



Skills Funding
Agency

Update

Issue 300
16 March 2016

Welcome

In this issue of Update, our weekly round-up of business-critical and useful information to Skills Funding Agency (SFA) colleges, other training organisations and direct grant employers:

1. **Individualised Learner Record R08: Opens Monday, 21 March**
2. **Funding 16 to 18 Apprenticeships and SFA-funded 16 to 18 Traineeships**
3. **Growth and Virement Requests for Performance-management Point 2**

Please share Update with your colleagues, who might like to register for [web alerts](#). This will notify them by email when we publish new editions of [Update](#) on [GOV.UK](#). If you have any feedback, please email [Update](#).

NOTE: Our [Business Cycle](#) sets out the key milestones from April 2015 to March 2016 and will help you plan ahead.

1. Individualised Learner Record R08: Opens Monday, 21 March

Action

The individualised learner record (ILR) R08 data collection for the 2015 to 2016 funding year will open at 9.00am on **Monday, 21 March**.

If you are due to make a return for R08, you must submit your data to [the Hub](#).

We publish a [maintenance schedule](#), which lists collection dates and proposed system maintenance.

For further information, please refer to the [Payments and Data](#) page on [GOV.UK](#).

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2. Funding 16 to 18 Apprenticeships and SFA-funded 16 to 18 Traineeships

Information

We will fully fund all high-quality 16 to 18 apprenticeship and SFA-funded 16 to 18 traineeship delivery from August 2015 to March 2016. We have based this on your individualised learner record (ILR) R07 data collection returns up to 4 March.

This is in addition to £25 million growth awarded through performance-management point 1.

We will continue to review the funding position through to performance-management point 2, which launches this month. Shortly, we will set out further information on the process for requesting growth. This is in line with the timings set out in our [Operational Performance Management Rules 2015 to 2016](#).

For further information, please contact your Central Delivery Service adviser.

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3. Growth and Virement Requests for Performance-management Point 2

Information

Shortly you will be able to submit requests for increases and virements to your 2015 to 2016 funding year contract. This will help you prepare for the performance-management point 2 review.


We will publish a form to the [Funding Documents](#) page of [GOV.UK](#), which you must submit for assessment. Please email the completed form to [Provider Performance Management](#) by **5.00pm on Friday, 1 April**.

As part of the performance-management point 2 review, we will review your August 2015 to March 2016 delivery of adult apprenticeships for any delivery above contract values. You do not need to include this on your growth and virement form.

For further information, please contact your Central Delivery Service adviser.

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