

# 2020/21 Faith, Race and Hate Crime Grant Scheme Privacy notice

The following is to explain your rights and give you the information you are entitled to under the General Data Protection Regulation 2016 and Data Protection Act 2018.

## **1. The identity and contact details of MHCLG and our Data Protection Officer**

The Ministry of Housing, Communities and Local Government (MHCLG) is the data controller. The Data Protection Officer can be contacted at [dataprotection@communities.gov.uk](mailto:dataprotection@communities.gov.uk)

## **2. Why we are collecting the data**

Your personal data is being collected to support the ongoing delivery of the 2020/21 Faith, Race and Hate Crime Grant Scheme and the projects proposed in your application. The 2020/21 Faith, Race and Hate Crime Grant Scheme exists to help create safe and integrated communities. It is working towards the delivery of pillar four of MHCLG's single departmental plan: to create socially and economically stronger and more confident communities.

This data may also be used to inform you of further developments to the 2020/21 Faith, Race and Hate Crime Grant Scheme and any programmes and projects related to race, faith and hate crime delivered by MHCLG in which you may have an interest.

## **3. Legal basis for processing the data**

The data protection legislation sets out when we are lawfully allowed to process your data. The lawful basis that applies is **GDPR Article 6(1)(e) *processing is necessary for the performance of a task carried out in the public interest or in the in the exercise of official authority vested in the controller.*** This is to allow MHCLG to:

- Assess and sift bids in order to make recommendations to ministers, who will make final decision on all applications;
- To contact all bidders with notification of their application;
- To contact successful bidders in order to make arrangement for payment of grant funding and to deliver monitoring and evaluation forms to be returned to MHCLG following project completion.

The lawful basis for holding Special Category data is **GDPR Article 9(2)(g) *reasons of substantial public interest (with a basis in law)*** with the basis in law being the DPA, Schedule 1, Part 2, 6(1)(b) ***the purposes are the exercise of a function of the Crown, a Minister of the Crown or a government department.*** This is to allow MHCLG to:

- Assess and sift bids in order to make recommendations to ministers, who will make final decision on all applications;
- To contact all bidders with notification of their application;
- To contact successful bidders in order to make arrangement for payment of grant funding and to deliver monitoring and evaluation forms to be returned to MHCLG following project completion.

#### **4. *With whom we will be sharing the data***

We may pass on your data to a third-party contractor for the purpose of assessing and administering the scheme. Should this happen, we will update this privacy notice and contact applicants to reflect the processing arrangements accordingly.

The third-party contractor may process your data in order to complete the following tasks:

- An initial assessment and sift of all bids in order to make a recommendation to Ministers, who will make final decisions on all applications.
- To contact all bidders with notification of the result of their application
- To contact successful bidders in order to make arrangement for payment of grant funding and to deliver monitoring and evaluation forms to be returned to MHCLG following project completion

The third-party contractor will use your data for the purposes described above only.

Following initial assessment and sift we may pass on your data to the Home Office in order to conduct due diligence checks.

Should you be successful in your application, there are three groups of partners with whom your data may also be shared to support the delivery of the 2020/21 Faith, Race and Hate Crime Grant Scheme:

- Other external organisations who have been successful in applying for the 2020/21 Faith, Race and Hate Crime Grant Scheme, who work in the same sector or geographic area and may wish to get in touch to discuss possible collaborations and shared areas of work.
- The relevant local authority or combined authority. They may wish to get in touch to offer support or collaboration for your project. They may also seek to arrange a visit for a Councillor, Mayor or other elected official.
- Selected projects may be contacted for inclusion in a short list to be delivered to media outlets. Your contact details will be shared in order to arrange a potential visit to your project or event.

#### **5. *For how long we will keep the personal data, or criteria used to determine the retention period.***

Your personal data will be held for by both MHCLG and our trusted partner until all successful projects have been completed and no later than 31<sup>st</sup> April 2022. After this time, it will be deleted by both organisations.

#### **6. *Your rights, e.g. access, rectification, erasure***

The data we are collecting is your personal data, and you have rights that affect what happens to it. You have the right to:

- a. know that we are using your personal data
- b. see what data we have about you
- c. ask to have your data corrected, and to ask how we check the information we hold is accurate
- d. complain to the ICO (see below)

In some circumstances you may also have the right to withdraw your consent to us having or using your data, to have all data about you deleted, or to object to particularly types of use of your data. We will tell you when these rights apply.

### **7. *Sending data overseas***

Your personal data will not be sent overseas.

### **8. *Automated decision making***

We will not use your data for any automated decision making.

### **9. *Storage, security and data management***

MHCLG will store your personal data in a secure government IT system.

Any third-party contractor will ensure that there are appropriate technical and organisational controls (including physical, electronic and managerial measures) in place to protect your personal details. For example, their network is protected and routinely monitored.

### **10. *Complaints and more information***

When we ask you for information, we will keep to the law, including the Data Protection Act 2018 and General Data Protection Regulation.

If you are unhappy with the way the department has acted, you can [make a complaint](#).

If you are not happy with how we are using your personal data, you should first contact [dataprotection@communities.gov.uk](mailto:dataprotection@communities.gov.uk).

If you are still not happy, or for independent advice about data protection, privacy and data sharing, you can contact:

The Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow, Cheshire,  
SK9 5AF

Telephone: 0303 123 1113 or 01625 545 745  
<https://ico.org.uk/>