

Date: 29/01/19
Our Ref: RFI2581
Your Ref: FOI Request – Software Systems
Tel: 0300 1234 500
Email: foi@homesengland.gov.uk



Homes
England

██████████
By Email Only

Windsor House
50 Victoria Street
London
SW1H 0TL

Dear ██████████

RE: Request for Information – RFI2581

Thank you for your recent email, which was processed under the Freedom of Information Act 2000 (FOIA). For clarification, you requested the following information:

1. *What Software Systems are currently used by the Council (please identify each system if more than one is used) for:*
 - *Programme and / or Project management?*
 - *Risk Management recording and reporting*
 - *Performance Management reporting*
 - *Freedom of Information recording and tracking*
2. *When do the contracts expire for each software system used?*
3. *Do you have any planned changes or upgrades of the software currently used? If so, when?*
4. *How much does each system cost including both the initial licence fee and the annual charge?*
5. *If you do not have a system how are programmes and projects managed currently?*
6. *How (which procurement route or framework) was the contract initially tendered and when was this tender awarded?*
7. *If no software or tendered contract is in place currently are you considering tendering or purchasing further software within the next 12 months? If so via which procurement route or framework would you be using?*
8. *How many users / licenses for each system have you purchased for each system?*
9. *Who is the person responsible for the identified Software Systems? Please provide full name, title and contact information if possible.*

Response

We are able to conform that we do hold some of the information that falls within the scope of your request. We will address each of your questions in turn and highlight in red for ease.

- 1) What Software Systems are currently used by the Council (please identify each system if more than one is used) for:
 - Programme and / or Project management?
We can confirm that we use Microsoft Project and Microsoft Excel
 - Risk Management recording and reporting
We can confirm that we use Microsoft Word and Excel

Date: 29/01/19
Our Ref: RFI2581
Your Ref: FOI Request – Software Systems
Tel: 0300 1234 500
Email: foi@homesengland.gov.uk

- Performance Management reporting
We can confirm that we use Microsoft Team Foundation Server and Harvest
- Freedom of Information recording and tracking
We can confirm that we use Microsoft Dynamics

2) When do the contracts expire for each software system used?

We are able to confirm that all Microsoft Software in use is rolled up into a 3 year MS Licensing Agreement. The overarching agreement expires 31st March 2020.

3) Do you have any planned changes or upgrades of the software currently used? If so, when?

We are able to confirm that Homes England plans to upgrade to latest versions of current software as part of a digital transformation programme.

4) How much does each system cost including both the initial licence fee and the annual charge?

We are able to confirm the following costs:

- Microsoft Products (annual charge £255,000 for 2017/2018)
- Microsoft Dynamics (annual charge £32,000 for 2018/2019)
- Harvest £780 a month under a subscription basis

5) If you do not have a system how are programmes and projects managed currently?

This is not applicable to Homes England.

6) How (which procurement route or framework) was the contract initially tendered and when was this tender awarded?

We are able to confirm that the contracts were tendered via Crown Commercial Framework.

7) If no software or tendered contract is in place currently are you considering tendering or purchasing further software within the next 12 months? If so via which procurement route or framework would you be using?

This is not applicable to Homes England.

8) How many users / licenses for each system have you purchased for each system?

We are able to confirm the following users:

- Microsoft Office Products - for all Homes England staff c. 1200
- Microsoft Dynamics – for selective Homes England staff c. 190
- Harvest –70 users

Date: 29/01/19
Our Ref: RFI2581
Your Ref: FOI Request – Software Systems
Tel: 0300 1234 500
Email: foi@homesengland.gov.uk

- 9) Who is the person responsible for the identified Software Systems? Please provide full name, title and contact information if possible.

Name: Justin Hannan
Title: Interim Head of Platforms & Infrastructure
Email: enquiries@homesengland.gov.uk

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled you may request an internal review by writing to;

The Information Access Team
Windsor House
50 Victoria Street
London
SW1H 0TL

You may also complain to the Information Commissioner however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

Information Access Team
For Homes England