



Ministry of Defence

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Defence Infrastructure Organisation
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14 March 2019

Ref. FOI 2019/02145

Dear [REDACTED]

Thank you for your email of 17 February 2019 requesting the following information:

"I would like to request a copy of any Crichton Down report that was prepared with regard to RAF Lyneham as it was during discussions over its future.

This report would have been drafted roughly around 2010 during the discussions of the possible decommissioning of RAF Lyneham as a site.

If you cannot find this document then any minutes you have from meetings relating to the possible decommissioning of RAF Lyneham would be much appreciated."

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the Ministry of Defence (MOD) and I can confirm that some information, in scope of your request is held.

A copy of the Crichton Down report is information not held.

The information you have requested in relation to minutes of meeting, can be found enclosed, at annex A and B, but some of the information falls entirely within the scope of the absolute exemptions provided for at Section 40 (Personal Data) of the FOIA and has been redacted.

Section 40(2) has been applied to some of the information in order to protect personal information as governed by the General Data Protection Regulation and Data Protection Act 2018. Section 40 is an absolute exemption and there is therefore no requirement to consider the public interest in making a decision to withhold the information.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made in writing within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

DIO Secretariat

See Distribution

10 Nov 09

**AGENDA FOR THE RAF LYNEHAM CLOSURE MEETING TO BE HELD AT
RAF LYNEHAM IN THE DEBUT CONFERENCE ROOM (BLDG 68) AT 1030
HRS ON TUE 10 NOV 09**

Item (a)	Subject (b)	Summary (c)	Lead (d)
1.	Introduction and opening remarks	Welcome and introductions	Chairman
2.	Review of planned closure dates	Confirm dates in the relocation work stream are correct and remain extant. Confirm if any further milestones are to be added.	Chairman
3.	Unit Relocations	Unit Issues	Chairman / OC SSS
4.	Programme Future Brize	Overview and Update	SO1 DA
5.	Disposal	Process and Guidance (CRA, LQA, EDP, Establishment Maintenance Policy Statement, Ordnance Contamination Assessment, Crichel Downs Rules, GLO 10, Utilities Management, Residual Value Claims/Dilapidation	DE Disposals Group
6.	Heritage Issues	Are there Heritage issues?	RAFIB Infra 1a
7.	DE Housing	Update and Timelines	DE Ops Housing
8.	Financial Drawdown.	Identify Funding Requirement	BFM HQ & Spt
9.	Transfer of Parenting Responsibilities	Update	HQ Air Cmd – SO2 Parenting 1
10.	Personnel Issues	Military Civilian	OC SSS HR ([REDACTED])
11.	AOB		Chairman
12.	Date of Next Meeting	W/C 8 Feb 10	Chairman

[Signed on DII]

[REDACTED]
Sqn Ldr
Plans 2
[REDACTED]

Distribution:

Action:

- HQ Air Command - SPP – SO1 Plans ([REDACTED] - Chairman)
- HQ 2Gp BFM ([REDACTED])
- HR – ([REDACTED])
- SPP – Parenting 1 ([REDACTED])
- SO2 - Parenting ([REDACTED])
- COM2b ACT ([REDACTED])
- RAFIB - SO2 Infra 1a ([REDACTED])

- DE - DE Disposals ([REDACTED])
- DE Ops Housing ([REDACTED])

Programme Future Brize

- SO1 DA Future Brize Team ([REDACTED])

- RAF Lyneham - OC BSW
- OC SSS
- Budget Rep ([REDACTED])
- Debut Rep
- DE ([REDACTED])

Info:

- HQ Air Command - AOC 2 Gp ([REDACTED])
- SPP – RAFIB ([REDACTED])
- A8 – RMH ([REDACTED])

- RAF Lyneham - Stn Cdr

RESTRICTED-MANAGEMENT

20091111 RAF Lyneham Closure Mtg - Record of Decisions

See Distribution

**RECORD OF DECISIONS FROM THE RAF LYNEHAM CLOSURE MTG HELD AT
RAF LYNEHAM ON 10 NOV 09**

Present		HQ Air Cmd Plans 2 OC SSS SO2 A1 Manpower & Future Brize DE Ops S LMS Disposals Future Brize PO Mgr DE Ops S LMS Disposals DE Ops S LMS Disposals HRBP Lyneham DE Ops Housing SPP - Parenting 1 SO3 Infra 1a SEDM Debut DE FM Dep Hd HRBP High Wycombe DSA Ops CCF2 SO3 A4 Logs Future Brize POM Dep SHSO Business Assurance Mgr - Lyneham DE Ops S LMS RAF Business Secretariat 1	Chairman Representing OC BSW Sec
Apologies		SO1 DA Future Brize Team OC BSW HQ 2Gp BFM Air Cmd Sec COM2b ACT Air Cmd Sec CS-ACT CATARAComrc15	

ACTION

ITEM 1 – Introduction and Opening Remarks

1. The Chairman thanked those attending the mtg and noted that a great deal of preparation work had already been put in train in the 2 workstreams. This mtg was the start of the closure process whereby RAF Lyneham would be handed over to DE by 31 Dec 2012.
2. A moment of silence was observed due to the Op PABBY taking place.

