

Form AR27

Trade Union and Labour relations (Consolidation) Act 1992

Employers' Association's details

Name of Employers' Association:

Leather Producers Association

Year ended:

30 September 2019

List number:

49E

Head or Main Office:

Leather Trade House
Kings Park Road
Moulton
Northampton
NN3 6JD

Has the address changed during the year to which the return relates?

Yes

No

X

(Tick as appropriate)

Website address (if available)

General Secretary:

Dr Kerry Senior

Contact name for queries regarding the completion of this return:

Dr Kerry Senior

Telephone Number:

01604 679917

E-mail:

KerrySenior@uklf.org

Please follow the guidance notes in the completion of this return. Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 109 3602.

The address to which returns and other documents should be sent are:

-For Employers' Associations based in England and Wales: Certification Office for Trade Unions and Employers' Associations, Lower Ground Floor, Fleetbank House, 2-6 Salisbury Square, London, EC4Y 8JX.

-For Employers' Associations based in Scotland: Certification Office for Trade Unions and Employers' Associations, Melrose House, 69a George Street, Edinburgh EH2 2JG

CERTIFICATION OFFICE
FOR TRADE UNIONS
& EMPLOYERS' ASSOCIATIONS

20 DEC 2019

RECEIVED

Return of members

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	Totals
8	/	/	/	/

Change of officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer Appointed	Date of Change
/			

Officers in post

(see note 10)

Please insert a complete list of all officers in post at the end of the year to which this form relates.

Name of Officer	Position held
MR NICHOLAS MUIRHEAD	CHAIR
DR KERRY SENIOR	SECRETARY

Revenue account/General Fund

(see notes 11 to 16)

Previous Year		£	£
	Income		
4305	From Members Subscriptions, levies, etc		4094
7	Investment income Interest and dividends (gross) Bank interest (gross) Other (specify)		27
	Other income Rents received Insurance commission Consultancy fees Publications/Seminars Miscellaneous receipts (specify)		
462	Handbooks		
4774	Total income		4121
	Expenditure		
	Administrative expenses		
2359	Remuneration and expenses of staff Occupancy costs Printing, Stationery, Post Telephones		2178
750	Legal and Professional fees Miscellaneous (specify)		750
	Other charges Bank charges Depreciation Sums written off Affiliation fees Donations Conference and meeting fees Expenses Miscellaneous (specify)		506
989			1107
	Taxation		
4098	Total expenditure		4546
676	Surplus/Deficit for year		-425
10290	Amount of fund at beginning of year		10966
10966	Amount of fund at end of year		10541

Accounts other than the revenue account/general fund

(See notes 11 to 16)

Account 2		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

Account 3		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
	Total Income		
Expenditure	Administrative expenses Other expenditure (specify)		
	Total Expenditure		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		

Accounts other than the revenue account/general fund

(See notes 11 to 16)

Account 4		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 5		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than the revenue account/general fund

(see notes 17 to 18)

Account 6		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 7		Fund Account	
Name of account:		£	£
Income	From members Investment income Other income (specify)		
		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)		
		Total Expenditure	
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Balance sheet as at [30 SEPTEMBER 2019

]

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at page 8)		
	Investments (as per analysis on page 9)		
	Quoted (Market value £)		
	Unquoted		
	Total Investments		
	Other Assets		
561	Sundry debtors		582
16076	Cash at bank and in hand		10648
300	Stocks of goods		300
	Others (specify)		
	Total of other assets		
16937		Total assets	11530
	Fund (Account)		
	Fund (Account)		
	Fund (Account)		
	Revaluation Reserve		
	Liabilities		
	Loans		
	Bank overdraft		
	Tax payable		
	Sundry creditors		
5971	Accrued expenses		989
	Provisions		
	Other liabilities		
5971		Total liabilities	989
10966		Total assets	10541

Fixed Assets Account

(see note 21)

	Land & Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total
	£	£	£	£
Cost or valuation				
At start of period				
Additions during period				
Less: Disposals during period				
Less: DEPRECIATION:				
Total to end of period				
Book amount at end of period				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
As balance sheet				

Analysis of investments

(see note 22)

		Other Funds £
Quoted	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	Total quoted (as Balance Sheet)	
	*Market Value of Quoted Investments	
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted securities (to be specified)	
	Total quoted (as Balance Sheet)	
	*Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Analysis of investment income (controlling interests)

(see notes 23)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES name the relevant companies:			
Company name	Company registration number (if not registered in England & Wales, state where registered)		
Incorporated Employers' Associations			
Are the shares which are controlled by the association registered in the association's name		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, please state the names of the persons in whom the shares controlled by the association are registered.			
Company name	Names of shareholders		
Unincorporated Employers' Associations			
Are the shares which are controlled by the association registered in the names of the association's trustees?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If NO, state the names of the persons in whom the shares controlled by the association are registered.			
Company name	Names of shareholders		

Summary sheet

(see notes 24 to 33)

	All funds except Political Funds £	Political Funds £	Total Funds £
Income			
From Members	4094		4094
From Investments	27		27
Other Income (including increases by revaluation of assets)			
Total Income	4121		4121
Expenditure (including decreases by revaluation of assets)	4546		4546
Total Expenditure	4546		4546
Funds at beginning of year (including reserves)			10966
Funds at end of year (including reserves)			10541
Assets			
Fixed Assets			
Investment Assets			
Other Assets			11530
Total Assets			11530
Liabilities			
Total Liabilities			989
Net assets (Total Assets less Total Liabilities)			10541

Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

1. Stock

Handbooks	£300	£300
	=====	=====

2. Sundry Debtors

Other taxation	582	561
	_____	_____
	£582	£561
	=====	=====

3. Staff

The Association does not have any direct employees. Staff are seconded from the UKLF and charged to the Association on a day-worked basis, which is included in the charge made for management costs.

