

Phase 2a Planning Forum – Highways Subgroup Minutes #5 – March 2019

Date, time & Venue:	Tuesday 12 March 2019 Time 13:30 – 15:00 Venue: Stoke	
Promoter Attendees:	[REDACTED]	HS2 Ltd Department for Transport HS2 Ltd
Highway Authority Attendees:	[REDACTED]	Staffordshire Council Cheshire East Highways Stoke-on-Trent City Council
Also invited/apologies:	[REDACTED]	Highways England Highways England Highways England Highways England Cheshire East Shropshire Council Department for Transport Stoke-on-Trent City Council Cheshire East Highways Staffordshire Council
Copies:	[REDACTED]	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd (Phase 2B) HS2 Ltd

Item	Topic	Action owner
1.	<u>Introductions</u> All attendees introduced themselves and which organisation/highway authority they represented. Apologies received were noted.	
2.	<u>Review of Notes and Actions from Last Meeting</u> The minutes of meeting #4 were agreed Actions arising from the previous meeting were reviewed: List of invitees to the annual extraordinary meeting to be circulated The next steps related to publishing the revised Phase 1/2a RTMP were explained. Overview of technical standards to be actioned.	HS2 Ltd HS2 Ltd
3.	<u>Revised Draft Terms of Reference</u> It was agreed that the draft revised Terms of Reference circulated with the agenda were approved.	

	<p>It was agreed that the TORs would be subject to review in September 2019.</p> <p>It was requested that the TORs be included on the Phase 2a Highways Sub Group web page.</p>	<p>All</p> <p>HS2 Ltd</p>
4.	<p><u>HS2 legislative provisions related to street works and highway works</u></p> <p>HS2 Ltd presented slides which describes the various legislative provisions related to street works (i.e. works to apparatus) and highway works (as set out in Schedule 4 of the HS2 Phase 2a Bill). See slides for details.</p> <p>Various questions arose in relation to the operation of the powers afforded in the Bill and how notification of work which were not street works would be envisaged. HS2 referred to discussions with DfT regarding Street Manager.</p>	
5	<p><u>HS2 legislative provisions related to Traffic Regulation Orders</u></p> <p>HS2 Ltd presented slides which describes the various legislative provisions related to Traffic Regulation Orders. It was noted that the powers in the Bill ensured that the Secretary of State powers available generally could be specifically used for the delivery of the HS2 project. See slides for details.</p>	
6	<p><u>Annual meeting with District and Parishes</u></p> <p>The arrangements for the 1st meeting were discussed.</p> <p>It was agreed that:</p> <p>HS2 to send invitations to the Parishes and Districts on 3rd May (PMN proposed 5th, but is Sunday)</p> <p>Responses would be required by 20 May</p> <p>The next highways sub group meeting would be on the 21 May to review responses to the meeting invitation</p> <p>The annual meeting would be held on the 6 June. Options were 2 to 4pm or 1030am-1230pm.</p> <p>Highway authorities to review options for accommodating 30-40 persons and it was considered that Council Chambers would be an ideal venue. Highways authorities to investigate.</p> <p>It was proposed that ██████████ be asked to chair the meeting.</p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>All</p> <p>HAs</p> <p>HS2 Ltd</p>
7	<p><u>Lorry routes (standing item)</u></p> <p>No presentation made and no issues or questions raised.</p>	
8	<p><u>Forward Programme</u></p> <p>No specific issues were noted to be raised at the next meeting, but it was noted that the next meeting would need to deal with reviewing questions or issues being raised for the annual meeting.</p> <p>HS2 to request agenda items when sending out the meeting request.</p>	<p>HS2</p>
9	<p><u>AOB</u></p> <p>Road safety fund – DfT noted that consideration as to how the fund might be allocated was still being considered and an indicative allocation might be available at the next meeting.</p> <p>It was noted that ██████████ would be commencing work as the HS2 Phase 2a Traffic and Transport Manager.</p> <p>DfT asked if the group wished to have a standing item on the agenda “DfT Update”. It was decided that it was not necessary, and that any items could be included on future agenda as necessary.</p> <p>HS2 noted that Public Rights of Way should be considered on future agenda.</p>	<p>DfT</p> <p>HS2</p>

	Next Meeting Tuesday 21st May @ 1:30pm. Room 3.12, HS2, 2 Snow Hill, Birmingham.	All
	Meeting Close	