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REQUEST FOR INFORMATION: Software Systems for the Animal and Plant Health Agency (APHA)

Thank you for your request for information of 2nd August about software systems for APHA. We have handled your request under the Freedom of Information Act 2000 (FOIA).

Our response below is for Defra group as a whole, APHA is a service recipient under the Defra group contract, so aspects of the service / contract cannot be separated for APHA alone.

The information you requested and our response are detailed below.

Could I please find out what systems you have in place for the following functions:

Finance system:

- *Who is your current provider?*

Defra group, including APHA, use Oracle Enterprise Resource Planning (ERP), Payroll and CRM solutions provided primarily licensed through a Call Off Agreement with Shared Services Connected Limited (SSCL). Defra group also use supplementary Finance solutions.

- *When does the contract expire, and do you have extension options?*

SSCL call-off agreement expiry Q4 2020 and yes there are extension options.

Integra contract expiry Q3 2020, no extension options.

- *What is the value of the contract?*

The information that you have requested is available from Contracts Finder here:

<https://www.gov.uk/contracts-finder>

As the information is reasonably accessible to you by other means, section 21 of the FOIA exempts Defra from providing a copy of the information with this response to your request.



- *What modules do you use e.g. general ledger?*

Accounts payable, Accounts receivable, Cash management, Procurement, General ledger, Fixed assets, OTL, HR and CRM.

- *What is your budget?*

Please refer to the answer given for the value of the contract, this information is also reasonably accessible.

- *When did the contract start?*

SSCL contract start date Q3 2013.

Integra contract start date Q3 2017.

Procurement system:

- *Who is your current provider?*

Bravo Solutions Ltd (Jaggaer).

- *When does the contract expire, and do you have extension options?*

Q1 2021 and yes, it does have extension options.

- *What is the value of the contract?*

£811,500.

- *What is your budget?*

£811,500.

- *When did the contract start?*

Q2 2019.

Invoicing:

- *What is your current invoice process?*

Our invoicing has been outsourced to SSCL under the Shared Services Agreement for government; SSCL undertake the end to end invoicing process on behalf of Defra group, including APHA.

- *Do you have an electronic invoicing system in place?*

At present Defra group do not have the functionality to issue electronic invoices, however, this is currently being investigated under the service offering from SSCL.

- *If so, when does this expire and is there extension options?*

n/a

- *Who is the current provider?*

n/a

- *What is the value of the contract?*

n/a

- *What is your annual paper usage?*

n/a

Information disclosed in response to this FOIA request is releasable to the public. In keeping with the spirit and effect of the FOIA and the government's Transparency Agenda, this letter and the information disclosed to you may be placed on [GOV.UK](https://www.gov.uk), together with any related information that will provide a key to its wider context. No information identifying you will be placed on the GOV.UK website.

We attach Annex A, explaining the copyright that applies to the information being released to you, and Annex B giving contact details should you be unhappy with the service you have received.

If you have any queries about this letter please contact me.

Yours sincerely

Information Rights Team
InformationRequests@defra.gov.uk

Annex A

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Annex B

Complaints

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 11 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to Andrew Mobsby, Head of Information Rights, Area 5B, Nobel House, 17 Smith Square, London, SW1P 3JR (email: InformationRequests@defra.gov.uk) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our [website](#).

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner's Office (ICO) for a decision. Please note that generally the ICO cannot make a decision unless you have first exhausted Defra's own complaints procedure. The ICO can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF