



Intellectual
Property
Office

Accessible Facilities for Customers and Visitors to the Intellectual Property Office



Parking

There are a limited number of car parking spaces immediately outside Main Reception. To ensure availability, please indicate that you require a space close to Main Reception beforehand to the person you are visiting and they will reserve you a space.

Access

There is level access to Concept House for all visitors via Reception. Entry to the building is via automatic doors and you will find the Visitors Reception desk to the left as you enter.

Toilet Facilities

Toilet facilities, including visitors requiring accessible facilities, are located in Main Reception and throughout the building. Please ask Reception staff or your host for directions.

Telephones

A telephone with volume control is available at the Main Reception desk for those with impaired hearing

Portable Induction Loop

An induction loop is available at Main Reception for those wearing appropriate hearing aids and a portable induction loop system is available for use in small meeting situations. If you require the portable facility please inform the person you are visiting beforehand to allow the system to be charged.

Wheelchairs

A number of non self propelling wheelchairs are available from Main Reception. Please inform the person you are visiting beforehand to arrange availability.



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Parking

There are no accessible parking spaces available at 10 Victoria Street

Access

There is level access to 10 Victoria Street for all visitors via Reception. Entry to the building is via a push button accessible door (or revolving door) and you will find the Visitors Reception desk to the right as you enter.

Toilet Facilities

Toilet facilities, including visitors requiring accessible facilities, are located in Main Reception and throughout the building. Please ask Reception staff or your host for directions.

Telephones

There is no telephone with volume control available at the Main Reception.

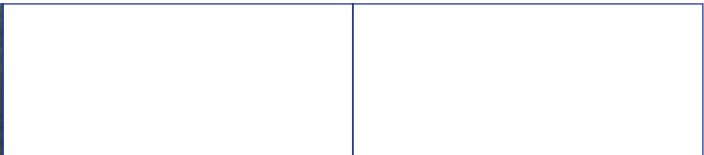
Induction Loop

Meeting rooms are not fitted with an induction loop system. Please advise the person you are visiting if you are hearing impaired.

Wheelchairs

A wheelchair is not available.

You should also contact the Information Centre if you would like the information we publish in a different format, including large print, audio cassette or Braille and they will do their best to help.



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Newport
NP10 8QQ

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www.gov.uk/ipo

For copies in alternative formats please
contact our Information Centre

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