

# LINC with Sellafield Opportunity 12

Work Package 12/2019 – Provision of COMAH Training



## **THE OPPORTUNITY**

### **Work Package 12**

As we seek to continually improve our safety performance, it is important that Sellafield Ltd is providing its employees with safety training of the right type and to an appropriate, nationally recognised benchmark.

To help us achieve this we have set the following objective:

Provision of 1 day Control of Major Accident Hazards (COMAH) Training for individuals who have the responsibility for application of COMAH Regulations 2015. This includes, but is not limited to: Facility Managers, Maintenance Managers, System Engineers, Safety Managers and Safety Advisors.

### **Statement of Requirements**

We are looking for Subject Matter Experts in COMAH with extensive experience of the successful provision of a 1 day COMAH training course. The training should be the trainer's standard COMAH course with Sellafield examples included.

The scope shall include:

- Development of course materials to include:
  - Knowledge of major accident hazards at Sellafield
  - Knowledge of the COMAH Regulations
  - COMAH application, duties and notification to the CA
  - The Function and content of the Safety Report
  - The requirements of the Major Accident Prevention Policy (MAPP)
  - Understanding the risk profile with Sellafield examples
  - Controlling risks with Sellafield Examples
  - Roles and Responsibilities for Compliance
  - What to expect from inspections
  - COMAH guidance and sources of information
- Delivery of approximately 1-2 courses per month for 15 months. Courses will be charged per course and bookings made in line with identified demand.
- The location for the training provision is West Cumbria – this can either be Sellafield Ltd Site or the trainer's own or locally hired premises.
- The maximum cohort size is 20 delegates.

### **Deliverables:**

1. Provision of the above listed training course including tutors, supporting course materials and assessments.
2. Training to be available by 30<sup>th</sup> June 2019.

## Proposed Terms and Conditions:

Any contract (if any) placed subsequent to this challenge will be subject to the following standard form of contract: **CFMT 104 LINC Professional Services**

## Proposal Requirements

SME's who are interested in this opportunity please provide a proposal addressing the following:

1. A statement demonstrating understanding of the Statement of Requirements, how it is envisaged they will be delivered and why you believe you are best placed to support Sellafield Ltd on this opportunity. This should include your businesses number of years' experience of delivering these courses and a typical number of each course delivered per year and the proposed location where the course would be delivered. - **No more than 1 side A4**

To support the above, you may submit sample materials that reflect a degree of interactivity e.g. practice tasks, re-cap questions, etc. –**No more than 5 sides of A4**

2. Details of the relevant experience and qualifications of the tutors proposed to deliver the training, including that relating to both the subject matter and training delivery. **No more than 1 side A4**

3. Typical pass rate of students over the last three years and details of the arrangements for resits. Specify how many of the passes were from resits. **No more than 1 side A4**

4. A proposed maximum target cost for one place on each course with an overview of what is included in the price.

## Deadline

We will be holding an open telephone conference at **09:00 on 16<sup>th</sup> May 2019** for any of our registered LINC companies interested in submitting a proposal to ask questions. To register your interest in taking part in the call please email [linc@sellafieldsites.com](mailto:linc@sellafieldsites.com) and we will provide you with dial in details.

This opportunity is only available to SMEs registered on LINC at the time of publication of this challenge (12/2019) – Registration for future challenges remains open.

To submit a proposal for this work package please upload all attachments to CTM no later than **17:00 (GMT) on 2<sup>nd</sup> June 2019**.