

**Important:** Please read the notes overleaf before completing the form.

**Form K12**

**Land Charges Act 1972**

**Fee panel**

Place "X" in and complete the appropriate box. See Note 1 overleaf.

A cheque or postal order for £ accompanies this application.

**Application for cancellation of an entry in the Register under special directions of The Registrar**

**Important:** This form must not be used unless the registrar has first been consulted and has approved its use.

Please debit our Direct Debit the sum of £ under an authorised agreement with Land Registry.

(See Notes 2 and 3 overleaf)

I/We hereby apply for cancellation in the register of the entry referred to below on behalf of

Full Name(s)

Exceptional hardship or expense would be caused if this application were made on form K11 because:

Signature  
Address

Date

Delete words not applicable.

Land Charge (Class          Sub-Class          )  
Annuity  
Pending Action  
Writ or Order  
Deed of Arrangement

Insert Number and date of the registration

Official reference no.

Date of registration  
(See Note 4 overleaf)

Day	Month	Year

Only one individual or body to be entered.  
(See Note 5 overleaf)

**Particulars of estate owner**

Forename(s)

**Surname**

Address

**For official use only**

(See Note 6 overleaf)

**Key Number**

COUNTY

**Conveyancer's name and address (including postcode)**

If no conveyancer is acting enter applicant's name and address (including postcode).  
(See Notes 7 and 8 overleaf)

Conveyancer's reference:

1	2	3
*C		
4	5	6

## Explanatory Notes

The following notes are supplied for assistance in making the application overleaf. Detailed information for the making of all kinds of applications to the Land Charges Department is contained in Practice Guide 63 – *Land Charges – Applications for registration, official search, office copy and cancellation*, which is obtainable on application at the address shown below.

Fee payable

For information on how HM Land Registry processes your personal information, see our [Personal Information Charter](#).

Use of Form K12

1. Fees must be paid by Direct Debit under an authorised agreement with Land Registry or by cheque or postal order made payable to “Land Registry” (see [HM Land Registry: Land Charges fees](#) on GOV.UK (<https://www.gov.uk/guidance/hm-land-registry-land-charges-fees>)).

Form completion

2. This form must not be used unless the Registrar has first been consulted and approved its use.

Date of registration

3. Please complete the form in **block letters** in writing or typewriting using black ink not liable to smear. No covering letter is required and no plan or other supporting document should be sent with the application.

4. Complete all boxes and refer to month by three letters eg:

Day		Month			Year			
0	4	S	E	P	1	9	8	1

Particulars of the estate owner

5. Please give the full name of the estate owner or debtor as currently entered on the register. Enter forename(s) and surname on separate lines. The name of the company or other body should commence on the forename line and may continue on the surname line (the words “Forename(s)” and “Surname” should be deleted).

Key number

Conveyancer’s reference

6. If you have been allocated a key number, please take care to enter this in the space provided overleaf, whether or not you are paying fees by Direct Debit. A key number is only available to professional customers, such as solicitors.

Despatch of form

7. Any reference should be limited to 25 characters (including oblique strokes and punctuation).

8. When completed, this application form should be despatched to the address shown below which is printed in a position to fit within a standard window envelope.

**The Superintendent  
Land Charges Department  
Registration Section  
PO Box 292  
PLYMOUTH PL5 9BY  
DX 8249 PLYMOUTH (3)**