

9. Notifications

Giving notice to the inspectorate

Notice must be given by the operator to the inspectorate of:

- The **tour itinerary** and **any changes** to it

Notice of the tour itinerary should be submitted at least **30 days** before it starts. Any changes must be submitted immediately.

- The up to date **list of licensed animals** (stock list) and **any variation** to it

Copies must be sent to the inspectorate **as soon as possible** following a change to the list of licensed animals. Please note that wild animals not included on the stock list may not be considered to be “circus” animals for the purposes of exemptions from other legislation (for example the Dangerous Wild Animals Act 1976).

- **Intent to acquire** a wild animal for use in the travelling circus

At least **14 days before** the date of the intended acquisition. The Inspectorate has the discretion to agree a shorter period, but only if approached for agreement in advance.

- The death of a licence holder if the personal representatives wish to operate under the existing licence

If a licence holder dies the licence will be deemed to have been granted to personal representatives of the licence holder and remain in force for three months. For this to happen, the personal representatives must provide notice to the inspectorate that they are now the operators within twenty-eight days from the date of death.

Unless instructed otherwise, please use the contact details on page 2.

Additional points to note

Other records **must** be provided upon **request** from an inspector or the inspectorate.

Licensing conditions apply **at all times** that a licence is held. If an animal is being acquired or retiring then Care Plans **must** be prepared or updated before the change takes place. Notice must be given of the intent to acquire an animal. That means that if new animals are acquired, the conditions **will immediately apply**.