



# Book an official register of driving instructor training (ORDIT) trainer assessment

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## Section 1

### Appointment type

Qualifying assessment: first attempt

Qualifying assessment: second attempt

Reassessment to stay on ORDIT: first attempt

Reassessment to stay on ORDIT: second attempt

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## Section 2

### Your details

First names

Surname

Approved driving instructor (ADI) number

Telephone number we can call to arrange your assessment

Date of your last ADI standards check (or ORDIT assessment, if you're already registered)

Tick to confirm you achieved a grade A

Please note that we will use the photograph that we hold on our system from the issue of your ADI badge.

## Section 2

### Your details continued

Name of principle

Business name

Business address

Postcode

Email address

Website

ORDIT reference

Tick to confirm you have read and agreed to the ORDIT terms and conditions

## Section 3

### Driving test centre

Which DVSA driving test centre do you want to take the assessment at?

## Section 4

### Payment details

#### How do you want to pay?

Debit or credit card

Cheque or postal order

#### Paying by debit or credit card

Please charge  to my account.

My card number is

Name of card holder

Expiry date

Signature of cardholder

If you (the candidate) are paying using someone else's debit or credit card, sign to confirm that you agree any refund will be made to the cardholder.

#### Paying by cheque or postal order

I enclose a cheque for

Cheque or postal order number

If you cancel your inspection with less than 3 days notice your fee will not be refunded.



### **Data protection**

We collect, use and store your personal data so that we can book your ORDIT trainer assessment. We may share your personal data if we have a lawful reason, for example, as part of a criminal investigation or to prevent fraud.

Find out more at [www.gov.uk/dvsa/privacy](http://www.gov.uk/dvsa/privacy).