

Phase 2a Planning Forum Agenda Meeting 8th May 2019

Date & Time:	<p>Phase 2a Planning Forum Meeting Wednesday 8th May 2019 10:45 – 13:00 Planning Forum</p> <p>Staffordshire County Council County Buildings 15 Martin Street Stafford ST16 2LE</p>
Independent Chair:	██████████

Item		Lead	Time
1	Pre-meet for local authorities	Chair/LA	10:45
2	Introductions	All	11:00
3	Review of previous meeting minutes and actions	All	11:05
4	Phase 2a Bill – update	HS2 Ltd	11:20
5	Community engagement - update	HS2 Ltd	11:35
6	Draft Planning Forum Notes <ul style="list-style-type: none"> • PFN4: Consultation (update) • PFN5: Model Conditions (update) • PFN6: Lorry Route Approvals (update) • PFN7: Bringing into Use Approvals (update) • PFN8: Use of the Planning Portal (update) • PFN9: Decision Notice Guidance (presentation) • PFN10: Indicative Mitigation (presentation) 	HS2 Ltd	11:45
7	Process for becoming a Qualifying Authority - update	DfT	12:10
8	Draft Construction Arrangements Class Approval - update	HS2 Ltd	12:20
9	Bilateral Meetings & Schedule 17 Consents Numbers	HS2 Ltd	12:30
10	Project Updates	DfT	12:40
11	Forward Plan and Planning Forum Documents	HS2 Ltd	12:50
12	AOB	All	12:55
	End		13:00

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	<ul style="list-style-type: none"> • Amendment to wording in section 5 – to be confirmed when colleague returns from absence and updated accordingly. Ongoing • Highways Sub-group Terms of Reference - to be circulated to all Forum members together with meeting minutes. Ongoing • Planning Forum Note 4 - on agenda – no local authority (LA) comments received. • Post Royal Assent SLA – will enforcement be covered by the SLA? - to be taken up with Sarah Walton (HS2 Commercial). Ongoing 	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
<p>3.</p>	<p>Phase 2a Bill – update</p> <p>HS2 provided an update on the Phase 2a hybrid Bill (see slide pack for more details):</p> <ul style="list-style-type: none"> • The last House of Commons Select Committee public hearing expected to be 15th May. The Select Committee’s final Special Report will then be published. • Public Bill Committee will follow, expected to take place in the first half of June. • The next stage is the Third Reading on the floor of the House, expected to take place in the second half of June/early July. • After the Bill receives its Third Reading in the House of Commons, First Reading in the House of Lords will take place, expected in the second half of June/early July. • The petitioning period in the House of Lords to commence from the First Reading, and will last for a minimum of 25 calendar days. • The Select Committee not expected to begin petition hearings until after the Summer Recess, typically in early September. • Royal Assent is anticipated by the end of 2019. <p>The Chair asked whether the same MP’s sitting on the House of Commons Select Committee would sit on the Private Bill Committee? HS2 clarified that the Public Bill Committee will comprise different cross-party MPs to the Phase 2a Bill Select Committee. It will not re-open considerations previously heard by the Select Committee.</p>	
<p>4.</p>	<p>Community Engagement Update</p> <p>HS2 provided an update on its engagement work (see slide pack for more details):</p> <ul style="list-style-type: none"> • Highlighted engagement activity during ground investigation work, including surgeries and drop in sessions that had been held. HS2 confirmed they would also have a presence at forthcoming 	

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	<p>summer events such as the Staffordshire County show.</p> <ul style="list-style-type: none"> • HS2 explained that it intends continuing engagement on Addition Provision (AP) 2 after hearings had concluded. • HS2 confirmed that the Community and Environment Fund (CEF) and the Business and Local Economy Fund (BLEF) applications would not be open until Royal Assent has been granted but that work was ongoing to raise awareness of the funds and potential future opportunities to apply. <p>SCC asked about feedback on engagement from communities, and the Chair asked about local surveys taking place to capture views on HS2 in general. HS2 confirmed that the route wide surveys continued to be undertaken but were not included in the progress report.</p> <p>Action: HS2 Ltd to provide more information on public engagement on Phase 2a at the next Forum meeting.</p>	<p>HS2 Ltd</p>
<p>5.</p>	<p>Draft Planning Forum Notes (PFN's)</p> <p>HS2 provided an overview of progress to date on the Planning Forum Notes (please refer to slide pack for more details).</p> <p>PFNs 1, 2 and 3 were agreed as final at the March Forum meeting and on-line publication was imminent. The Chair commented that these have gone live today (8th May).</p> <p>With reference to PFN 4, HS2 said that no comments were received on the previously circulated draft. Forum members confirmed that PFN 4 is agreed as a final version.</p> <p>PFNs 5 and 7 had also been circulated and HS2 noted that no comments had been received on the drafts. The Chair proposed members agree that any outstanding comments should be submitted by the end of 10th May. It was also agreed that should no comments be received the PFNs would be considered final and published.</p> <p>Action. Members should send any comments on PFNs 5 and 7 to HS2 Ltd by the end of 10th May.</p> <p>HS2 explained that the wording in PFNs 6 and 8 was currently being revised to reflect the equivalent Phase 1 PFNs. Once the Phase 1 PFNs are settled the Phase 2a PFNs would be updated and brought back to the Forum.</p> <p>HS2 introduced PFN 9 which provides guidance for LPAs on what should be included in a decision notice for a Schedule 17 request for approval.</p>	<p>LPA's</p>