Accounting policies

(see notes 35 and 36)

The principal accounting policies adopted by the Association are as follows and are consistent with those applied in previous years.

Accounting Convention

The accounts have been prepared under the historical cost convention.

Stock

Stock is stated at the lower of cost and net realisable value.

Signatures to the annual return

including the accounts and balance sheet contained in the return.

(see notes 37 and 38)

Secretary's Signature:



Name: KERRY SENIOR

Date: 26/10/19

Chairman's Signature:

(or other official whose position should be stated)



Name: NICHOLAS MUIRHEAD

Date: 12.12.19

Checklist
(see note 39)
(please tick as appropriate)

Has the return of change of officers been completed? (see Page 2)	Yes		No	
Has the list of officers been completed? (see page 2a)	Yes		No	
Has the return been signed? (see Note 38)	Yes		No	
Has the auditor's report been completed? (see Note 39)	Yes		No	
Is the rule book enclosed? (see Note 40)	Yes		No	
Has the summary sheet been completed? (see Notes 6 and 25 to 34)	Yes		No	

Checklist for auditor's report

(see notes 40 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate?
(See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:
 - a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
 - b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.
(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.


3. Your auditors or auditor must include in their report the following wording:
In our opinion the financial statements:
 - give a true and fair view of the matters to which they relate to.
 - have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

Auditor's report (continued)

I have audited the accounts on page 3 to 14 of this return.

In my opinion the accounts give a true and fair view of the state of affairs of the Association as at 30 September 2019 and of its deficit for the year then ended and have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992 and the Union has:

- (i) kept proper accounting records with respect to its transactions and its assets and liabilities; and
- (ii) established and maintained a satisfactory system of control of its accounting records, its cash holdings and all its receipts and remittances.

Signature(s) of auditor or auditors:		
Name(s):	Jeremy D Gardiner	
Profession(s) or Calling(s):	ACA	
Address(es):	Corby Enterprise Centre London Road Corby NN17 5EU	
Date:	25 November 2019	
Contact name for enquiries and telephone number:	Jeremy Gardiner 01536 201019	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

LEATHER PRODUCERS' ASSOCIATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2019

J. D. Gardiner & Co.
Chartered Accountant
Corby, Northants.

THE LEATHER PRODUCERS' ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

2019

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
THE LEATHER PRODUCERS' ASSOCIATION

I have audited the accounts on pages 2 to 4 which have been prepared on the basis of the accounting policies set out on page 4.

In my opinion the accounts give a true and fair view of the state of affairs of the Association as at 30th September 2019 and of its deficit for the year then ended.

J. D. GARDINER & CO.

Chartered Accountant

Corby, Northants.

25 November 2019

LEATHER PRODUCERS' ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30TH SEPTEMBER 2019

	2019	2018
Income		
Membership Levies	4094	4305
Profit on Sale of Handbooks	0	462
Interest Receivable	27	7
	<u>4121</u>	<u>4774</u>
Expenditure		
Management Costs	2178	2359
Travelling & Conferences	1107	989
Bad Debts	506	-
Audit & Accountancy	755	750
	<u>4546</u>	<u>4098</u>
(Deficit)/Surplus for the Year	<u>£(425)</u>	<u>£676</u>
	=====	=====

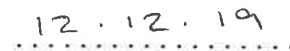
LEATHER PRODUCERS' ASSOCIATION

BALANCE SHEET - 30TH SEPTEMBER 2019

	Notes	2019	2018
Current Assets			
Stock	3	300	300
Debtors	4	582	561
Cash & Bank Balances		10648	16076
		<u>11530</u>	<u>16937</u>
Current Liabilities			
Creditors & Accruals	5	989	5971
		<u>10541</u>	<u>10966</u>
Net Current Assets		<u>10541</u>	<u>10966</u>
Net Assets		<u>£10541</u>	<u>£10966</u>
Accumulated Fund			
Balance brought forward		10966	10290
(Deficit)/Surplus for the Year		(425)	676
		<u>10541</u>	<u>10966</u>
Balance carried forward		<u>£10541</u>	<u>£10966</u>



N. Muirhead - Chairman



Date

LEATHER PRODUCERS' ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2019

1. Status

The Association is an Employers' Organisation registered under the Trade Union and Labour Relations (Consolidation) Act 1992.

2. Accounting Policies

The principal accounting policies adopted by the Association are as follows and are consistent with those applied in previous years.

(a) Accounting Convention

The accounts are drawn up under the historical cost convention.

(b) Stock

Stock is stated at the lower of costs and net realisable value.

	2019	2018
3. Stock		
Handbooks	£300 =====	£300 =====
4. Debtors		
Other Taxation	582 -----	561 -----
	£582 =====	£561 =====
5. Creditors & Accruals		
Other creditors	239	5221
Accrued costs	750 -----	750 -----
	£989 =====	£5971 =====

6. Staff

The Association does not have any direct employees. Staff are seconded from the U.K.L.F. and charged to the Association on a day-worked basis, which is incorporated in the charge made for management costs.