



Wildlife Licensing
Natural England Horizon
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Invasive-Alien-Species-Licence@naturalengland.org.uk

Licence Application Form

Application for a licence to keep, transport, grow, cultivate, allow to breed, and release into the environment, live specimens of invasive alien species listed under *The Principle Regulation*¹ for the purposes of implementing an eradication or a management measure², or temporary commercial use as part of a management measure.

- Please complete this application form in BLOCK CAPITALS using **dark ink** or type.
- The application should be completed and signed by the person wishing to become the licensee.
- All questions should be answered as appropriate. Questions marked with ‘*’ are mandatory and failing to complete these may result in delays to your application.
- Please complete all relevant sections of the form as failure to do so could delay your registration.
- This form can be completed electronically and emailed to us at Invasive-Alien-Species-Licence@naturalengland.org.uk

What happens next

- Natural England will aim to determine the outcome of a completed licence application within its published service standards. You must read and understand the licence and its conditions prior to use and follow the conditions of that licence.
- If you are unsure of anything within the licence then please contact us (details above) for clarification of guidance.

For Office Use Only

CWM Ref No:

Charter Deadline:

1. Application Details

Please enter the details of the person who will become the licensee

(For guidance please see attached annex: Application Notes)

- *if the applicant **is** already registered as a customer please completed Registered Customer Details (a)*
- *If the applicant **is not** already registered as a customer please complete the New Customer Registration (b)*

(a) Registered Customer Details

*Customer Number

*Surname

*Forename

*Postcode

¹ [Regulation \(EU\) No. 1143/2014](#) on the prevention and management of the introduction and spread of invasive alien species (“The Principle Regulation”).

² Management measures as published by Defra, pursuant to Article 19 of the Principle Regulation [\[link\]](#)

(b) New Customer Registration

*Email Address

*Title

(Please tick as appropriate)

Mr Mrs Ms Other

(Please Specify)

*Forename

Middle Name

*Surname

If you represent an organisation please complete (i) (ii) and (iii)

(i) *Business Title

(ii) *Company

(iii) *Position

House Name/No.

*Address Line 1

*Address Line 2

Address Line 3

Town

*County

*Postcode

Country

Either 'Telephone No.' or 'Mobile No.' must be completed.

Telephone No.

Mobile No.

*Customer Type (e.g. Farmer, Householder, Ecologist, etc.)

*Are you registered with the Rural Payments Agency?

Yes No

If 'Yes' RPA SBI Number:

(c) Alternative Applicant Contact Details

In the event that the applicant is unavailable to discuss the application, it would be helpful if alternative contact details could be provided. By completing this section you are confirming that this contact is authorised to act on behalf of the applicant.

Name:

Telephone Number:

Email Address:

2. Previous Application

- (a) *To your knowledge, have there been any previous applications or licence decisions concerning this site? Yes No

If 'No' please go to section 3. If 'Yes' to (a) please complete the following.

- (b) *Date of most recent application:

- (c) *What was the subject of the previous applications?

- (d) *What is the application or licence reference number?

- (e) *What was the outcome of the previous application? (Please select one of the following)

Granted Not Granted Advice Only Deferred Not Yet Known

3. Purpose

- (a) *Confirm the purpose of the application: (Article 36(2)(a) to (c) of the 2019 Order):

- Implementation of eradication methods, to ensure rapid eradication at an early stage of invasion
- Implementation of management measures for invasive alien species that are widely spread
- Temporary commercial use of an already established invasive alien species as part of management measures to control the population, eradicate or contain the species

Please provide details of the main aims of this application:

4. Site Details

- * Are any addresses for the site or facilities to be named on the licence different to the applicant's address? Yes No

If 'Yes' ... For each Site / facility to be licensed, please complete **all** of the following details:

If 'No' ... Please complete Site / Location Name and OS Grid Reference boxes only.

(For linear projects, please add the start and end points separately)

	Site 1	Site 2	Site 3
*Site / Location Name:			
House no:			
Address Line 1:			
Address Line 2:			

Address Line 3:			
Town:			
*County:			
Postcode:			
*OS Grid Reference (in format XX12345)			
Type of location: (e.g. Holding facility, research establishment, processing plant, outdoor site etc.)			

If activity falls on more than three sites, please attach details of the additional sites on a separate sheet.

5. Conservation Considerations

(a) * Will any part of the proposed activity fall in and/or adjacent to a Designated Site?

Yes No N/A

If 'Yes' to (a) please complete the table below. If 'No', please go to the next section.

