



Statement of expenses claimed in the period

Name: Richard Gleave
Position: Deputy Chief Executive and Chief Operating Officer
Base: Bristol
Period: 1 July 2019 - 30 September 2019

Dates		Destination	Purpose	Expenses												Total Cost £
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Phone / Internet £	Conference / Training / Course Fees £	Overnight Incidental Allowance £	Other £	
15/07/2019	15/07/2019	London	Weekly season ticket for meetings outside Bristol		368.06										368.06	
24/04/2019	24/04/2019	London	Meetings in Wellington House						13.30						13.30	
24/04/2019	24/04/2019	London	Meetings in Wellington House				6.75								6.75	
25/04/2019	25/04/2019	Oxford	Meetings						13.20						13.20	
25/04/2019	25/04/2019	Oxford	Meetings				6.75								6.75	
30/04/2019	30/04/2019	Newcastle	Site Visit						16.20						16.20	
30/04/2019	30/04/2019	Newcastle	Site visit				6.75								6.75	
07/05/2019	07/05/2019	London	Meetings in Wellington House						8.20						8.20	
07/05/2019	07/05/2019	London	Meetings in Wellington House				6.75								6.75	
08/05/2019	08/05/2019	Oxford	Meetings						8.20						8.20	
08/05/2019	08/05/2019	Oxford	Meetings				6.75								6.75	
08/05/2019	08/05/2019	Oxford	Meetings			20.50									20.50	
09/05/2019	09/05/2019	London	Meetings in various venues in London						8.10						8.10	
09/05/2019	09/05/2019	London	Meetings in various venues in London				6.75								6.75	
10/05/2019	10/05/2019	Oxford	Conference attendance						8.10						8.10	
10/05/2019	10/05/2019	Oxford	Conference attendance				6.75								6.75	
14/05/2019	14/05/2019	London	Meetings in Wellington House						6.50						6.50	
14/05/2019	14/05/2019	London	Meetings in Wellington House				6.75								6.75	
21/05/2019	21/05/2019	Sheffield	Speaking engagement at Sheffield University						8.20						8.20	
21/05/2019	21/05/2019	Sheffield	Speaking engagement at Sheffield University				6.75								6.75	
22/05/2019	22/05/2019	London	Meetings in various venues in London						8.10						8.10	
22/05/2019	22/05/2019	London	Meetings in various venues in London				6.75								6.75	
23/05/2019	23/05/2019	Oxford	Meetings						8.20						8.20	
23/05/2019	23/05/2019	Oxford	Meetings				6.75								6.75	
28/05/2019	28/05/2019	London	Meetings in Wellington House						8.20						8.20	
28/05/2019	28/05/2019	London	Meetings in Wellington House				6.75								6.75	
29/05/2019	29/05/2019	London	Meetings in various venues in London						8.10						8.10	
29/05/2019	29/05/2019	London	Meetings in various venues in London				6.75								6.75	
30/05/2019	30/05/2019	Oxford	Meetings						8.20						8.20	
30/05/2019	30/05/2019	Oxford	Meetings				6.75								6.75	
03/06/2019	03/06/2019	London	Meetings in Wellington House						8.20						8.20	
03/06/2019	03/06/2019	London	Meetings in Wellington House				6.75								6.75	
04/06/2019	04/06/2019	London	Meetings in Wellington House						8.20						8.20	
04/06/2019	04/06/2019	London	Meetings in Wellington House				6.75								6.75	
12/06/2019	12/06/2019	London	Internal meeting						159.10						159.10	
12/06/2019	12/06/2019	London	Internal meeting		159.10										159.10	
12/06/2019	12/06/2019	London	Workshop in Wellington House						16.20						16.20	
12/06/2019	12/06/2019	London	Workshop in Wellington House				6.75								6.75	
17/06/2019	17/06/2019	N/a	Mobile phone charger											12.99	12.99	
18/06/2019	18/06/2019	London	Meetings in various venues in London		138.00										138.00	
18/06/2019	18/06/2019	Swindon	Meetings in various venues in London		23.70										23.70	
18/06/2019	18/06/2019	London	Meetings in various venues in London						8.20						8.20	
18/06/2019	18/06/2019	London	Meetings in various venues in London				6.75								6.75	
18/06/2019	18/06/2019	London	Meetings in various venues in London		20.00										20.00	
19/06/2019	19/06/2019	Bristol	Meetings in London and Oxford		24.20										24.20	
19/06/2019	19/06/2019	London	Meetings in London and Oxford		109.00										109.00	
19/06/2019	19/06/2019	Oxford	Meetings in London and Oxford		10.00										10.00	
19/06/2019	19/06/2019	London	Meetings in London and Oxford						8.20						8.20	
19/06/2019	19/06/2019	London	Meetings in London and Oxford				6.75								6.75	
19/06/2019	19/06/2019	London	Meetings in London and Oxford		20.00										20.00	
21/06/2019	21/06/2019	Cheltenham	West Midlands centre visit		11.00										11.00	
21/06/2019	21/06/2019	Birmingham	West Midlands centre visit		27.90										27.90	
21/06/2019	21/06/2019	Birmingham	West Midlands centre visit						8.20						8.20	
21/06/2019	21/06/2019	Birmingham	West Midlands centre visit				6.75								6.75	
24/06/2019	24/06/2019	London	Meeting with external bodies		82.30										82.30	
24/06/2019	24/06/2019	London	Meeting with external bodies						8.20						8.20	
24/06/2019	24/06/2019	London	Meetings in Victoria street				6.75								6.75	
24/06/2019	24/06/2019	London	Meetings in Victoria Street		4.40										4.40	
25/06/2019	25/06/2019	London	Meetings in various venues in London		82.30										82.30	
25/06/2019	25/06/2019	London	Meetings in various venues in London		144.40										144.40	
25/06/2019	25/06/2019	Pakistan	International Visit					49.00							49.00	
25/06/2019	25/06/2019	London	Meetings in various venues in London						8.20						8.20	
25/06/2019	25/06/2019	London	Meetings in various venues in London				6.75								6.75	

