

# MINUTES OF VMD MANAGEMENT BOARD MEETING HELD ON 22 MAY 2019

<b>Members</b>	<b>Others Present</b>
Julia Drown – Chair David Catlow David Corner	Peter Borriello – CEO VMD Paul Green – VMD Abigail Seager - VMD Mike Griffiths – VMD
<b>Observers</b>	Linda Simmons – VMD
	Sarah Norton - VMD
	Chris Abbott – VMD: Note taker

## 1. Apologies for absence and announcements

- 1.1 Apologies were received from CVO Christine Middlemiss and David Kennedy (Director General (FFAB)).

## 2. Declarations of interest in the matters to be discussed

- 2.1 None

## 3. Minutes of the last meeting

VMDMB 19/11

- 3.1 The minutes were agreed.

## 4. Matters Arising

VMDMB 19/12

- 4.1 It was noted that Members had submitted their annual declarations of interests.

## 5. Review of Annual Report and Accounts (as tabled at ARAC) by MB and recommendation to Chief Executive to sign

- 4.1 The Chair endorsed the recommendation that the Chief Executive sign the Annual Report and Accounts subject to the Chair or the Audit Committee being satisfied with the completion of the External audit report and the outstanding issues being in order.

## 6. Focus topic: EU Exit

- 6.1 Sarah Norton of the VMD's EU Exit team gave a presentation on the implications of the three scenarios which could arise by 31 October: leaving the EU without a deal, the Implementation Period coming into effect following the ratification of the Withdrawal Agreement and a further extension to Article 50. The VMD has considered how each scenario would affect every area of the business and Members were assured that the VMD was prepared for all outcomes.

## 7. CEO's Report

VMDMB 19/16

- 7.1 The CEO's report was presented and noted.

## 8. Delivery against the Business Plan 2018/19

VMDMB 19/13

- 8.1 Members noted that the VMD had performed well against the 2018/19 business delivery plan as reported at the last meeting.

## 9. Proposed Business Plan 2019/20

VMDMB 19/17

- 9.1** The 2019/20 delivery plan was reviewed and some amendments suggested.
- 10. Finance Report** **VMDMB 19/18**
- 10.1** The Finance Report was reviewed.
- 11. Management Board annual assessment form results** **VMDMB 19/14**
- 11.1** The results of the annual performance assessment for the Board and the high scores received were noted.
- 12. Management Board Work Plan** **VMDMB 19/15**
- 12.1** The Work Plan was reviewed and it was agreed that NGO stakeholder engagement would be the focus topic at the next meeting possibly along with EU Exit depending on the situation at that time. The VMD's Science Strategy project and work on novel therapies would be reviewed in December.  
**ACTION**
- 13. Any Other Business**
- 13.1** There was no other business.
- 14. Future meetings**
- 14.1** The next meeting will be held on 12 September 2019.

**Veterinary Medicines Directorate  
May 2019**