



Skills Funding
Agency

Update

Issue 318
20 July 2016

Welcome

In this issue of Update, our weekly round-up of business-critical and useful information to Skills Funding Agency (SFA) colleges, other training organisations and direct grant employers:

1. **Individualised Learner Record R12 2015 to 2016: Opens Friday, 22 July**
2. **College Financial Plans 2016 to 2018: Due Sunday, 31 July**
3. **Financial Assurance 2015 to 2016**
4. **Apprenticeship Reforms: Withdrawal of Frameworks Consultation**
5. **Apprenticeship Grant for Employers: Leeds City Region Enterprise Partnership**

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1. Individualised Learner Record R12 2015 to 2016: Opens Friday, 22 July

Action

The individualised learner record (ILR) R12 data collection for the 2015 to 2016 funding year opens at **9.00am** on **Friday, 22 July**

R12 is a mandatory return; you must submit your data to [the Hub](#).

We publish a [maintenance schedule](#), which lists collection dates and proposed system maintenance.

For further information, please refer to the [Payments and Data](#) page on GOV.UK.

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2. College Financial Plans 2016 to 2018: Due Sunday, 31 July

Action

You must submit your completed 2015 to 2016 financial plan template by **Sunday, 31 July**. This is in accordance with the guidance in the [Financial Planning Handbook](#).

The template is an important part of your strategic and development plans; it expresses in financial terms the cost of implementing those plans and shows the income, expenditure and cash-flows associated with the projected levels of activity.

Please email your completed financial plan template, signed coversheet and accompanying commentary to the [Provider Risk and Assurance](#) team.

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3. Financial Assurance 2015 to 2016

Information

As part of our continued **financial assurance** work, we recently published a new suite of funding monitoring reports in **the Hub**. These now include R11 individualised learner record (ILR) data. We have developed additional features and have updated the **user guide** and **known issues log** with additional advice and guidance.

You must review this data to determine whether you need to make any data corrections in your next ILR submission.

Where the data is correct, you must ensure that you have the evidence to justify the funding claimed. This includes making sure that any subcontractors also meet this requirement.

For further information, please contact your Business Operations Provider Manager.

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4. Apprenticeship Reforms: Withdrawal of Frameworks Consultation

Information

As part of our apprenticeship reforms work, we have launched a **consultation** on the withdrawal of the third batch of apprenticeship frameworks.

In March, we withdrew, as there were no starts, the **first** batch of apprenticeship frameworks and in May, following consultation with issuing authorities, we withdrew the **second** batch. The consultation will run from Wednesday, 6 July to Wednesday, 3 August.

We will review the feedback and announce the final list for withdrawal in September. The proposed date for withdrawing these frameworks for new starts is 1 April 2017.

For further information, please refer to the [Apprenticeship Changes](#) page on GOV.UK or email the [Service Desk](#).

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5. Apprenticeship Grant for Employers: Leeds City Region Enterprise Partnership

Information


The Leeds City Region Enterprise Partnership will be making changes to the eligibility criteria for its Apprenticeship Grant for Employers (AGE) programme.

This will apply to small and medium sized businesses based in the Bradford, Calderdale, Kirklees, Leeds, Wakefield and York local authority areas that recruit apprentices from 1 August to 31 December 2016.

For further information about the eligibility criteria, please refer to the [Leeds City Region Enterprise Partnership](#) website or email info@the-lep.com.

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