Dates		Destination	Purpose	Expenses												
From	To			Air £	Rail £	Taxi £	Private car (mileage claim) £	Bus, Coach, Ferry, Tram & Tolls £	Car Parking £	Hotels £	Meals £	Phone / Internet £	Conference / Training / Course Fees £	Overnight Incidental Allowance £	Other £	Total Cost £
26/06/2019	26/06/2019	Liverpool	Site visit		178.05											178.05
26/06/2019	26/06/2019	Liverpool	North West Centre away day					8.20								8.20
26/06/2019	26/06/2019	Liverpool	North West Centre away day				6.75									6.75
27/06/2019	27/06/2019	Oxford	Meeting with external bodies		25.60											25.60
27/06/2019	27/06/2019	Oxford	Meeting with external bodies					8.20								8.20
27/06/2019	27/06/2019	Oxford	Meeting with external bodies				6.75									6.75
30/06/2019	30/06/2019	Pakistan	Official international visit								5.18					5.18
01/07/2019	01/07/2019	Pakistan	Official international visit								9.40					9.40
03/07/2019	03/07/2019	Pakistan	Official international visit								4.00					4.00
05/07/2019	05/07/2019	Pakistan	Official international visit							50.00						50.00
05/07/2019	05/07/2019	Pakistan	Official international visit							4.90						4.90
06/07/2019	06/07/2019	Oxford	HPPN Annual Conference									117.00				117.00
08/07/2019	08/07/2019	Cheltenham	Conference attendance		17.60											17.60
08/07/2019	08/07/2019	Birmingham	Conference attendance		44.30											44.30
08/07/2019	08/07/2019	University	Conference attendance		44.30											44.30
08/07/2019	08/07/2019	Birmingham	Conference attendance		-33.30											-33.30
08/07/2019	08/07/2019	Birmingham	Speaking engagement at Birmingham University					8.20								8.20
08/07/2019	08/07/2019	Birmingham	Speaking engagement Birmingham University				6.75									6.75
09/07/2019	09/07/2019	Swindon	Meetings in Wellington House		23.70											23.70
09/07/2019	09/07/2019	London	Meetings in Wellington House		138.00											138.00
09/07/2019	09/07/2019	London	Meetings in Wellington House					8.20								8.20
09/07/2019	09/07/2019	London	Meetings in Wellington House				6.75									6.75
11/07/2019	11/07/2019	Swindon	Meetings in various venues in London		23.70											23.70
11/07/2019	11/07/2019	London	Meetings in various venues in London		138.00											138.00
11/07/2019	11/07/2019	London	Meetings in various venues in London					8.20								8.20
11/07/2019	11/07/2019	London	Meetings in various venues in London				6.75									6.75
11/07/2019	11/07/2019	London	Meetings in various venues in London		7.00											7.00
15/07/2019	15/07/2019	London	Meetings in Wellington House					8.20								8.20
15/07/2019	15/07/2019	London	Meetings in Wellington House				6.75									6.75
16/07/2019	16/07/2019	London	Meetings in Wellington House					8.20								8.20
16/07/2019	16/07/2019	London	Meetings in Wellington House				6.75									6.75
17/07/2019	17/07/2019	London	Meetings in Wellington House					8.20								8.20
17/07/2019	17/07/2019	London	Meetings in Wellington House				6.75									6.75
22/07/2019	22/07/2019	London	Meeting with external bodies in London		88.00											88.00
23/07/2019	23/07/2019	London	Meetings in various venues in London		88.00											88.00
25/07/2019	25/07/2019	London	Meetings in Wellington House		88.00											88.00
13/08/2019	13/08/2019	Swindon	Interviews/assessments		23.70											23.70
13/08/2019	13/08/2019	London	Interviews/assessments		138.00											138.00
14/08/2019	14/08/2019	Oxford	Meeting in Oxford cancelled - ticket refund due		25.60											25.60
20/08/2019	20/08/2019	London	Meetings in Wellington House		138.00											138.00
20/08/2019	20/08/2019	Swindon	Meetings in Wellington House		23.70											23.70
21/08/2019	21/08/2019	Oxford	Conference attendance		25.60											25.60
02/09/2019	02/09/2019	London	Meetings in Wellington House		138.00											138.00
02/09/2019	02/09/2019	Swindon	Meetings in Wellington House		23.70											23.70
05/09/2019	05/09/2019	Oxford	Conference attendance		53.10											53.10
12/09/2019	12/09/2019	Oxford	Conference attendance		53.10											53.10
TOTAL				0.00	2,737.81	20.50	202.50	49.00	270.00	159.10	73.48	0.00	117.00	0.00	12.99	3,642.38