Please indicate whether the activity will fall on and/or adjacent to a designated site:	Designated Site Name:	Type of Designated Site <i>e.g. National Nature Reserve (NNR), Site of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Area of Conservation (SAC), Ramsar Site, Ancient Monument, Marine Nature Reserve (MNR)</i>
<input type="checkbox"/> On <input type="checkbox"/> Adjacent to		
<input type="checkbox"/> On <input type="checkbox"/> Adjacent to		
<input type="checkbox"/> On <input type="checkbox"/> Adjacent to		
<input type="checkbox"/> On <input type="checkbox"/> Adjacent to		
<input type="checkbox"/> On <input type="checkbox"/> Adjacent to		
<input type="checkbox"/> On <input type="checkbox"/> Adjacent to		

If activity falls on / adjacent to multiple sites, please attach details of these sites on a separate sheet.

(b) Have you received permission from all the designated site managers?

Yes No Not Known

(c) Have you consulted with Natural England for advice on the implications of the application on the designated sites?

Yes No Not Known

(d) Please give either the outcome of your consultations or the reason why you have not consulted us. Please provide any relevant correspondence and the name of the local Natural England adviser or reserve manager consulted.

(e) Is the location covered by a Natural England Agri-Environment agreement (e.g. Countryside Stewardship)?

(If 'Yes' please provide the agreement reference number)

Yes No N/A

Ref. No:

6. Authorisation

(a) * Is the applicant the owner / occupier of the land?

Yes No N/A

If 'No' to (a) please answer (b)

(b) Have you received the owner occupier's permission to apply?

Yes No

Please note that it is your responsibility as the applicant to obtain the owner or occupier's permissions to act under licence on their property.

You may be asked to provide documentation which confirms that you have owner or occupier's permissions and we will contact you if this is necessary.

(c) For non-native crayfish applications only.

Have you received permission to trap crayfish from the Environment Agency?

Yes No

You may be asked to provide documentation which confirms that you have permissions and we will contact you if this is necessary.

7. Application Details

(a) Please add details for all licensable actions you wish to perform. *Please complete one column per species. If additional species are required, please attach details on a separate sheet.*

		Licensable Action 1	Licensable Action 2	Licensable Action 3
<i>Applicant Subject</i>		<i>Implementing an eradication or a management measure , or temporary commercial use as part of a management measure</i>		
<i>* Species</i>				
<i>* Activity</i>		<input type="checkbox"/> Keep <input type="checkbox"/> Transport <input type="checkbox"/> Allow to reproduce, grow or cultivate <input type="checkbox"/> Release <input type="checkbox"/> Breed <input type="checkbox"/> Use or exchange	<input type="checkbox"/> Keep <input type="checkbox"/> Transport <input type="checkbox"/> Allow to reproduce, grow or cultivate <input type="checkbox"/> Release <input type="checkbox"/> Breed <input type="checkbox"/> Use or exchange	<input type="checkbox"/> Keep <input type="checkbox"/> Transport <input type="checkbox"/> Allow to reproduce, grow or cultivate <input type="checkbox"/> Release <input type="checkbox"/> Breed <input type="checkbox"/> Use or exchange
Number affected or volume				
For animals only:	Life Stage	Adult <input type="checkbox"/> Juvenile <input type="checkbox"/>	Adult <input type="checkbox"/> Juvenile <input type="checkbox"/>	Adult <input type="checkbox"/> Juvenile <input type="checkbox"/>
	Sex	Male <input type="checkbox"/> Female <input type="checkbox"/>	Male <input type="checkbox"/> Female <input type="checkbox"/>	Male <input type="checkbox"/> Female <input type="checkbox"/>
For Plants only:	Part of plant			
<i>* What site does this relate to? (Sites as listed under section 4 above)</i>				

* Proposed Date From			
* Proposed Date To			

(b) * Are you submitting a map or plan? Yes No

Please note: For new applications, where practical, you will need to provide a map or plan of a suitable scale showing where the activities will be undertaken. Please attach this to your application if appropriate.

(c) Provide details of the measures to prevent the species escaping or spreading from the contained holding facilities or during transportation. **Please note that it will be the licensee's responsibility to ensure that these measures are sufficient to ensure that the animals do not escape or breed.**

(d) Provide an assessment of the risk of escape of the species and any risk mitigation measures to be put in place?

(e) Provide details of the monitoring and contingency plan to address possible escape or spread, including eradication where necessary?

(f) Does your proposal include the transport of, or disposal of, materials classed as controlled waste?

Yes No

To find out more about how to classify and assess waste, please refer to the Environment Agency's guidance. A permit may be required in some circumstances [\[link\]](#).

Capture and Release Details *(where applicable)*

Important notes:

Licences to release listed species may be issued only in exceptional circumstances e.g. for research, monitoring or management activities aimed at eradication, control and containment of a population.

(g) When will you obtain the species for release?

Please provide information on the time of year / stage of breeding cycle, as appropriate.

(h) Do you intend to hold the species in contained holding facility prior to release including quarantine where appropriate?

Yes No

If 'Yes'... Please provide the name and address of the location where the species are to be held.