ITEM 2 – Review of planned closure dates

3. SPP Plans 2 outlined that we have been through the 'Find' process. No other Service TLBs are currently showing an interest in the estate.

RESTRICTED-MANAGEMENT

4. Decisions.

5. The workstream spreadsheets, updated by Future Brize are to be used to capture strategic issues on the base closure. The spreadsheets are available on the Lyneham intranet. New points are to be sent the Future Brize POM

All

6. A draft Outline Plan will be sent out with the Record of Decisions'. It is requested that this document is reviewed and amended prior to the next mtg.

All

7. Closure Risk Assessment (CRA) – Infra 1a to ascertain that a LoD can be prepared and sent out at the earliest opportunity (Jan 10) to allow progress to be made on the CRA.

Infra 1a

8. LQA – SPP Air Infra and DE are to liaise and confirm the validity of a Phase 1 LQA on the site or if an 'independent' LQA Phase 1 is required.

Infra1a/DE
Disposals

9. DE in process of identifying packages of land that make up the estate. A map of the different parcels of land will be made available at the next meeting.

DE Disposals

10. HR – Bulk Transfer Terms will be offered to 40 civilian staff. Surplus staff to be managed carefully, HR will engage with them through a series of roadshows and intranet updates. A Preference exercise will take place, discussions with TUs have commenced. No post mapping will take place.

All

11. Stn is identifying all assets for transfer and disposal and will engage with the DSA, as required.

SO3 A4 Logs

ITEM 3 – Unit Relocations

12. Decisions.

13. Operational surfaces at Lyneham need to be maintained up to September 2011 and possibly beyond.

OC SSS

14. An updated laydown plan has identified a number of units that are not now due to relocate until Sep 12. By next meeting Stn are to identify the facilities that those units operate from in order to have a robust drawdown plan.

OC SSS

ITEM 4 – Programme Future Brize

15. By Jan 10 the Future Brize Team will have a better idea of when units will be relocated. Stn in talks with ACOS Manning.

ITEM 5 - Disposals

16. **Decision.** The impact on site handover if the C130 K Sim is required after 2012 was raised. The position requires

Future Brize
POM

RESTRICTED-MANAGEMENT

clarification prior to the next mtg, as it appears no clear decision has filtered down to those attending the mtg.

ITEM 6 – Heritage Issues

17. **Decision.** Stn to identify all heritage issues eg. Gate guardians, WW2 Bomb Trolleys etc and engage with AHB/Infra 1a in order to capture Heritage aspirations.

OC SSS/Infra 1a

ITEM 7 - DE Housing

18. No DE HD representative at the mtg however, it is noted that SFA requirement/issues is part of the critical path for Future Brize and although this issue would not impact on the handover of the Lyneham site to DE, it would impact on those personnel that may not have moved from SFA at Lyneham.

19. **Decision.** Updates on housing to be given at each mtg.

DE HD/Future
Brize POM

ITEM 8 – Financial Drawdown

20. **Decision.** The Outline Plan is to capture all financial drawdown plans.

BFM HQ & Spt

ITEM 9 – Transfer of Parenting Responsibilities

21. **Decisions.**

22. Parenting – Parenting staffs to attend mtg at Brize Norton 16 Nov.

Parenting staffs

23. Work has been completed on a Future Brize Parenting Statement. A mtg will be held at Air HQ in order to discuss a way ahead.

Plans 2/Plans
3/Parenting

ITEM 10 – Personnel Issues

24. **Decision.** Civil Servants – HRPB outlined that there was no money for redundancies. In accordance with the Policy, Rules and Guidance, Civil Servants would be placed in the Redeployment Pool 6 months before their jobs were due to end. However, Civil Servants in Formed Units eg. 47(AD) would be offered a move at public expense. The onus was on the individual to find a new job. Briefs by OC BSW to Civilian staff had taken place and briefing would continue.

All

ITEM 11 – AOB


Nil

ITEM 12 - DONM

Next meeting w/c 8 Feb 2010.

All

<signed on DII>


Sqn Ldr
HQ AIR SPP Plans 2
Chairman

Distribution:

Action:

- HQ Air Command - HQ 2Gp BFM ()
- HR - ()
- SPP - Parenting 1 ()
- SO2 - Parenting ()
- COM2b ACT ()
- RAFIB - SO2 Infra 1a ()

- DE - DE Disposals ()
- DE Ops Housing ()

Programme Future Brize

- SO1 DA Future Brize Team ()

- RAF Lyneham - OC BSW ()
- OC SSS ()
- Budget Rep ()
- SEDM Debut ()
- DE FM ()

Info:

- HQ Air Command - AOC 2 Gp ()
- SPP - DACOS P&P ()
- SPP - DACOS Air Infra ()
- A8 - RMH ()

RAF Lyneham - Stn Cdr