



Minutes

Title of meeting Public Health England Advisory Board
Date Wednesday 27 November 2019

Present	Dame Julia Goodfellow Yvonne Doyle Richard Gleave Sian Griffiths George Griffin Poppy Jaman Sir Derek Myers Duncan Selbie Donald Shepherd Rashmi Shukla	Chair Director for Health Protection and Medical Director Deputy Chief Executive and Chief Operating Officer Associate non-executive Non-executive Non-executive Deputy Chair Chief Executive Interim Finance and Commercial Director Director, Midlands and East
In attendance	Andrea Clapton Lee Bailey Dame Sue Bailey Viv Bennett Martin Hindle Paul Johnston George Leahy Sharon Peacock Simon Reeve Rachel Scott Alex Sienkiewicz Alison Tedstone	Deputy Board Secretary Director of Communications Non-Executive, Department of Health and Social Care (observer) Chief Nurse and Director, Maternity and Early Years Independent member, PHE Audit and Risk Committee Deputy Director, Strategy Deputy Director, Health Protection Director, National Infection Service Department of Health and Social Care (observer) Board Secretary Director of Corporate Affairs Deputy Director and Chief Nutritionist, Health Improvement
Apologies	Paul Cosford	Emeritus Medical Director

There were four members of the public present.

Announcements, apologies, declarations of interest

19/075 Apologies were noted. There were no declarations of interest raised on matters related to the agenda.

Minutes of the Previous Meeting

19/076 The minutes of the meeting held on 26 September 2019 (enclosure PHE/19/21) were agreed as an accurate record.

Director updates

19/077 The Advisory Board noted that:

- a) the [PHE Infectious Disease Strategy](#) was now in its implementation phase with SROs appointed for each workstream;

- b) PHE continued to support the NHS on winter planning and delivery of the Long-Term Plan;
- c) PHE had supported the development of the recently published CMO guidelines on physical activity; and
- d) the next evidence review on e-cigarettes would be published in March 2020.

Chief Executive's update

19/078 The Chief Executive advised that:

- a) the recruitments for the London Region Director and Finance and Commercial Director were progressing and announcements would be shared with the Advisory Board in due course; and
- b) he would be attending the International Association of National Public Health Institutes (IANPHI) annual general meeting in early December, which was being held in Addis Ababa.

Finance Report

19/079 The Advisory Board noted that PHE continued to forecast financial break-even at the year-end and full expenditure of the capital programme.

Global Public Health update

19/080 Professor Griffiths, Chair of the Global Public Health Committee advised that:

- a) Advisory Board members had been given a demonstration of the new system which was used to map staff deployments across the world and collate reports from them. There were several benefits, including improved public health intelligence and information sharing, as well as ensuring that PHE fulfilled its duty of care to its staff before, during and after deployment; and
- b) the UK Rapid Support Team, a joint initiative with the London School of Hygiene and Tropical Medicine, continued to provide ongoing support to the Ebola outbreak in the Democratic Republic of the Congo.

PHE Harlow

19/081 Martin Hindle advised that the Programme Business Case was on track to be submitted to DHSC in December.

Information items

19/082 The Advisory Board noted the following information updates:

- a) Advisory Board forward calendar (enclosure PHE/19/23)
- b) Minutes of the Audit and Risk Committee held on 11 June 2019 (enclosure PHE/19/24)
- c) Minutes of the Audit and Risk Committee held on 17 September 2019 (enclosure PHE/19/25)

Any other business

19/083 There being no further business the meeting closed at 11.30am.

Rachel Scott
Board Secretary
November 2019