(i) When do you propose to release the species?

Please provide dates (to the nearest month)

(j) What type of tagging/marking will be used, if any?

Please give details

(k) Please describe what monitoring of released species will be undertaken (if any).

At the end of the project (if appropriate):

(l) Do you intend to re-capture or remove the individuals or their progeny?

Yes No

If 'Yes'... Please state what you intend to do with the re-captured individuals:

e.g. humane dispatch (please describe the method you propose to use), keep in captivity, re-release following removal of tagging devices.

8. Additional Licenced Persons

* Will any additional licenced individuals be required to act under this license?

Yes No

If 'Yes', for each additional individual, please complete the details below. If 'No' please go to the next section. This person/persons must have the relevant knowledge and skills to carry out work under the licence without personal supervision of the Licensee.

	Person 1	Person 2	Person 3
* Title:			
* Forename:			
Middle Name:			
* Surname:			

House No.:			
* Address Line 1:			
* Address Line 2:			
Address Line 3:			
Town:			
* County:			
* Postcode:			

Please note: that only the Licensee and persons listed as Additional Licensed Persons can act under this licence. If more than three Additional Licensed Persons are required, please attach details on a separate sheet.

The Licensee and Additional Licensed Person(s) and each of them individually are grantees of this Licence and responsible for compliance with it.

Please attach details of any further Additional Licensed Persons on a separate sheet.

9. Qualifications

(a) * Do you have qualifications and/or experience of the methods and procedures proposed? Yes No

(b) Please provide details of relevant experience and qualifications.

c) * Have you consulted anyone in Natural England regarding this application? Yes No

If yes, please provide details of the consultation

10. Method Statement

In order to process your application we will require a clear description of the activity you wish to undertake. Depending on the nature of your application, this could take the form of a report or method statement. This would be particularly relevant to applications for scientific research.

We would appreciate it if you **do not** use spiral binding for your report or Method Statement as this affects the ease with which we can scan or copy the document.

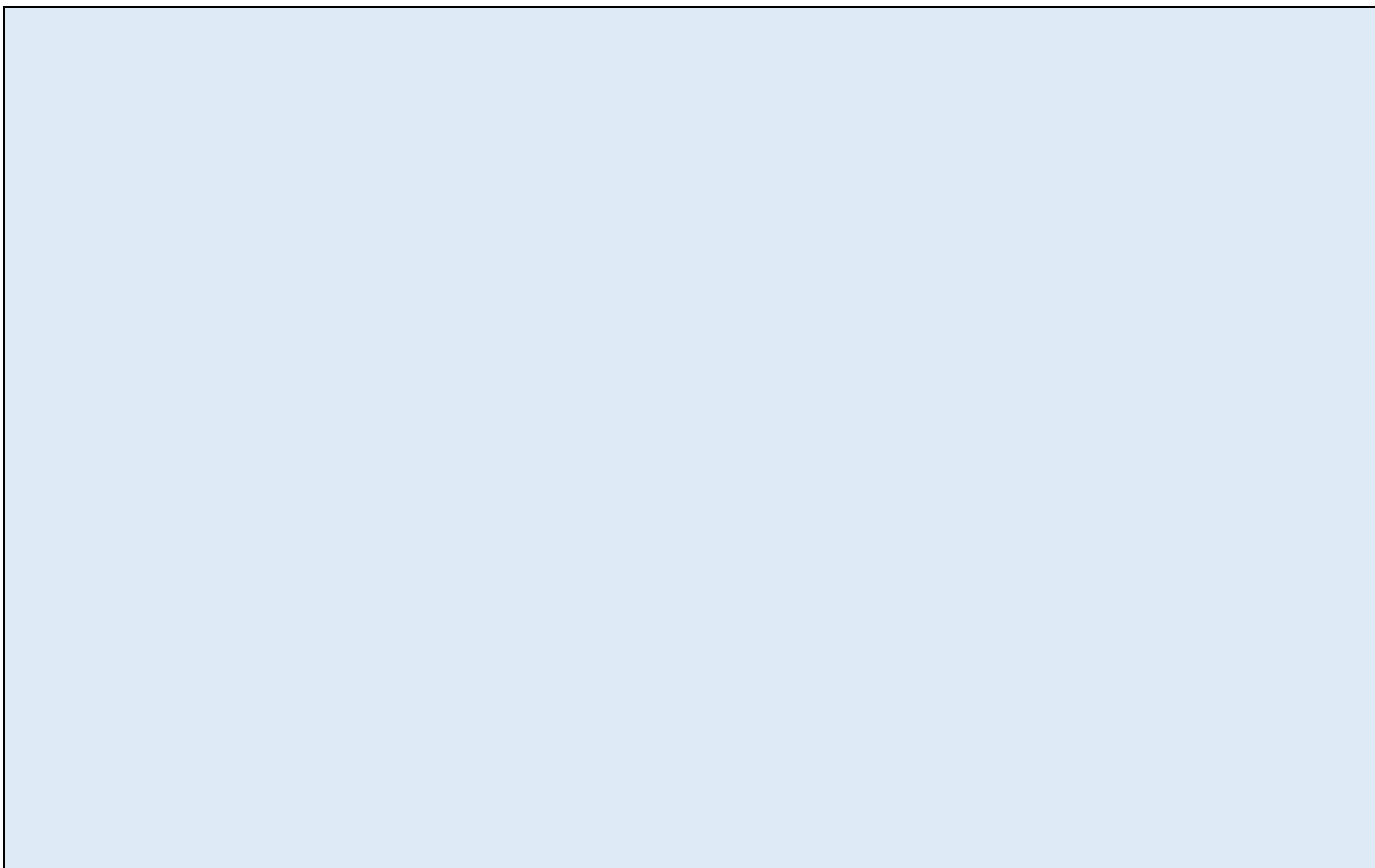
Please provide a description of the proposed activity or, if appropriate, include a report or method statement with this application.

