

Phase 2a Planning Forum – Highways Subgroup Minutes #4 – Tuesday 15th January 2019

Date, time & Venue:	Tuesday 20th November 2018 Time 12:00 – 14:00 Venue: Shropshire County Council, The Shirehall, Shrewsbury	
Promoter Attendees:	[REDACTED]	HS2 Ltd Department for Transport HS2 Ltd HS2 Ltd
Highway Authority Attendees:	[REDACTED]	Staffordshire Council Shropshire Council Cheshire East Highways Highways England Stoke-on-Trent City Council
Guests:	[REDACTED]	Shropshire Council Shropshire Council
Also invited/ apologies:	[REDACTED]	Highways England Highways England Highways England Cheshire East Department for Transport Stoke-on-Trent City Council Cheshire East Highways Staffordshire Council
Copies:	[REDACTED]	HS2 Ltd HS2 Ltd HS2 Ltd

Item	Topic	Action owner
1.	<u>Introductions</u> All attendees introduced themselves and which organisation/highway authority they represented.	
2.	<u>Review of Notes and Actions from Last Meeting</u> The minutes of meeting #3 were agreed, except that the reference to the meeting number be amended. Actions arising from the previous meeting were reviewed and confirmed that all actions had been undertaken.	
3.	<u>Revised Draft Terms of Reference (Draft to Follow)</u> DfT requested that invitations to extraordinary meetings should be managed by HS2 Ltd. It was noted that the intended 1st extraordinary meeting was proposed to occur in May/June 2019, as agreed at the last Highways Subgroup meeting. HS2 Ltd will send the request for agenda items in draft to the Highways Subgroup Members in advance for information.	HS2 Ltd

	<p>Cheshire East Highways requested to limit the representatives of the Parish and District Councils. It was noted that this was explicit in the draft terms of reference.</p> <p>DfT requested that the final list of invitees be circulated to the Highways Subgroup prior to the next meeting.</p> <p>It was agreed that the requests for topics to be discussed would be listed and then collated/filtered so that members of the extraordinary meetings could confirm that the points raised would be demonstrated to have been considered. It was noted that the draft TORs were for agenda items to be general and not site specific.</p> <p>It was noted that DfT had a few other minor points on the draft TORs, such as review of timescales, and it was agreed that once these had been updated, the revised draft would be updated and recirculated to members for consultation prior to the next meeting</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>DfT/HS2 Ltd</p>
4.	<p><u>HS2 Phase 1/2a Route-wide Traffic Management Plan (RTMP) (Item requested by HE)</u></p> <p>HS2 Ltd set out the actions related to the finalisation of version 3 of the RTMP.</p> <p>This would include matters being discussed with HE regarding working on their network which does not apply to local authority roads.</p> <p>Other updates are required such as:</p> <ul style="list-style-type: none"> changes to the Construction Logistics and Community Safety (CLOCS) Standard have been made; use of Street Manager for works which are not street works 	<p>HS2 Ltd</p>
5	<p><u>DfT Update</u></p> <p>DfT set out an update updates relating to all phases of HS2: Phase 1, 2a and 2b.</p> <p>DfT confirm that allocation of the Road Safety Fund will be confirmed when Phase 2a hybrid Bill achieves Royal Assent.</p>	
6	<p><u>Overview of HS2 requirements for Construction Vehicle Quality and Safety Standards</u></p> <p>HS2 Ltd presented the project's requirements for fleet quality standards and vehicle, driver and operational safety requirements.</p> <p>HS2 Ltd noted that the driver and vehicle safety requirements generally exceeded the CLOCS standard.</p>	
7	<p><u>Overview of HS2 Technical Standards</u></p> <p>HS2 Ltd presented the different technical standards concerning different areas of construction e.g. Roads, Public Rights of Way. These will be provided to highway authorities, but it was noted that two are considered sensitive.</p>	<p>HS2 Ltd</p>
8	<p><u>Forward Programme</u></p> <p>Lorry routes to be a standing agenda item. It was noted that there would be a discussion on this topic at the Planning Forum at its meeting on 16th January 2019.</p> <p>Next meeting to include "HS2 legislative provisions related to NRSWA and TMA and temporary interference"</p> <p>March and May meeting agendas to include the extraordinary meeting to be held in June/July</p> <p>Add to indicative forward programme the following:</p> <ul style="list-style-type: none"> HS2 legislative provisions related to lorries HS2 procedures for permanent highways, to include design consents, certification and maintenance period HS2 guidance notes 	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
9	<p><u>AOB</u></p> <p>The issue of TROs raised. HS2 Ltd noted that the requirement for temporary or permanent TROs was the responsibility of the contractor to identify and apply for, and contractors would</p>	<p>HS2 Ltd</p>

	<p>pay the reasonable fees of the highway authority. However, the 'temporary interference' powers in Schedule 4 of the Bill cover many aspects that would usually require TTROs.</p> <p>HS2 also noted that Bill includes legislative provisions for the Secretary of State to direct or make orders and for highway authorities to consult the Secretary of State where they were proposing to make orders which may affect lorry routes. It was agreed this would also be the subject of an agenda item at the next meeting.</p>	
	<p>Next Meeting</p> <p>Tuesday 12th March @ Stoke-on-Trent City Council. Time and location to be confirmed.</p>	<p>Stoke-on-Trent City Council</p>
	<p>Meeting Close</p>	