

Phase 2a Planning Forum – Highways Subgroup Minutes #3 – Tuesday 20th November 2018

Date, time & Venue:	Tuesday 20th November 2018 Time 14:00 – 16:00 Venue: East Committee Room, Municipal Buildings, Earle Street, Crewe, CW1 2BJ	
Chair:		
Promoter Attendees:	[REDACTED]	Department for Transport HS2 Ltd HS2 Ltd
Guests:		
Highway Authority Attendees:	[REDACTED]	HS2 Ltd Staffordshire Council Shropshire Council Cheshire East Highways Cheshire East Highways
Apologies:	[REDACTED]	HS2 Ltd Highways England Highways England Highways England Cheshire East Department for Transport Stoke-on-Trent City Council
Copies:	[REDACTED]	HS2 Ltd HS2 Ltd

Item	Topic	Action owner
1.	<u>Introductions</u> All attendees introduced themselves and which organisation/highway authority they represented.	
2.	<u>Review of Notes and Actions from Last Meeting</u> Amendments were requested for the attendance at the previous meeting. It was agreed that Lorry Routes would be a recurring agenda item.	HS2 Ltd HS2 Ltd
3.	<u>Promoter response to the Phase 2a Bill Select Committee Second Report</u> DfT noted that the 2 nd report of the Phase 2a select committee recommended extension of membership of the Highways Sub Group to Parish Councils. DfT's response was that once a year, the Highways Sub Group would widen its membership to include District and Parish representation. In addition: The papers of the phase 2a Highways sub Group would be published on-line; and,	

	<p>Parish Councils would be able to request that the Highways Sub Group consider matters of interest to the Parishes.</p> <p>It was noted that this requirement had not been a requirement for Phase 1.</p> <p>Various matters regarding the arrangements for inviting requests for subjects to be discussed by the highways sub group and how the annual meeting would be managed and organised, aligned to the presentation by DfT.</p> <p>The following actions were agreed:</p> <ul style="list-style-type: none"> • Promoter representatives to prepare a draft updated terms of reference and circulate before the next Highways Sub Group meeting; • District and parishes to be invited to raise issues which the members of the highways sub group would use to group matters of similar nature and populate the programme of the highways sub group. A draft note to be prepared and circulated to the members of the Highways Sub Group. • Members of the highways sub group to consider the geographically extent that the request for agenda items and attendance at the annual meeting be issued. It was noted that this would necessarily include some parishes not along the immediate alignment of the route. Highway Authorities to confirm by 8 January 2019 <p>It was agreed that the target date to hold the 1st annual meeting would be May/June 2019 and that attendance would be limited to one representative for each parish or District Council. It was agreed that the Districts/Parishes could submit questions or issues to be considered and would be agreed by the members of the Highways Sub Group to form the agenda for the meeting.</p> <p>It was noted that HS2 would follow up with the requirement to place minutes and other materials so that they would be accessible via the.gov website.</p>	<p>HS2 Ltd/DfT</p> <p>HS2 Ltd/DfT</p> <p>Highway authorities</p> <p>HS2 Ltd</p>
4.	<p><u>Road Safety Fund Update</u></p> <p>DfT provided an update to the Road Safety Fund, following on from the previous meeting, reiterating the details, £6.5 million budget, and feedback ended on 6th November 2018.</p> <p>DfT ran through the scope of the fund and that the final allocations would need to be proportionate to the level of assumed construction traffic in each highway authority area. The final allocations would be announced at Phase 2a Royal Assent, enabling highway authorities to plan on how the funding would be used, in accordance with the aims of the fund regarding leaving a lasting legacy of road safety benefits.</p> <p>It was noted that the funding would need to be spent by the end of 2027.</p>	
5	<p><u>HS2 Phase 1/2a RTMP Consultation - Update</u></p> <p>HS2 stated there was no feedback from the RTMP consultation, which ended 16th November, but that a response from HE was still awaited.</p> <p>HS2 noted that certain requirements were to be inserted which covered matters related to the HE network, such as strengthening the scope of vehicle recovery.</p> <p>HS2 noted that the intention is to consult on further changes with Phase 1 authorities and aim to complete all steps by end January 2019, to enable publication as P03.</p>	HS2 Ltd
6	<p><u>HS2 Phase 2a Indicative Programme from Parliamentary Phase to Construction and Completion.</u></p> <p>Indicative dates as set out in the presentation slides (to be circulated with the draft minutes).</p> <p>It was noted that until the HS2 Phase 2a Bill receives Royal Assent, then contractors will need to work in accordance with current legislation.</p>	HS2 Ltd

7	<p><u>Information Papers - Summary</u></p> <p>HS2 noted that accompanying the HS2 Phase 2a Bill were a series of Information Papers. HS2 set out which Information Papers were relevant to the Highways Sub group members.</p> <p>HS2 also noted that most of these information papers set out commitments which appear in the draft Phase 2a register of Undertakings and Assurances.</p> <p>HS2 noted that, for example, holding the Highways Sub Group was itself a commitment in the register.</p>	
8	<p><u>Lorry Route Approvals</u></p> <p>HS2 ran through the legislative provisions in the Bill under Schedule 17, but note that as lorry route are a planning matter, then the topic would necessarily be dealt with initially via the Planning Forum.</p>	
9	<p><u>Indicative forward Plan</u></p> <p>HS2 requested that the members advise if there were any specific topics which were of interest.</p> <p>It was noted that the timetable (item 6) would require certain topics related to construction management to be covered within the next 10 months or so.</p>	Highway authorities
10	<p>AOB</p> <p>None</p>	
	<p>Next Meeting</p> <p>Tuesday 15th January to be arranged by Shropshire CC</p> <p>Post meeting note: Ludlow Room, Shirehall, Shewesbury – 12noon- 2.30pm</p>	Shropshire CC
	<p>Meeting Close</p>	