

Phase 2a Planning Forum – Environmental Health Subgroup Minutes #1 – June 2019

Date, time & Venue:	Wednesday 12 June 2019 Time 10:00am – 12:00pm Venue: HS2, Snowhill	
Promoter Attendees:	Caroline Richards (Chair) Laura Setright Neil Wait Paul Gilfedder Oliver Bewes Amanda John	HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd Department for Transport
Attendees:	Margaret Hopley Robert Simpson Shaun Baker Darren Walters	Cheshire East Council Stafford Borough Council Stafford Borough Council Newcastle-under-Lyme District Council
Also invited/ apologies:	Richard Peers Jack Twomey Gareth Davies Robert Thomas Phil Mason Rebekah Norbury Martin Brown Sarah Mallen John Holmes Kieron Smith Lee Bowerman	Staffordshire County Council Lichfield District Council Lichfield District Council Newcastle-under-Lyme District Council Cheshire East Council Cheshire East Council Cheshire East Council Staffordshire County Council Stafford Borough Council Shropshire Council Department for Transport
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Item	Topic	Action owner
1.	<u>Introductions and agenda</u> All attendees introduced themselves and which organisation they represent. Apologies received were noted. The chair ran through the agenda for the meeting.	
2.	<u>Purpose of the subgroup meeting and Terms of Reference</u> HS2 Ltd (NW) set out the evolution of the group from the EHO forum (which has to date related to the environmental assessment activity associated with the hybrid Bill) to the Environmental Health subgroup in readiness for delivery following Royal Assent anticipated late 2019. The Terms of Reference (ToR) were discussed and agreed with those present. Action: HS2 Ltd to recirculate the ToR to the subgroup members to enable those unable to attend to formally approve. Action: Members of the subgroup to confirm their formal approval of the ToR.	HS2 Ltd (LS) All members

	<p>The scope of the subgroup was discussed. In addition to air quality and sound, noise and vibration it was requested that contaminated land and water quality/private water supplies are included within the scope of the meetings.</p> <p>HS2 Ltd confirmed that there will be a separate water subgroup. Action: HS2 Ltd to confirm the most appropriate subgroup to cover water quality/private water supplies.</p> <p>Action: HS2 Ltd to include contaminated land/land quality within the scope of the meetings.</p> <p>Members requested that provisional dates for future meetings are sent out early to secure availability. Action: HS2 Ltd to action.</p> <p>HS2 Ltd confirmed that the room would also be booked for a slot prior to the meeting to allow the members from each council to meet in advance of the meeting should they wish to do so.</p> <p>A number of council specific queries were also raised/noted under this agenda item which are documented under AOB below.</p>	<p>HS2 Ltd (CR)</p> <p>HS2 Ltd (LS)</p> <p>HS2 Ltd (LS)</p>
<p>3.</p>	<p><u>Overview of the planning regime and Environmental Minimum Requirements (EMRs)</u></p> <p>HS2 Ltd (PG) presented an overview of the planning regime and EMRs.</p> <p>HS2 Ltd (PG) recommended that the members liaise with their planning colleagues with regard to the draft construction arrangement class approval that was presented at the recent Phase 2a Planning Forum. Members may also wish to liaise with their colleagues that attend the Planning Forum Highways Sub-group.</p> <p>It was highlighted that it may be appropriate to include in a separate meeting a session on approvals relating to noise barriers.</p> <p>HS2 Ltd (PG) identified that councils wishing to become ‘qualifying authorities’ should do so before the Bill is ‘reported’ at the end of the House of Lords, anticipated to be later this year (October/November 2019).</p>	
<p>4.</p>	<p><u>Phase 2a update (Bill and Delivery)</u></p> <p>HS2 Ltd (CR) gave an update on the progress of the hybrid Bill and delivery of Phase 2a.</p>	
<p>5</p>	<p><u>Section 61 process</u></p> <p>HS2 Ltd (OB) gave an overview of the sound, noise and vibration commitments and the Section 61 process.</p> <p>HS2 Ltd will aim to share with members draft HS2 Section 61 guidance prior to the next EH subgroup. Action: HS2 Ltd to progress the Section 61 guidance to enable it to be shared in draft.</p> <p>Stafford Borough Council (RS) noted the importance of having visibility of the volume of work expected to be associated with Section 61 applications. HS2 Ltd (CR) confirmed that no requirement for Section 61 applications had been identified for the Early Environmental Works package (only Low Risk Noise Assessments) and that a forward look of the likely number of consents required for future packages will be shared with the councils for their areas in a timely manner.</p> <p>Members identified that it would be useful to have another session on the Section 61 process and to hear from another council on their experience of the Section 61 process, including best practice.</p> <p>Action: HS2 to set up another session to discuss the Section 61 process and liaise with another council willing to share their experience on Phase One (e.g. Staffordshire County Council).</p> <p>Stafford Borough Council (RS) asked if and how they would be recompensed for undertaking the work involved in the Section 61 process. HS2 Ltd (PG) confirmed that this was set out in Phase 2a Information Paper C12: Local Authority funding and new burdens.</p> <p>Action: HS2 Ltd to provide information on the funding arrangements.</p>	<p>HS2 Ltd (OB)</p> <p>HS2 Ltd (OB & NW)</p> <p>HS2 Ltd (PG)</p>

6	<p><u>Air Quality update</u></p> <p>Due to time constraints it was agreed to circulate the air quality monitoring data and cover this item at the next meeting.</p>	
8	<p><u>Future agenda items</u></p> <p>More detailed Section 61 session, contaminated land, water quality/private water supplies (TBC) and noise barriers in relation to planning approvals.</p>	
8	<p><u>AOB</u></p> <p>Stafford Borough Council (RS) raised a concern that an HS2 Ltd public event had taken place at the weekend which had prompted a query regarding excavated material. RS raised that it was important for them to be aware of communications taking place. HS2 Ltd confirmed that information on general communications and events would be through other channels (e.g. through the Interface and Community Relations Teams) but HS2 Ltd would provide updates where relevant at the EH subgroup meetings and would respond to any specific queries as appropriate.</p> <p>Action: RS to send through the specific query raised if an HS2 Ltd response is still required.</p> <p>Newcastle-under-Lyme District Council (DW) highlighted some issues specific to their area related to the transport model for the North Staffordshire conurbation and the work they were undertaking on considering Clean Air Zones.</p> <p>Action: NuL (DW) to provide details to HS2 Ltd (NW) and arrange a separate meeting for discussion.</p> <p>Action: DW to provide information on the council's air quality compliance (data sources and references) for separate discussion.</p> <p>Stafford Borough Council (SB) queried how third party developments could impact HS2. HS2 Ltd (PG) explained the safeguarding process and that HS2 Ltd will be notified about any proposed developments within the limits of the scheme.</p> <p>Stafford Borough Council (SB) queried whether ground investigation (GI) information would be made available. HS2 Ltd (CR) advised that preliminary reports had been published related to the GI at Whitmore and related to the borrow pits. NW advised that Phase One were identifying how GI information could be shared with their EH subgroup members.</p> <p>Action: HS2 Ltd (CR) to circulate the links to the above reports and liaise with Phase One regarding sharing of subsequent GI information.</p>	<p>SBC (RS)</p> <p>NuL (DW)</p> <p>NuL (DW)</p> <p>HS2 Ltd (CR)</p>
9	<p><u>Next Meeting</u></p> <p>Stafford Borough Council proposed that the next meeting is held in September.</p> <p>Action: HS2 Ltd to confirm the date of the next meeting and issue a placeholder invite.</p>	<p>HS2 Ltd (LS)</p>
	<p>Meeting Close</p>	