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	<p>HS2 also introduced PFN 10 which provides guidance on Indicative Mitigation information. HS2 explained that the purpose of providing information on indicative mitigation is to assist authorities in their determination of applications for building and other construction works (under paragraphs 2 and 3 of Schedule 17). The submission of information on Indicative Mitigation measures is for information only at that stage of the planning regime process but ultimately mitigation would be subject to a bringing into use approval (under paragraph 9 of Schedule 17). Comments received from planning authorities on indicative mitigation will inform final mitigation schemes.</p> <p>Action. LPAs to review PFNs and provide comments</p>	<p>LPA's</p>
<p>6.</p>	<p>Process for becoming a Qualifying Authority</p> <p>The DfT provided an overview of the process for becoming a Phase 2a Qualifying Authority.</p> <p>The DfT explained that when the Bill reaches the House of Lords, LAs would receive a letter from the DfT Deputy Director, requesting a response in 14 days. POST-MEETING CORRECTION: the DfT Deputy Director would request a response from LAs in <u>21 days</u>.</p> <p>NuLBC queried what this letter would ask for. The DfT confirmed that the letter would ask LAs to register their initial interest in becoming a Qualifying Authority. A second letter would seek signatures.</p> <p>NuLBC queried whether the process required approval by Full Council. SCC outlined their experience and suggested that the matter was put on local authorities' forward plans for consideration by Full Council.</p> <p>Action SCC to share information with the Forum on the process they undertaken to become a Qualifying Authority on Phase 1.</p> <p>HS2 highlighted that on Phase 1, the only LAs that had not become qualifying authorities were those where the route had a very minor impact. HS2 also stressed that LAs should be mindful of the timeframe for responding as qualifying authority status could not be changed if the deadline is missed.</p>	<p>SCC</p>
<p>7.</p>	<p>Draft Construction Arrangements Class Approval - update</p> <p>HS2 Ltd provided an overview of the Draft Construction Arrangements Class Approval (please refer to slide pack for more details).</p> <p>HS2 reiterated that this would be in text rather than plan form and be route wide, with planning authorities retaining their enforcement powers.</p>	

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	<p>Paragraph 5 of Schedule 17 requires that a statutory consultation is undertaken before the class approval is made. The programme for this is not yet fixed, although statutory consultation for Phase 1 Class Approval took place after the House of Lords Select Committee reporting.</p>	
8.	<p>Bilateral Meetings & Schedule 17 Consents Numbers</p> <p>HS2 provided an overview of on-going bi-lateral meetings on early works and estimated numbers of associated Schedule 17 applications (please refer to slide pack for more details).</p> <p>In explaining the bar chart in the slides, HS2 emphasised that the number of works does not equate to the number of consents.</p> <p>HS2 outlined the proposed timeframes, with the first Schedule 17 submissions expected to be made in spring 2020. HS2 emphasised that they would look to package certain works to make the consenting process as efficient as possible but that the approach would be discussed further with LAs at pre application stage.</p> <p>A workshop is to be arranged to consider best practice and lessons learnt from Phase 1, with Lichfield District Council providing input.</p>	
9.	<p>Project Updates</p> <p>The DfT provided a brief update on Phase One and Phase 2b (please refer to slide pack for details).</p>	
10.	<p>Forward Plan and Planning Forum Documents</p> <p>HS2 provided an overview of the Forward Plan and Planning Forum Documents (see slide pack for detail).</p>	
11.	<p>AOB</p> <p>NuLBC queried the process for Design Panel responses being made available. HS2 said that a response had been made and HS2 Ltd would update on the process at the next meeting. Action.</p> <p>The Chair reminded members to forward any agenda items they propose for future meetings.</p> <p>POST-MEETING NOTE: Lizzie Smith (HS2) informed the Chair that the meeting was her last until such notice due to her going on maternity leave in July 2019. The Chair wished her all the best on behalf of the Forum.</p>	<p>HS2 Ltd</p>