

# ADVISORY COMMITTEE ON BUSINESS APPOINTMENTS

## Minutes of Committee meeting held on Wednesday 6 March 2019

### Present

#### Committee

Baroness Browning (Chair)  
Sir Alex Allan  
Jonathan Baume  
Lord German  
Terence Jagger  
Dr Susan Liautaud  
Baroness Liddell  
Richard Thomas  
John Wood

#### Secretariat

Peter Lawrence  
Cat Marshall  
Maggie O'Boyle  
Tiffany Amusu

### Chair's update

1. The Chair welcomed a new member of the Secretariat, Tiffany Amusu.
2. The Chair updated members on her programme of meeting with departments to discuss the Business Appointment Rules. The Chair and Committee Member Terence Jagger met with the Permanent Secretary of the MOD, Stephen Lovegrove, alongside members of the MOD's Business Appointments Panel (Siobhan Sheridan HRD and Lieutenant General Nugee, Chief of Defence People) at the end of January.
3. The Chair noted the upcoming meeting later in March, with non-executive directors on departmental Audit and Risk Committees, to discuss governance of the Business Appointments Rules.

### Minutes of the last meeting

4. The minutes of the previous meeting, held on 5 December 2018 were approved.

## **Data handling**

5. The Committee noted the updated policy on data handling arrangements at the Civil Service Commission, who are responsible for providing Secretariat support to the Committee.

## **Governance**

6. The Committee noted the update provided by the Secretariat on its approach to Governance.

## **FOI**

7. The Secretariat updated the Committee on requests for information received in 2018/19, responses to which are now on ACOBA's website.

## **Communications**

8. The Press Officer, Maggie O'Boyle, updated the Committee on recent press coverage.

## **Any Other Business**

9. The Secretariat confirmed the next meeting would be held on 22 May and the dates for the remainder of 2019 would be confirmed by email.

**Committee Secretariat**  
**March 2019**