



**Pubs Code
Adjudicator**

Office of the Pubs Code Adjudicator
Lower Ground
Victoria Square House
Victoria Square
Birmingham
B2 4AJ

Email: office@pubscodeadjudicator.gov.uk

PCA Ref: FOI/105847/XXXXXX

17 June 2019

Dear XXXXXX

Freedom of Information Request

Thank you for your email dated 21 May 2019, in which you requested information from the office of the Pubs Code Adjudicator (PCA) under the Freedom of Information Act 2000 (the Act).

The Act entitles you to:

- know whether the information that you have requested is held by the PCA; and
- be provided with that information, subject to any exemptions in the Act which may apply.

You have requested the following information:

1. Do you currently utilise a managed print contract?
If so, is it under a framework and what is that framework?
2. Can you name the current incumbent supplier?
3. When does the contract start and finish?
4. What is the annual expenditure under this contract?
5. Who is the key sponsor of this contract and what are their contact details?
6. For print jobs that fall under the £60,000 OJEU threshold, are these sent to the managed print provider (if in place) or to other print providers?
7. Please can you confirm who places print orders and their name/s and contact details?
8. If you have a managed print contract in place, what was the total value of orders placed outside of this agreement?

I can confirm that the office of the PCA does hold information relevant to some of your request.

In relation to request 1 the PCA does not utilise a managed print contract. The PCA does not hold information in relation to requests 2 – 6 and 8 above.

In relation to question 7, the PCA Office Manager or PCA Director are responsible for approving expenditure at the PCA, which is authorised by the PCA as accounting officer. The contact address is the same as the PCA office address. Printing services would be procured under the Crown Commercial Framework.

If you do not believe that we have provided an appropriate response to your request, as set out above, you are entitled to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be made in writing to:

office@pubscodeadjudicator.gov.uk or:

PCA
Lower Ground
Victoria Square House,
Victoria Square,
Birmingham
B2 4AJ

Please remember to quote the reference number above in any future communication.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely,

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Head of Regulatory Policy