Please check the box if report / method statement has been included with the application

Alternatively, please use the supplementary information box below.

11. Supplementary Information

Please provide any additional information you may have to support your application.



12. Using and Sharing Your Information

There is significant public interest in wildlife licensing and in those who benefit from receiving a wildlife licence. We may make information publicly available, for more information, please see our [Privacy Notice](#).

13. Declaration

Have you, or any persons named in this form by you, been convicted of any wildlife-related or animal welfare offence?

Tick as appropriate

Yes No

If 'YES', please give details, including dates

Declaration

- I have read and understood the guidance provided in this application form. I declare that the particulars given are correct to the best of my knowledge and belief, and I apply to be granted a licence in accordance with these particulars.
- For any animals held or transported under this licence, I will put and keep in place sufficient measures to ensure that they cannot escape or reproduce.
- I undertake to obtain all other necessary permissions or consents to carry out activities authorised as a result of this application, and to allow any employee or representative of Natural England (which may include a veterinary surgeon) to monitor or inspect the work described in this application.
- I understand that a person who for the purpose of obtaining the grant of a licence knowingly or recklessly makes a statement or representation which is false in a material particular, or furnishes a document or information which is false in a material particular, is guilty of an offence.
- I confirm that I have made any Additional Licensed Persons proposed in this application form fully aware of their legal responsibilities should a licence be granted.

Signature of applicant:

For applications submitted electronically, please either insert an electronic signature above or tick this box to confirm agreement with this declaration and privacy notice above

Name: *(in BLOCK letters)*

Date:

Important Advice

- Natural England can modify or revoke at any time any licence that may be issued. This will not be done unless there are good reasons for doing so.
- Any licence is likely to be revoked immediately if it is discovered that false information had been provided which resulted in the issue of that licence.
- Under the Invasive Alien Species (Enforcement and Permitting) Order 2019, any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence may be liable to an unlimited fine, and the licence in relation to the offence has been committed will be void from the time it was granted.

Annex Application Notes

Applicant

The Applicant is the person or body submitting the application who, if the licence is granted, would become the Licensee. The Applicant may appoint agents to produce the application pack and act on their behalf. A person with specific skills and knowledge of the species concerned must be appointed to assist in the preparation and the delivery of the proposals that ensure the legislative requirements can be met.

Licensee

The “Licensee” named on the licence is responsible for ensuring that all activities carried out in relation to the licence comply with the terms and conditions of the licence. However, all persons authorised to act under the licence must comply with the licence and its conditions (see Invasive Alien Species (Enforcement and Permitting) Order 2019 Article 6). This means that all authorised persons have a responsibility for ensuring that the licence terms and conditions are understood and complied with. Failure to do so could lead to prosecution.

Additional Licensed Person

An “Additional Licensed Person” is a person with suitable skills and knowledge to be able to carry out work under a licence without the personal supervision of the Licensee, and who is responsible for ensuring that all activities that s/he carries out in relation to the licence comply with the terms and conditions of the licence. An Additional Licensed Person must be appointed by the Licensee and be named on the Licence. Additional Licensed Persons shall carry a copy of the licence which they are acting under and shall produce it to any police or Natural England officer on request.

Contained holdings

Specimens will be considered to be kept in contained holdings if the following conditions are fulfilled:

- The specimens are physically isolated and they cannot escape or spread or be removed by unauthorised persons from the holdings where they are kept or transported.
- Cleaning, waste handling and maintenance protocols ensure that no specimens or reproducible parts can escape, spread or be removed by unauthorised persons.
- The removal of the specimens from the holdings, disposal or destruction or humane cull is done in such a way as to exclude propagation or reproduction outside of the holdings.