



Minutes

Title of meeting Public Health England Advisory Board
Date Wednesday 18 September 2019

Present	Dame Julia Goodfellow	Chair, PHE Advisory Board
	Paul Cosford	Emeritus Medical Director, PHE
	Yvonne Doyle	Director for Health Protection and Medical Director
	Richard Gleave	Deputy Chief Executive and Chief Operating Officer, PHE
	Sian Griffiths	Non-executive
	Poppy Jaman	Non-executive
	Sir Derek Myers	Non-executive
	Duncan Selbie	Chief Executive, PHE
	Donald Shepard	Interim Finance and Commercial Director
	Rashmi Shukla	Director, Midlands and East
In attendance	Andrea Clapton	Deputy Board Secretary
	Lee Bailey	Director of Communications, PHE
	James Gore	Chief Executive, Faculty of Public Health
	Martin Hindle	Independent member, PHE Audit and Risk Committee
	Adrian Masters	Director of Strategy, PHE
	John Newton	Director for Health Improvement, PHE
	Sharon Peacock	Director, National Infection Service, PHE
	Karen Reddin	Strategic Emergency Preparedness Manager, PHE
	Simon Reeve	Department of Health and Social Care
	Rachel Scott	Board Secretary, PHE
Apologies	Alex Sienkiewicz	Director of Corporate Affairs, PHE
	George Griffin	Non-executive

There were four members of the public present.

Announcements, apologies, declarations of interest

19/061 Apologies were noted. There were no declarations of interest raised on matters related to the agenda.

19/062 The Chair advised that:

- a) the recent annual conference had been well executed.
- b) four non-executive positions on the Advisory Board were being advertised by the Department of Health and Social Care, with interviews expected to be held by the end of the calendar year.
- c) she had attended meetings of the PHE Audit and Risk Committee in June and September, as well as a meeting of the Four Nations Committee of the Board, which had been held in July at Harlow.

Minutes of the Previous Meeting

- 19/063 The minutes of the meeting held on 18 June 2019 (enclosure PHE/19/17) were agreed as an accurate record.

Emergency Preparedness and Response

- 19/064 The Medical Director and Director for Health Protection, and Strategic Emergency Response Manager provided a presentation on PHE's emergency preparedness, resilience and response functions. Key areas of activity were:

- Developing plans and guidance, including PHE's National Incident and Emergency Response Plan;
- Delivery of a range of comprehensive training packages both nationally and internationally;
- Design, delivery and participation in both PHE and multi-agency exercises; and
- Reviewing plans and ensuring that lessons learned from exercises and incidents were captured and implemented.

- 19/065 The Advisory Board **NOTED** the update.

Global Public Health update

- 19/066 Professor Griffiths, Chair of the Global Public Health Committee advised that the drafting of a global public health strategy was progressing, with an expected completion of spring 2020.

Key Updates

- 19/067 Key updates were provided by Directors:

- a) PHE had published its *principles for engaging with industry stakeholders* shortly before the summer break.
- b) PHE continued to prepare for EU Exit, working with partners from across the health and care system in the UK and internationally;
- c) PHE had published the *Health Profile for England 2019* at the annual conference.
- d) work continued on both the construction and business change elements of the PHE Harlow programme; and
- e) The *Prescribed medicines review* had been published the previous week, exploring the evidence for dependence on, and withdrawal from, prescribed medicines.

PHE Strategy 2020-2025

- 19/068 The Deputy Director, Strategy introduced the PHE Strategy 2020-2025. The refreshed strategy would now be embedded across the organisation, starting with the 2020/21 annual business planning process.

The Advisory Board **NOTED** the strategy and thanked the team for its work in preparing it.

Infectious Disease Strategy

- 19/069 The Deputy Director, National Infection Service introduced the Infectious Diseases Strategy 2020-2025.

19/070 The Advisory Board **NOTED** the strategy and thanked the team for its work in preparing it.

Chief Executive's Update

19/071 The Chief Executive advised that:

- a) the review led by Professor Sir Mike Richards on adult screening programmes was expected to be published shortly;
- b) PHE warmly welcomed the development of Public Health Scotland which was expected to come into formation in Spring 2020. An announcement on their initial Chief Executive was expected soon; and
- c) PHE was recruiting to a number of senior roles, including the Director of the National Infection Service, Finance and Commercial Director and the Directors for the South and London regions.

Finance Report

19/072 The Finance and Commercial Director introduced the finance report (enclosure PHE/19/19)

Information items

19/073 The Board noted the following information updates:

- a) Advisory Board forward calendar (enclosure PHE/19/20)

Any other business

19/074 There being no further business the meeting closed at 12.30pm.

Rachel Scott

Board Secretary

September 2019