



## Application for appointment as member to the inshore fisheries and conservation authorities

**Before completing this application form please consider the following Information for candidates.**

If you have been dismissed from serving as a general member on an IFCA committee or from any other public office (including a position as a trustee or governor) then:

- you are not permitted to apply until two years have passed following your dismissal and;
- if you apply within 2-5 years of your dismissal then you must include with your application written details of your previous dismissal including the date, the name of the body/organisation that you were appointed to, your position and the reasons for dismissal.

The appointments panel will select candidates for interview on the basis of the information supplied in this application form.

**If completing by hand please print clearly in capitals, using black ink.**

The closing date for receiving applications is 12:00, Friday 13 March 2020

### Personal information

Mr  Mrs  Miss  Ms  Other

Surname

First or given name

### Home address

House number  House name

Flat number  Address

Town or county

Postcode   Please tick here if the address for correspondence is different and provide details in 'additional information'

## Contact details

Telephone (in business hours)

Telephone (at other times)

Mobile

Email address:

## Please select one category that most reflects your interests (continued on page 2)

**Commercial fishing**

Please select **one** of these options

- mobile gear finfish  
(such as trawling, netting)
- static gear finfish  
(such as lines and nets)
- other (such as aquaculture, bait diggers)
- mobile gear shellfish  
(such as dredging)
- static gear shellfish  
(such as traps and pots)

**Recreational fishing**

Please select **one** of these options

- recreational sea fish angling
- other  
(such as charter industry, bait diggers)

**Marine environment**

**Maritime or marine industries**

**Other**

Please give further details below to explain the selected category

## Work experience

Please give detail of full and part-time work, and/or experience or training relevant to fisheries and/or the marine environment, starting with your current or most recent job.

### Current or most recent post

State position held and briefly outline your role

Are you currently:  employed  
 self-employed  
 retired

Name of employer

We'd like to know about any relevant experience (roles, jobs, training) including dates. Please provide details in the box below. Please use the 'additional information' box if needed.

## Skills and abilities

This part of the form is to let you tell us something about yourself, your experiences, skills and abilities. The information you give us will be matched against the selection criteria and we will use the scores from this to decide who to invite for interview. To help you complete this please read the information for candidates brochure and the criteria for appointment.

**Describing your skills and abilities (notes to help you complete this section of the form)** You can use your recent experiences and achievements in any kind of setting, for example, employment, voluntary work, during your education or in connection with your hobbies and interests.

We would prefer your examples to be recent, but if your best examples are earlier these will still be acceptable. Please try to avoid using the same example more than once.

Please limit the number of words you write to no more than 200 for a) – c).

In completing your responses to a) – c), please ensure that you refer to section 4, 'The skills and abilities you will need', in the information for candidates.

### a) An active interest and involvement in your local community

Please describe any relevant interest or involvement you have in a local community group, project or initiative. This might be a commercial or leisure interest or could be around conserving or improving your local area.

**b) A passion for making a positive difference in your local area, both now and in the future**

We are looking for candidates that can demonstrate a passion for making a positive difference preferably in your local area, both now and in the future. Please show how you meet this requirement.

**c) Good communication, influencing and participation skills**

We are looking for candidates with good communication skills who can express opinions and explain decisions to lay people, but can also listen to others' views. Please show how you meet this requirement.

**Why do you think you can make a difference or have an impact on the IFCA?**

**Availability**

Are you able to give the time required to fulfil your commitments as an IFCA member  Yes  No (approximately 1 day a month)?

Are you able to fulfil the terms and conditions for members (see Annex 1 of Information for candidates), including attending quarterly meetings and participating in relevant sub-committees?  Yes  No

**Availability for interviews and arrangements**

Interviews are expected to take place on the date below. Please indicate those dates when you are not available. We may not be able to avoid these dates but will try to do so where possible.

Available		Comments
Thursday 19 March 2020 (Whitby)	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	<div style="border: 1px solid black; height: 40px;"></div>

Do you need any special arrangements at the interview?  Yes  No  
If yes, please give full details

**Publicity**

From which publication or other source did you learn of this post?

## References

Should you be successful in this recruitment campaign and therefore recommended for appointment you will be required to provide details of two referees. These should be people who can speak from personal experience of how you meet the person specification of the post. One of these referees **must** be work related.

## Personal declaration

Have you ever been convicted or found guilty of an offence (not including motoring offences) by any court in the UK or abroad, or by any court martial? Please include any administrative penalties for fisheries offences.

Yes  No

Are you aware of any potential conflicts of interest, should you take up this position?

Yes  No

If you have answered yes to either of these questions, please give details below. For offences, these should include the nature, fine or penalty and dates. You need not give details of any conviction which is spent under the Rehabilitation of Offenders Act 1974. Please note that a criminal record is not necessarily a bar to membership of an IFCA.

**You must sign and date this form**

Your personal data will be held in secure conditions for 12 months if you are unsuccessful. If you are successful, access to the data will be restricted to those that deal with your application.

The monitoring questionnaire is used for monitoring the selection process only. If you do not wish to have these details recorded please tick this box:

I do not wish to complete the monitoring questionnaire

Please sign below to confirm that you give your consent to the use of your personal data for the use of this application process, and that the information you have given is to the best of your knowledge and belief, true and complete.

If you give any information which you know is false, or you withhold any relevant information, this may lead to your application being rejected or, if you have already been appointed, to your dismissal.

Applicant's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Thank you for your interest.**

**Please check that you have completed and signed your application form.**

**Additional information**

Please use this section to provide us with any additional information.



# Monitoring

## Applicant survey

The IFCA has a policy of equal opportunity. This means that everyone who applies is treated equally, irrespective of their sex, ethnic origin, disability or age. We need to find out if our policy is working in practice. To do this we need to look at how we advertise, how we select people for test or interview, who is appointed and what we do at the end of the process. This is so we can make sure there is no discrimination in the way we take on new members recommended for appointment.

To do this we need to know about the race or ethnic origin of people who apply. We are therefore asking you to complete the following questionnaire. Your answers will be treated confidentially and will not affect your application in any way. This survey has the support of the Equality and Human Rights Commission. May we thank you in advance for your co-operation. Please make sure that read all the categories and mark and X in the box that applies to you.

### Ethnic group

#### (A) White

- British
- Irish
- Any other White background, specify if you wish

#### (B) Mixed

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed background, specify if you wish

#### (C) Asian or Asian British

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background, specify if you wish

#### (D) Black or Black British

- Caribbean
- African
- Any other Black background, specify if you wish

#### (E) Chinese or other ethnic group

- Chinese
- Any other Chinese background, specify if you wish

#### (F) Prefer not to say

- Prefer not to say

### Gender

Are you:

- Male
- Female
- Prefer not to say

### Age

How old are you?

- 16 to 19
- 20 to 24
- 25 to 29
- 30 to 34
- 35 to 39
- 40 to 44
- 45 to 49
- 50 to 54
- 55 to 59
- 60 to 64
- 65 and over
- Prefer not to say

### Religion

- Bahai
- Buddhist
- Christian
- Hindu
- Jain
- Jewish
- Muslim
- No religion
- Sikh
- Other
- Prefer not to say

### Sexual orientation

- Bisexual
- Gay
- Heterosexual
- Lesbian
- Prefer not to say