



LINC with Sellafield

Opportunity 15

Private Hire, Car and Coach Service.



THE OPPORTUNITY

Work Package – Private Hire, Car and Coach

Sellafield Ltd have a requirement for Private Hire, Car and Coach Service for Sellafield Ltd for 2+1 years. The requirement is for a 24 hours a day, 7 days a week service to support business requirements to move personnel on-site at Sellafield, local to site and long distance journeys from company related passenger business. The estimated value of this contract is anticipated to be around £50k per annum.

Statement of requirements and deliverables:

We require SMEs to provide a private service to move personnel on-site, local to site and long distance journeys for company related passenger business. The services are to operate as per request. The type of work covered may include, but is not limited to the following:

- Airport drop off/pick-ups from home locations or work
- Train station drop off/pick-ups from home locations or work
- Transfers between hotels and site
- Guided site visits
- Transport to off-site training courses and events
- VIP Chauffeur service

Whilst the work is generally pre-requested in a timely manner, short notice work can occur and the Service Provider must be able to resource requests at all times. Bookings are automatically emailed through to the service provider using a booking system. Short notice requests will also be followed up with a phone call.

All vehicles should be no more than 8 years old. To help reduce the carbon footprint, electric and hybrid vehicles could be considered to deliver some of the services in the future.

Vehicles are expected to be kept to a high standard of maintenance and condition in line with Driver and Vehicle Standards Agency (DVSA) guidelines for each type of vehicle and meet current legislation/regulations.

Vehicles will also need to be kept to a high standard of cleanliness. Issues that fall below the expected standard of cleanliness include, but are not limited to:

- Dirt and dust (interior and exterior)
- Rubbish
- Upholstery, trim or headlining is dirty, missing, insecure, torn or in such a condition as to soil clothing or adversely affect passenger comfort
- Items belonging to the service provider being incorrectly/unsafely stowed, insecure or unstable
- Toilet facilities dirty
- Negative odours

For full details of the scope and deliverables, please see Appendix 2.

Proposed Terms and Conditions:

Any contract (if any) placed subsequent to this challenge will be subject to the following standard form of contract: **CFMT 104 LINC Professional Services.**

Supporting Documents:

Appendix 1 – Evaluation Criteria

Appendix 2 – Private Hire, Car and Coach Service Scope

Appendix 3 – Transport bookings summary 2018-19

Appendix 4 – CFMT 104 LINC Professional Services

Appendix 5 – Pricing Template

Deadline:

We will be holding an open telephone conference at **08:30 (GMT) on 12th July 2019** for any of our registered LINC companies interested in submitting a proposal to ask questions. To register your interest in taking part in the call please email linc@sellafieldsites.com and we will provide you with dial in details.

This opportunity is only available to companies registered on LINC at the time of publication of this challenge. Registration for future challenges remains open.

To submit a proposal to LINC for this work package please email your proposal (including all associated attachments) to CTM, no later than **12:00 (GMT) on 26th July 2019.**