**Call 3 FAQs**

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The following document is designed to complement the UK Space Agency’s International Partnership Programme’s (IPP) 3rd Call for grant funding proposals which launched on the 4th November 2019.

See the *‘Call 3 Guidance’* for the full official guidance. This document will be updated on a weekly basis with any general questions which are sent to the IPP team and the official response. This will ensure that everyone has access to the same information.

If you have any additional questions about IPP Call 3 please email ipp@ukspaceagency.gov.uk .

**Q:** Can you expand upon the assessment criteria weighting?

**A:**

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| --- | --- |
| **Assessment criteria** | **Maximum score** |
| Need for service in the country | 10 |
| Demonstrable & measurable impacts & quality of theory of change | 10 |
| Sustainability of the project outcomes and impacts beyond the period of UKSA funding | 20 |
| Quality M&E strategy including appropriate methodology and resourcing | 10 |
| Assessment of technical solution | 20 |
| Identified international partnership and end user engagement | 10 |
| Strength, suitability & experience of applicants, partners | 10 |
| Appropriate project management approach | 10 |
| Appropriate identification and mitigation of risk | 10 |
| Value for money | 20 |
| Clear delivery aligned to the Programme Primary and Secondary goals | 10 |

**Q:** Can international organisations not on the DAC-list form part of the project partnership?

**A:** Yes, as long as the impacts are directly to a DAC-list country, organisations from non-DAC list countries can be involved in the project and receive grant funding. (Although remember that they must match-fund and the Prime must have a UK-bank account and attend quarterly meetings at UKSA headquarters)

**Q:** It is difficult for small organisations to make a project financially viable using 20% overheads, will UKSA consider uplifting this value?

**A:** No, the 20% overhead rule is immovable for Call 3, to ensure equality across the projects.

**Q:** Is there some guidance as to sub-contracting of activities? E.g., maximum budget to be sub-contracted and match funding requirements for sub-contracted work?

**A:** There is no set minimum or maximum requirement for the budget for sub-contractors. If you are partnering with an organisation (and not using them just to provide a service in the country) we will expect them to provide their own match funding according to the match-funding table in the guidance. If you are simply contracting a set service provider then the contracting org will match fund this element as it would with any other budget line. E.g. sub-contracted service provider (not partner) costs £100, you are a research org, therefore you can claim 80% of those costs, and match fund the other 20%.

**Q:** The guidance document says that the lead applicant needs to have a UK bank account. Does the lead applicant have to be a UK based company? Or in other words can a non-UK based company with a UK subsidiary apply?

**A:** The prime organisation can indeed be a UK subsidiary, but must have a UK bank account.

**Q:** The guidance states that the funding for the first-year exploratory funding is £300,000 but it does not mention what the follow-on funding after the first year is. Can you clarify this?

**A:** IPP funding beyond March 2021 will not be confirmed until after the spending review. Budgets for the operational phase are likely to be multi-year and higher than the discovery phase, and will be formulated during the course of the discovery phase.

**Q:** Is it possible for an organisation to apply for each of the calls 3A, 3B and 3C? If not, is it possible to be a lead applicant on one and part of a consortium on another?

**A:** That is possible, we are not limiting organisations to being involved with a single proposal. You can apply for each of the calls if you wish, or bid to be a prime in one, and a subcontractor on another.

**Q**: The application guidance states that the international partners can be ‘international organisations (e.g. NGOs) based in the DAC list country’, can you please define ‘based in’?

**A:** By ‘based in’ we would expect that these partners would be located there permanently and operate with at least a level of independence (e.g. not a local branch of a larger company based in the UK for example).

**Q:** Can I submit a proposal if it was not successful in Call 2?

**A:** Yes

**Q:** How should we apply the match funding rules?

**A:** You must match-fund (by the percentage determined by the match-funding table) across each budget line. This is shown in the budget breakdown spreadsheet and is automatically calculated here. In terms of the state aid rules, you will be expected to show match-funding by the categories below should any audits take place:

*State Aid Article 25(3)*

*(a) personnel costs: researchers, technicians and other supporting staff to the extent employed on the project;*

*(b) costs of instruments and equipment to the extent and for the period used for the project. Where such instruments and equipment are not used for their full life for the project, only the depreciation costs corresponding to the life of the project, as calculated on the basis of generally accepted accounting principles are considered as eligible.*

*(c) Costs for of buildings and land, to the extent and for the duration period used for the project. With regard to buildings, only the depreciation costs corresponding to the life of the project, as calculated on the basis of generally accepted accounting principles are considered as eligible. For land, costs of commercial transfer or actually incurred capital costs are eligible.*

*(d) costs of contractual research, knowledge and patents bought or licensed from outside sources at arm's length conditions, as well as costs of consultancy and equivalent services used exclusively for the project;*

*(e) additional overheads and other operating expenses, including costs of materials, supplies and similar products, incurred directly as a result of the project;*

**Note:**

The following safegaurding information will be inserted into the grant before issuing:

the Grantee shall:

1. Take reasonable steps to prevent actual, attempted or threatened sexual exploitation, sexual abuse or sexual harassment by its employees;
2. take reasonable steps to ensure that individuals are enabled to report concerns and complaints of actual, attempted or threatened exploitation, abuse or harassment;
3. adopt and follow robust procedures for the reporting and investigation of actual, attempted or threatened sexual exploitation, abuse or harassment by its employees, including reporting such matters to the relevant authorities;
4. report to UKSA if the grantee receives any complaints of actual, attempted or threatened sexual exploitation, sexual abuse or sexual harassment (a '**Safeguarding Disclosure**') about, by or from its employees or those representing the project;
5. report to UKSA if the grantee becomes aware of a Safeguarding Disclosure in relation to a Beneficiary or Partner Organisation where the complaint is relevant to activities funded by the Grant.

and

1. the grantee shall impose the obligations set out in paragraphs i to iii above on Partner Organisations and Beneficiaries in any agreement entered into as part of the project. Such agreements shall also contain an obligation that, to the extent permitted by law, Partner Organisations and Beneficiaries report any complaints of actual, attempted or threatened sexual exploitation, sexual abuse or sexual harassment to the grantee where the complaint relates to activities funded by the Grant, provided that in complying with its obligation under iv or v, the Delivery Partner shall provide an outline of the complaint and details of the action being taken by the Delivery Partner, but shall not be required to provide any personal data.

In the event that the grantee fails to comply with any of this paragraph, UKSA reserves the right to (at all times acting reasonably, proportionately and in accordance with public law):

1. deem this to be a material breach and terminate the Grant in accordance with Clause 2.1 (b) of Annex C, and/or
2. suspend, withhold or reduce its payment of all or part of the Grant related to the breach from the date of the breach, and/or
3. require repayment of all or part of the Grant related to the breach, to the extent it would be reasonable and proportionate to do so (having regard to the nature of the breach) and/or
4. take a breach of this paragraph by the grantee into account when considering future applications for funding.