

Withdrawn

This leaflet is withdrawn.

The Child Support Agency no longer exists.

Your statement explained

child support agency

Paying child maintenance

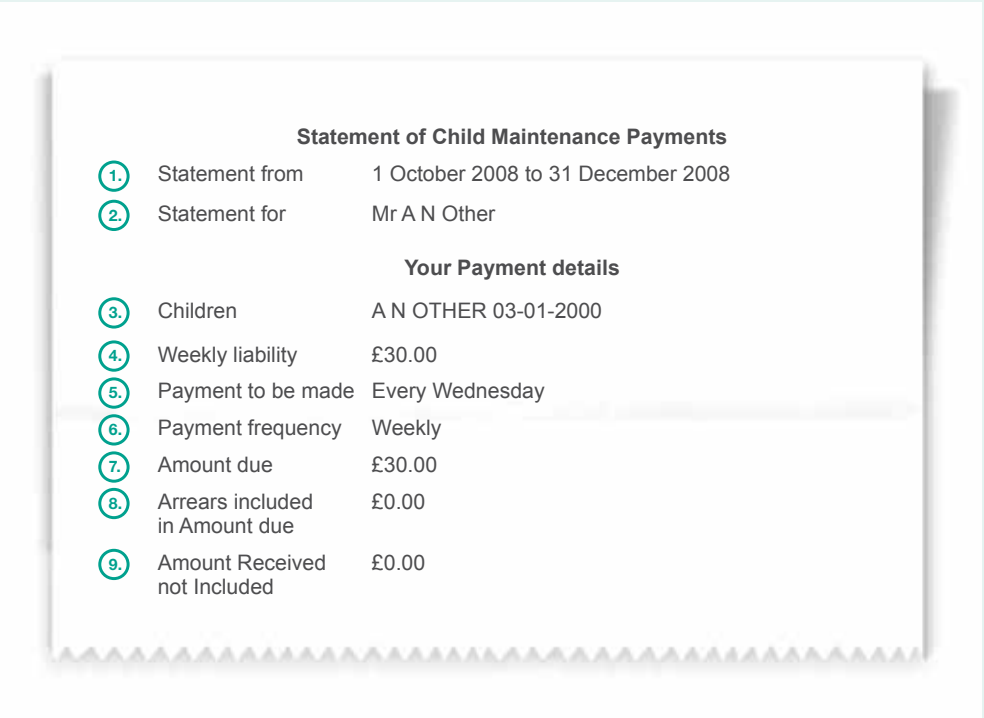


What is my statement for?

Your statement helps you keep track of your child maintenance.

What does my statement say?

This leaflet explains the different parts of your statement and says more about some of the terms that we use.



CR and DR

These symbols show the types of transaction. You may have seen them before on a bank statement but they have different meanings when we use them.

CR means:

- you have made a payment, or
- you have overpaid

DR means:

- you owe money, or
- a payment has been cancelled

Statement of child maintenance payments

1. Statement from
This shows the period of time it covers.

2. Statement for
This shows your name.

Your payment details (items 3 – 9)
This says who you need to pay child maintenance for and the details of your **current payments**.

3. Children
This lists the names and birth dates of the children you had to pay maintenance for **at anytime during the period of this statement**.

4. Weekly liability
This is the weekly amount of child maintenance you have to pay.

You may not actually pay child maintenance weekly, but we work out how much you have to pay in weekly amounts. So, for example, if you pay every four weeks, you will be paying four-weekly amounts at a time.

If you have to pay child maintenance to more than one parent with care, the amounts you need to pay will be combined into one weekly liability.

When you make your payments, we will divide them between the children and make sure each child gets the right amount.

5. Payment to be made
This tells you on which day you have to pay your child maintenance unless you pay fortnightly or four-weekly.

6. Payment frequency
This tells you how often to make your child maintenance payments.

7. Amount due
This is the total child maintenance you are due to pay, at the agreed frequency, based on the information we have.

8. Arrears included in amount due
This shows any payments you are due to make for child maintenance arrears. We also include them in the '**Amount due**' figure.

9. Amount received not included
You may have made a payment that is not shown in your detailed statement. This is because there was not enough time to process this payment during the period covered by the statement. If this has happened, we list the amount here so you know we received it.

Summary of this period

This shows a summary of what has happened with all your child maintenance during the period covered by the statement.

Statement of Child Maintenance Payments

Statement from 1 October 2008 to 31 December 2008
Statement for Mr A N Other

Your Payment details

Children A N OTHER 03-01-2000

Weekly liability £30.00

Payment to be made Every Wednesday

Payment frequency Weekly

Amount due £30.00

Arrears included
in Amount due £0.00

Amount Received
not Included £0.00

Summary of this period

10.	Opening balance	£330.00 DR
11.	Child maintenance due	£390.00
12.	Adjustments made	£15.00 DR
13.	Amount you have paid	£686.92
14.	Other amount owing	£25.00
15.	Closing balance	£43.08 DR

10. **Opening balance**

If this figure is followed by DR, this is the total you owed at the start of this statement period.

