



# Request by an individual for information about a vehicle



V888

For more information go to [www.gov.uk/request-information-from-dvla](http://www.gov.uk/request-information-from-dvla)

Use **black ink** and **CAPITAL LETTERS** when filling in this form.

You must choose option A or option B. Please put an 'X' in the box of the option you choose.

## Option A (see below)

Information about a vehicle as the current or previous keeper.

## Option B (see over the page)

Information about third party details.

Please send this form with any additional documents and the appropriate fee to: Vehicle Record Enquiries, DVLA, Swansea, SA99 1AJ. Cheques and postal orders to be made payable to 'DVLA Swansea'. We cannot accept damaged or altered cheques. If you send us a damaged or altered cheque, your application will be rejected and returned to you.

Please refer to the information booklet MIS546 to ensure all necessary information is provided: [www.gov.uk/government/publications/giving-people-information-from-our-vehicle-record](http://www.gov.uk/government/publications/giving-people-information-from-our-vehicle-record)

## Option A - please fill in sections 1 to 3

### 1. Your details

First name: \_\_\_\_\_

Surname: \_\_\_\_\_

House no:    \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode:

Your phone number (in case we need to get in touch with you):

         

Email address: \_\_\_\_\_

#### Previous name and address details:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 2. Details of the vehicle you want information about

Vehicle registration number:

Make and model: \_\_\_\_\_

Information you require – £5 fee per vehicle

Please state specifically what information you require, why you require this information and how you are going to use it:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please continue on a separate sheet if necessary.

### 3. Declaration

I **declare** that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 above and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws.

Title: Mr  Mrs  Miss  Ms  Mx

Full name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date:

The information you provide will only be used to deal with your request. This information will be stored on our systems in compliance with government guidelines. We may check the details you provide and compare them with information that we already hold. DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at [www.gov.uk/dvla/privacy-policy](http://www.gov.uk/dvla/privacy-policy)



