



Charity Commission

Example partnership agreement

Part A: Specific partnership activities

See the partner's website for details of activities each partner has agreed to undertake with Commission support.

Part B: Supporting the Partnership

1. The Partner will:

- a. Undertake the agreed activities in Part A, with the Commission's support.

2. The Commission will:

- a. Provide support for the agreed activities in Part A.
- b. Signpost information about the Partner's activities and services for charities from appropriate points in the Commission's online guidance at www.gov.uk/charity-commission.
- c. Generally or specifically encourage suitable organisations to become members/service users of the Partner.
- d. Keep the Partner informed about other organisations or initiatives that could assist the Partner in achieving its goals.

3. Both the Partner and the Commission will:

- a. Provide and maintain a reliable point of contact for communication with each other.
- b. Keep the other up to date on service and other key information.
- c. Liaise regularly on how the agreed partnership activities and these arrangements are working.
- d. Report annually on agreed partnership activities and these arrangements.
- e. Collaborate in considering how they could address the need for new or improved support for the Partner's members or service users identified through the partnership activities.
- f. Take an active role with the Commission's other partners in considering how the wider charitable sector's need for new or improved support can be met.

Part C: Protecting the integrity of the Partnership Strategy

Both the Partner and the Commission will:

- a. Give advance notice (where possible, and prompt notice otherwise) of any significant issues arising from their own operations and activities which might have a bearing on, or represent a risk to, the partnership.¹
- b. Act in good faith to remain within the terms of these arrangements.
- c. Give no publicity to, or making no public announcement or statement about, the partnership arrangements which could lead to a misleading impression about the relationship, or about the status of the Partner or its members or service users .

Part D: General arrangements

1. Duration of arrangements

Until either partner notifies the other that the arrangements have ended.

2. Interpretation of this record of partnership arrangements

- a. This record of partnership arrangements does not constitute a legal contract.
- b. This record of partnership arrangements will not affect any exercise of the Commission's statutory functions relating to any charity or charitable assets associated with this partnership.

3. Review and amendment of arrangements

This partnership will be kept under review and a new arrangements recorded if necessary as agreed by the Chief Executive of the Commission and [specified role] of the Partner.

Footnotes

1. Example issues include those arising from:

- a significant failure of governance
- late submission of the annual return
- a significant dispute within the charity or between the charity and its members/service users
- serious abuse of charity funds or service users
- potentially high profile controversies