 8) Do you share IT services with other organisations?
- 9) Are you using the Office 365 suite? If so, which applications from the suite are in use?
- 10) Who is responsible for your intranet's procurement within the organisation?
- 11) Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?
- 12) Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)

Response

We can confirm that we do hold information that falls within your request, we will address each of your points in turn;

- 1) How many employees are working for your organisation, including full-time, part-time, and contracted staff?**

There are 1,160 employees that work for Homes England.

- 2) What is your annual intranet budget?**

We can confirm that Homes England's annual budget for the Intranet is £10,000 for the 2019/2020 financial year.

- 3) What is your current intranet solution? (e.g. Invotra, Sharepoint, Kahootz, Umbraco)**

Homes England currently uses Wordpress.

Date: 13/11/19
Our Ref: RFI2827
Your Ref: FOI Request – Intranet
Tel: 0300 1234 500
Email: foi@homesengland.gov.uk

4) How long have you been using this solution, and when does your contract expire?

There is no contract end date for this solution, we have been using the solution for many years although we hold no information on the number of years.

5) Do you work with an external partner to supply your intranet? If not, do you develop your intranet internally?

We can confirm that we do not work with an external partner, we develop our Intranet internally.

6) Which team/individual is responsible for managing your intranet internally?

The Communications Team is responsible for managing the Intranet.

7) Which other organisations have access to your intranet?

Homes England's parent organisation (the Ministry for Housing, Communities and Local Government) via PSN.

8) Do you share IT services with other organisations?

No, we can confirm that we do not share IT services with other organisations.

9) Are you using the Office 365 suite? If so, which applications from the suite are in use?

Yes, we do use Office 365 and we can confirm that most of the applications are in use.

10) Who is responsible for your intranet's procurement within the organisation?

The Procurement Team is responsible for the procurement of our Intranet.

11) Do you use Microsoft's Active Directory to manage your people data? If so, is your Active Directory (AD) managed on-premise or in the cloud?

We can confirm that we do use Microsoft's Active Directory and it is managed on-premise.

12) Do you use any other Software as a Service (SaaS) applications? (e.g. Atlassian/Jira, Slack, Trello, Xero)

We can confirm that we do use SaaS applications.

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled you may request an internal review by writing to;

The Information Access Team
Homes England – 6th Floor
Windsor House
50 Victoria Street
London
SW1H 0TL

Or by email to foi@homesengland.gov.uk

You may also complain to the Information Commissioner however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link

Date: 13/11/19
Our Ref: RFI2827
Your Ref: FOI Request – Intranet
Tel: 0300 1234 500
Email: foi@homesengland.gov.uk

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,
Information Access Team
For Homes England