



# Ministry of Defence Police

Freedom of Information Manager

Room 126 Building 1070

MDP Wethersfield

Braintree CM7 4AZ

United Kingdom

Telephone: +44 (0)1371 85[REDACTED]

E-mail: [MDP-FOI-DP@mod.gov.uk](mailto:MDP-FOI-DP@mod.gov.uk)

Our Ref: eCase: FOI 2019/08833  
RFI:265/19

Date: 14 August 2019

[REDACTED]  
[REDACTED]  
[REDACTED]  
Dear [REDACTED]

## **FREEDOM OF INFORMATION ACT 2000: MINISTRY OF DEFENCE POLICE: CIVILIAN STAFF SUSPENSION AND DISCIPLINARY.**

We refer to your email dated 25 July 2019 to the Ministry of Defence Police which was acknowledged on the 26 July 2019.

We are treating your email as a request for information in accordance with the Freedom of Information Act 2000 (FOIA 2000).

In your email you requested the following information:

**“Further to request to a time frame required the earlier FOI has been amended below to cover the period from 2009 to 2019.**

**Please provide the following as applicable to your civilian Staff.**

- (1) Statistics on number of Staff/ Employees Suspended from 2009 to 2019 and manner in which they were suspended.**
- (2) Your disciplinary Process**
- (3) Misconduct Policy**
- (4) Staff Hand book”**

A search for information has now been completed by the Ministry of Defence Police and I can confirm that we do hold information in scope of your request.

(1) 9 (the manner in which they were suspended is not recorded)

(2) and (3) The Civil Service Disciplinary and Misconduct Policy can be found at the link below:

<https://www.gov.uk/disciplinary-procedures-and-action-at-work>

(4) The Civil Service does not have a staff hand book, but there is the civil service code which can be found at the following link:

<https://www.gov.uk/government/publications/civil-service-code/the-civil-service-code>

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk).

Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

**MDP Secretariat and Freedom of Information Office**