If this figure is followed by CR, this is the total owed to you at the start of this statement period.

The opening balance is the total you owed, minus any amounts that may be owed to you, at the start of this period. The figure may include amounts we have agreed not to collect at this time. We should already have contacted you about this.

11. **Child maintenance due**

This is the total child maintenance you have to pay for the period of this statement.

12. **Adjustments made**

This shows any increase or decrease we have made to your payments or the amount you owe. There are several reasons we would do this, for example if either parent's circumstances have changed. If we have made a change we should already have contacted you about it.

13. **Amount you have paid**

This is the total of your payments during the period of this statement.

14. **Other amount owing**

This line will appear if you owe other amounts from the period covered by the statement – for example, court costs.

If we have made any adjustments to the other amounts in the period, these will also be included.

15. **Closing balance**

This shows your balance at the end of this statement period.

If this figure is followed by DR, this is the total you owed at the end of this statement period.

If this figure is followed by CR, this is the total owed to you at the end of this statement period.

This is the total you owed, minus any amounts that may be owed to you at the end of this period. The figure may include amounts we have agreed not to collect at this time. We should already have contacted you about this.

Another line you may see on your summary is:

Amount we paid to you

This will appear if any payments had been made to you during this period. For example, you may have paid too much child maintenance, so we sent you a refund.

Detailed Statement

Date	Description	Amount Owed (£)	Payments Received (£)	Balance (£)
01 OCT 2008	Opening Balance			330.00 DR
01 OCT 2008	Payment Received From You		120.10 CR	209.90 DR
08 OCT 2008	Child Maintenance	30.00		239.90 DR
15 OCT 2008	Child Maintenance	30.00		269.90 DR
22 OCT 2008	Child Maintenance	30.00		299.90 DR
29 OCT 2008	Child Maintenance	30.00		329.90 DR
03 NOV 2008	Payment Received From You		130.90 CR	199.00 DR
05 NOV 2008	Child Maintenance	30.00		229.00 DR
12 NOV 2008	Child Maintenance	30.00		259.00 DR
17 NOV 2008	Other Amount owing	25.00		284.00 DR
18 NOV 2008	Adjustment to Child Maintenance	15.00 CR		269.00 DR
19 NOV 2008	Child Maintenance	30.00		299.00 DR
26 NOV 2008	Child Maintenance	30.00		329.00 DR
28 NOV 2008	Payment Received From You		255.02 CR	73.98 DR
29 NOV 2008	Payment From You Cancelled		255.02 CR	329.00 DR
03 DEC 2008	Child Maintenance	30.00		359.00 DR
10 DEC 2008	Child Maintenance	30.00		389.00 DR
15 DEC 2008	Payment Received From You		305.02 CR	83.98 DR
16 DEC 2008	Payment Received From You		130.90 CR	46.92 CR
17 DEC 2008	Child Maintenance	30.00		16.92 CR
24 DEC 2008	Child Maintenance	30.00		13.08 DR
31 DEC 2008	Child Maintenance	30.00		43.08 DR
31 DEC 2008	Closing Balance			43.08 DR

Detailed Statement

This part of your statement goes into more detail about your child maintenance payments, so you can see exactly how much you owed, how much you have paid and when. You will also see any other transactions that have taken place during the statement period.

Most of the things shown here have already been explained in this leaflet.

For example:

- your opening and closing balances
- payments you've made
- adjustments we've made
- other amounts you owe
- refunds paid to you

Another line you may see on your detailed statement is:

Payment from you cancelled

This line will appear only when a payment from you is unsuccessful, for example if a cheque is returned by the bank or a payment fails.

If your child maintenance payments are taken directly from your wages

Your statement may not show the most recent payment that has been taken from your wages. This is because the CSA did not receive the payment during the period covered by the statement. When your employer takes the payment from your wages, they have until the 19th day of the next month to send it to us. This date may be after the end of the period covered by the statement. Once we receive this payment, we'll update your balance.

The information in CSA leaflets is also available in other languages, in large print, in Braille and on audio cassette.

You can get any of our leaflets:

- by phone on **0845 713 3133** (the line is open from 8am to 8pm Monday to Friday and 9am to 5pm Saturdays)
- by textphone on **0845 713 8924**, or
- from our website at **www.csa.gov.uk**.

Where textphone numbers are provided, these are for people who find it hard to speak or hear clearly. If you do not have a textphone, some libraries or citizens advice bureaus may have one. Textphones do not receive text messages from mobile phones.

