



**Date**

25 September 2019

**Venue**

Ofqual Offices, Earlsdon Park, Coventry, CV1 3BH

**Attendees**

Board

Ian Bauckham  
Delroy Beverley  
Sally Collier  
Mike Cresswell  
Lesley Davies  
Hywel Jones  
Christine Ryan  
Jo Saxton  
Roger Taylor  
Frances Wadsworth  
David Wakefield

Chair

Ofqual

Varinder Bassan	Acting Board Secretary
Phil Beach	Executive Director, Vocational and Technical Qualifications
Daniel Gutteridge	Director, Legal
Michael Hanton	Director of Strategy and Markets
Katy Harding	Associate Director, Finance and Commercial
Andy Lester	Senior Manager, Strategic Policy (Item 43/19 only)
Michelle Meadows	Executive Director, Strategy, Risk and Research
Sean Pearce	Chief Operating Officer
Chris Shadforth	Director of Communications
Julie Swan	Executive Director, General Qualifications
Anona White	Private Secretary to the Chief Regulator

**9:30 Board CPD Session – Managing our independence**

Richard Garratt

*Presentation and discussion*

**37/19 10:30 Closed Session**

**38/19 11:15 Welcome and apologies for absence**

- 39/19 11:20 Declarations of Interest (Closed)**  
Ofqual Board Register of Interests  
*Paper for information*
- 40/19 11:25 Minutes and Matters arising (Closed)**  
(i) Minutes of the meeting held on 17 July 2019  
(ii) Matters arising from past meetings of the Board  
*Papers for information and discussion*
- 41/19 11:30 Chair's Update**  
Roger Taylor  
*Verbal update*
- 42/19 11:40 Chief Regulator's Report**  
Sally Collier  
*Paper for information and decision*
- 12:50 Lunch Break**
- 43/19 13:20 Strategic Risk Register (Closed)**  
Andy Lester  
*Paper for information*
- 44/19 13:40 MFL GCSE grading standards (Closed)**  
Julie Swan  
*Paper for discussion & decision*
- 45/19 14:30 Apprenticeship Transitional Planning (Closed)**  
Phil Beach  
*Paper for discussion and decision*
- 46/19 15:00 Taking Regulatory Action Policy (Closed)**  
Matt Humphrey  
*Paper for discussion and decision*
- 47/19 15:20 Financial Update (Closed)**  
Katy Harding  
(i) Annex A: Management Accounts Summary  
*Paper for information*
- 48/19 15:35 Work of the Board Committees (Closed)**  
(i) Verbal update from Finance Committee 19 August 2019

- (ii) Verbal update from Audit & Risk Assurance Committee 18 September 2019
- (iii) Minutes of the Audit and Risk Assurance Committee 19 June 2019
- (iv) Minutes from the Finance Committee 10 May 2019

**49/19 15:40 Publication of Papers**

*The Board is asked to agree that the open papers for this meeting should be published*

**50/19 15:45 Other Business**

**51/19 15:50 Date of the next meeting**

27 November 2019