



Skills Funding  
Agency

**This document has  
been withdrawn as  
it is out of date**

## **Funding Rules 2014 to 2015 Version 2 Addendum 3**

### **Introduction**

1. This document sets out an amendment to Funding Rules 2014 to 2015 Version 2.
2. The amendment forms part of the terms and conditions of the funding agreements and the 24+ Advanced Learning Loans Facility Conditions between the Chief Executive of Skills Funding and all providers of education and training who receive funding from the Chief Executive of Skills Funding or a 24+ Advanced Learning Loan (Loan) Facility.
3. The amendment changes the funding rules on English and maths in the Specification for Apprenticeship Standards in England (SASE) apprenticeship frameworks.
4. The modifications to the SASE remove the 'five-year rule', which applies to the validity of Functional Skills/GCSEs/Key Skills qualifications in English, maths and ICT (where applicable) on entry to the apprenticeship programme. We will apply the change to the funding rules from **6 April 2015**. It applies only to learners who start an apprenticeship on or after that date.
5. We have identified the amendment below.

## Amendment

| Paragraph Reference  | Text  |
|--|---|
| <b>Section 2 - The Adult Skills Budget including Apprenticeships</b>                           |   |
| <b>Apprenticeships - English and maths</b>   |   |
| <p style="text-align: center;"><b>New paragraph – inserted above current paragraph 140</b></p> | <p>Where an apprentice has achieved a level 2 qualification in English or maths before starting an apprenticeship which specifies this level of qualification, irrespective of when this was achieved, we would not expect further funded learning in English or maths to achieve their apprenticeship framework. However, if the following conditions apply you can offer further learning to meet the level of skills needed to achieve their framework if they are assessed at below level 2:</p> <ol style="list-style-type: none"> <li>a. You must: <ul style="list-style-type: none"> <li>- carry out a thorough initial assessment to determine whether or not an apprentice needs to repeat either English and/or maths qualifications to support them in achieving their apprenticeship</li> <li>- use this assessment to inform and structure an apprentice’s learning agreement as a basis for a programme of study</li> <li>- ensure that apprentices are only enrolled on qualifications that are necessary for them to achieve their apprenticeship</li> <li>- deliver ongoing assessment</li> <li>- record all outcomes in the learning agreement and retain these as evidence for the funding claimed</li> </ul> </li> <li>b. You must use up-to-date assessment tools that are based on the National Literacy and Numeracy Standards and core curriculum. The tools must: <ul style="list-style-type: none"> <li>- place an apprentice’s current skills levels within the National Qualifications Framework (NQF)/Qualifications and Credit Framework (QCF) levels</li> <li>- be administered by suitably qualified individuals including, for the diagnostic assessment, a practitioner who will structure the learner’s programme of study</li> </ul> </li> <li>c. This further learning must be one of the qualifications that are listed in the framework document for the apprenticeship being followed.</li> <li>d. You can only claim funding where the additional English and maths learning is needed and not just the assessment.</li> </ol> |